

# Apartment Checklist

It is in your best interests to request a walk through with your new landlord within 15 days of move in to document any pre-existing damages...it is also your right under Maryland Housing Law. Always keep a copy of this with your lease and give a copy to your landlord for their records. You should use this (or a similar form) to conduct the walk through with your landlord.

***Maryland Code, Real Property, Section 8-203***

*(d) List of Existing Damages – either the lease or the receipt must contain language informing the tenant of his right to receive from the landlord a written list of all existing damage to the leased premises if the tenant so requests in writing within the first 15 days of his occupancy.*

*If requested, the landlord must provide the list of damage. If he does not, he is liable to the tenant for three times the amount of the security deposit. This liability of the landlord may be reduced by any damages or unpaid rent which he is entitled to under this (Security Deposit) section.*

Now that you've found an apartment that interests you, a thorough inspection of the property is recommended. This should be done with the property manager present. A written copy of this or any other document describing the condition of the property should be mailed to the property manager within 15 days of taking occupancy of the space. Make sure you keep a copy for later reference as well as include any photographs you send.

### **Living Room**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Windows			
Screens/blinds			
Door			
Walls			
Ceiling			
Floors/Carpeting			
Lighting			
Furniture			
Electrical switches and outlets			

**Overall condition and additional remarks:**

### **Dining Area**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Windows			
Screens/blinds			
Door			
Walls			
Ceiling			
Floors/Carpeting			
Lighting			
Furniture			
Electrical switches and outlets			

**Overall condition and additional remarks:**

## **Kitchen**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Stove			
Sink/plumbing			
Refrigerator			
Cabinets			
Lighting			
Dishwasher			
Walls			
Ceilings			
Windows			
Floors			
Counters			
Electrical switches and outlets			

**Overall condition and additional remarks:**

## **Bathroom**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Sink/plumbing			
Shower/bathtub			
Shower rod			
Toilet			
Toilet paper holder			
Medicine cabinet			
Mirror			
Lighting			
Towel Rack			
Floors			
Door			
Lock			
Walls			
Ceiling			
Electrical switches and outlets			

**Overall condition and additional remarks:**

## **Bedroom**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Windows			
Blinds/screens			
Door			
Lock			
Walls			
Ceiling			
Floors/Carpeting			
Lighting			
Furniture			
Closets			

**Overall condition and additional remarks:**

## **Other Items To Consider**

<b>Object</b>	<b>Present</b>	<b>Not Present</b>	<b>Condition</b>
Air Conditioning			
Heating/thermostat			
Smoke detector			
Main door			
Deadbolt Locks			
Security Bars on windows that can be accessed outside or on fire escape			
Mailbox			
Trash disposal			
Pests/Rodents			

**Overall condition and additional remarks:**

*I certify that all information is true to the best of my knowledge. I have included photos of any major damage (if possible).*

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*Tenant*

*Date*

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*Tenant*

*Date*

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*Landlord*

*Date*