

**Graduate Board Calendar
2001-02**

Graduate Board Exams may be held throughout the academic year. They must be scheduled with the Graduate Board a minimum of three weeks in advance. Students must be registered and all missing/incomplete grades resolved before the exam is approved. The completed exam, department certification, reader's letters, and dissertation must be submitted by the following deadlines for the student to go before the Graduate Board for approval. **No materials will be accepted after these dates for consideration as completed within the academic term indicated.**

Fall Schedule

October 4 Completion of Final Graduate Board Oral Exams for Fall Graduate Board meeting

October 18 All materials must be submitted to Graduate Board and Dissertations submitted to the Commercial Binding Office by **4:00 p.m.**

Winter Schedule

January 11 Completion of Final Graduate Board Oral Exams for winter term

January 25 All materials must be submitted to Graduate Board and Dissertations submitted to the Commercial Binding Office by **4:00 p.m.**

Spring Schedule

March 29 Completion of Final Graduate Board Oral Exams for Spring Graduate Board meeting

April 12 All materials must be submitted to Graduate Board and Dissertations submitted to the Commercial Binding Office by **4:00 p.m.**

Readers/Referees letters are due to the Graduate Board Office **one week before** the final GBO.

Written requests to schedule a GBO examination should be submitted in writing **at least three weeks prior** to the proposed examination date.

Dissertations should be provided to the examiners **at least two weeks before** the date of a final exam. Students and advisors are responsible for distributing copies to the examiners.

Dissertations must be completed and submitted to the bindery by the above dates.