

JOHNS HOPKINS UNIVERSITY
OFFICE OF THE REGISTRAR - HOMEWOOD
SPRING 2008 – Undergraduate Students

Deadline Dates for Adds, Drops, & Withdrawals

(For all courses – including Independent Study, Research and Internship)

Course Adds* and Drops
<i>*AS – no signatures required/no electronic holds</i>
<i>*EN – no signatures required/no electronic holds</i>
In-person and Online
January 28 – February 8
Last Day to Add – February 8
This deadline includes Independent Study, Research and Internship <i>which require signature of faculty sponsor and advising office</i>

NO DROPS In-Person or Online for 3 Days
February 11 – February 13

Course Drops Resume	
In-person	Online
Feb 14 – March 7	Feb 14 – March 9
AS – no signatures required	AS – no signatures required
EN – faculty advisor’s signature needed	EN - faculty advisor release advising hold

Course Withdrawals (“W” on transcript)
In-person Only
March 10 – March 28
AS – academic advising signature
EN – faculty advisor’s signature

Satisfactory/Unsatisfactory (S/U option)
In-person Only
January 28 – March 28
AS - faculty advisor’s signature if within major/minor, Academic Advising signature if Writing Intensive
EN - faculty advisor’s signature

ADD/DROP POLICY FOR 4 WEEK COURSES

GENERAL POLICY

1. Adds are permitted during the first week of the course.
Signature requirements to add after the second day:
AS - Instructor
EN - Instructor
2. Drops without a "W" are permitted during the first week of the course.
Signature requirements:
AS - None
EN - None
3. Drops with a "W" are permitted during the second week of the course.
Signature requirements:
AS – Office of Academic Advising
EN - Faculty advisor and Office of Engineering Advising
4. Changing to S/U is permitted up to the end of the second week of the course.
Signature requirements:
AS - Faculty advisor if the course is within the major/minor
Academic Advising if the course is writing intensive
EN - Faculty advisor