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MEMORANDUM

TO: Arts and Sciences/Engineering Students

FROM: Betsy L. Paul, Associate Registrar

RE: Official JHEM E-Mail Communication

E-mail is the University's official means for communicating with students. Johns Hopkins Enterprise Messaging (JHEM) is the official and primary destination for e-mails that are sent to students of the University. All students are provided with a JHEM account and are required to set up their mailbox.

The JHU community sends important correspondence to Today's Announcements and is sent to your jhu.edu e-mail address. **You will be held responsible** for the information that is sent. If you have another e-mail account that you prefer to use, you may forward your JHEM mail to that account. If you need assistance creating an e-mail forward, contact the Student Technology Services student consultants at 410-516-4242 or visit them in the Krieger Lab at 150 Krieger.