

Cancer Communications Editor - Kelly Government Solutions at the NIH - Rockville, MD

Kelly Government Solutions is a strategic supplier and business partner to the federal government and its key suppliers. Through our partnership with the National Institutes of Health, Kelly Government Solutions offers administrative, IT, engineering, scientific, and healthcare professionals the opportunity to work with one of the most prestigious research organizations in the world. We are currently seeking a cancer communications editor to work with the National Institutes of Health in Rockville, MD.

This is a long-term contract position which offers a competitive salary with comprehensive benefit package

TASKS/SERVICES: The contractor shall:

- (1) Plan, develop, and implement innovative strategic communications plans to communicate information about cancer genomics research initiatives and public health issues to ensure that new discoveries are disseminated to NCI audiences in an effective and timely manner
- (2) Develop and implement strategies to communicate cancer messages to Congress and other Federal and state government health officials, researchers and health professionals, the media, cancer-related organizations and associations, cancer advocacy groups, and the public
- (3) Collaborate with assigned NCI Divisions, Offices, and Centers, and other OCE branches and sub-offices to ensure that “discovery” in NCI-supported laboratories and clinical trials are disseminated to health professionals and the public in an effective and timely manner
- (4) Provide expertise in the development and coordination of strategic communications plans and content related to specific scientific findings or programs
- (5) Provide support for the planning and conduct of consumer research as part of strategic communications activities
- (6) Provide day-to-day support in the development of content for a variety of communication pieces including website pages, brochures, press releases, videos, etc
- (7) Develop and/or review content developed by other authors for basic scientific accuracy and consistency with accepted Style Guide guidelines
- (8) Coordinate and monitor production of and/or write and disseminate specific communications materials
- (9) Prepare or oversee the preparation of correspondence, reports or other documents on specialized subjects/topics. Coordinate with and advise the NCI Office of Media Relations (OMR) in recommending specific research projects or study results for promotion via a press release or other media materials
- (10) Attend meetings and seminars to identify new research developments and activities, including publication/announcement of research results, launching of clinical trials, launching initiatives involving new technologies, and others

REQUIREMENTS: The contractor must have:

- (1) Minimum of 5 years experience in science communications for a variety of audiences
- (2) Bachelor’s degree in a related field
- (3) Knowledge of cancer, genetics, genomics and/or other related fields of scientific discovery
- (5) Experience in planning and supporting communications activities with special emphasis on providing guidance in the area of cancer
- (6) Ability to communicate clearly and effectively in interpersonal and formal settings, including oral and written communication
- (7) Ability to work and interact with individuals at various levels of the organization, including senior leadership
- (8) Project management skills and ability to set priorities, develop work plans, and monitor progress
- (9) Knowledge and understanding of operational planning for an organization
- (10) Demonstrated ability to prioritize multiple projects, turn around projects quickly, and meet deadlines
- (11) Knowledge of the NCI, and the resources available within NCI’s Divisions, Offices and Centers

For immediate consideration, please email resumes to Susan LoCurto, Kelly Scientific Recruiter, at locursn@kellyscientific.com