

Program Officer Family Health and Human Biology, Bill & Melinda Gates Foundation, Seattle, WA

The PO will have the opportunity to interact and work with thought leaders and leading scientists both in and outside of the foundation; contribute strategic thinking and forward-looking analysis in relevant areas; communicate progress and setbacks against strategic goals; and importantly create and manage grants/contracts as part of a team.

Additional responsibilities of the position include:

Manage substantial portfolio of complex grants requiring high-level grant management skills, including applying and evaluating milestone-based performance objectives;

Serve as a partner and resource to grantees to facilitate accomplishment of strategic objectives;

Synthesize and document results from grants and contracts including preparing briefings and portfolio reviews to leadership;

Represent the foundation and program to the external world;

Become a recognized thought leader through speaking and participation in public events and meetings related to area of expertise and position responsibilities, as well as through written work in relevant journals and publications;

Undertake special projects, as requested.

Requirements:

PhD, MD, or equivalent with broad and deep knowledge in the field of human biology, in one or more of the following areas:

Maternal-placental-fetal, early life and/or developmental biology;

Reproductive or neonatal immunology;

Maternal, neonatal, and child nutrition.

Fluency with state-of-the-art techniques and experimental systems used in research studies including but not limited to:

Genomic, genetic, and epigenetic technologies.

Small and large animal models used in reproductive science and immunology.

Metabolomics and analytical chemistry,

Cell-based analyses.

In addition, experience in one or more of the following areas is preferred:

Targeted preclinical research;

Design and conduct of clinical trials;

Execution of research studies in resource-limited settings;

General knowledge of both medical and cultural factors in the context of the developing world.

Minimum of 7 years experience with evidence of planning and execution of scientific research.

Demonstrated curiosity and comfort in areas beyond current areas of expertise with proven ability to rapidly acquire knowledge and execute good judgment in a variety of scientific areas.

Demonstrated outstanding written and oral communication skills in positions requiring communications in a broad and diverse audience on a range of complex technical issues.

Experience in a role requiring collaboration within an organization, as well as a demonstrated ability to work with flexibility, efficiency and diplomacy both individually and as part of a complex team effort.

Sense of humor and positive attitude required.

Excellent interpersonal and negotiation skills with the ability to solve problems with energy.

Ability to organize/prioritize work and meet deadlines within a fast paced environment with multiple and competing demands.

Ability and willingness to travel domestically and internationally for 30-40% of their time.

Scope of work will require residency or relocation to Seattle, Washington area.

The PO must be committed to the Foundation's core values, mission and programs and to the Global Health Program.

To Apply:

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