

Associate Director of Science Policy, American Association for Cancer Research, Washington, DC This is an exciting time to become involved in the science and public policy efforts of the AACR, especially as AACR's leadership builds on its prior successes and structures a multifaceted approach to the AACR's policy and legislative initiatives, and the AACR welcomes your application for this important position.

Major Duties and Responsibilities:

- *Provide direction and support for the AACR's national policy activities and priorities in terms of advice, needs assessment, strategies for implementation, and execution of activities toward their successful completion by the AACR
- *Support committee activities, including coordinating meetings and providing background materials and draft reports
- *Monitor, analyze, and assess legislation and government activities as it pertains to priority policy issues
- *Prepare issue briefs, Congressional testimonies, policy statements, white papers and other documents, and contribute to the AACR policy newsletter to inform AACR members, cancer organizations, targeted individuals, and other groups
- *Help shape special sessions and briefings to educate Members of Congress and their staffs about important pending legislation and issues affecting cancer research
- *Keep abreast of the scientific programs of the AACR and consider policy implications where appropriate
- *Develop and maintain strong working relationships with the policy staffs of other relevant organizations and coalitions
- *Attend and report on relevant scientific and science policy meetings and conferences
- *Be proactive in identifying policy areas of importance and conduct policy analysis and development in relation to these issues

Requirements:

- *Graduate degree required; Ph.D., M.D., or other doctoral degree in a science-related field
- *Three to five years of relevant experience in a public policy environment
- *Proven accomplishments in implementing complex policy projects
- *Superb written and oral communication skills
- *Excellent interpersonal skills
- *High degree of judgment, discretion, tact, and insight
- *A self-starter with creativity and initiative
- *Demonstrated problem-solving and decision-making abilities
- *Knowledge of government policies and procedures and the political process
- *Strong interest in cancer and cancer-related biomedical research and a working knowledge of the needs of the field
- *Expertise in clinical and translational cancer research issues preferred
- *A demonstrated ability to analyze complex political and policy issues, build evidence-based arguments for policy proposals to AACR approval bodies, and bring conflicting points of view to consensus
- *Ability to interact, negotiate, and work with VIPs and all levels of management on complex policy matters, including the CEO, Board members, prominent scientists, Administration and Congressional officials, corporate executives, and members of the media
- *Ability to make rational, realistic, and sound recommendations and decisions based on consideration of all facts and alternatives
- *Ability to work independently towards approved goals and objectives, while at the same time being able to predict when such approaches need discussion with AACR officials prior to final action
- *Ability to multi-task and work under rapidly developing deadlines and priorities
- *Ability to

effectively communicate the progress and future needs of cancer research to the public and government officials

How To Apply:

This position offers a competitive salary and an excellent benefits package. To apply, please send a letter of interest and curriculum vitae to:

Human Resources

P.O. Box 40138

Philadelphia, PA 19106

e-mail: humanresources@aacr.org

fax: 215-440-1045