



## Six Easy Steps for Getting Study Abroad Approval

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Please note: Some policies, procedures, and programs posted on the Study Abroad Website have changed. Please check with the Office of Study Abroad for updated information.

1. Pick a program. Help in choosing a program is available at the Office of Study Abroad. Fill out the Preliminary Advising Form and download the Major Checklist from Academic Advising. ([www.advising.jhu.edu](http://www.advising.jhu.edu))
2. Make an appointment to meet with Dr. Lori Citti, Director for Study Abroad to discuss your plans and to pick up the Hopkins approval forms by calling 410-516-7066 or emailing [lcitti1@jhu.edu](mailto:lcitti1@jhu.edu). Bring the Preliminary Advising Form and the Major Checklist to this meeting.
3. Complete the forms for Hopkins Approval.
  - Hopkins Application Form: completed and signed by you
  - Course Approval Form: completed by you and signed by your faculty advisor, language department (if relevant), Dean of Students and Dean of Engineering (if you are an engineering student)
  - Request for Permission to Study Abroad: completed by you and signed by you and a parent/guardian.
  - Liability and Waiver Form: completed and signed by you
4. Apply and get accepted into the program you have chosen. Be sure to complete all forms required by the program. Download the program's Home School Advisor Approval Form for Dr. Citti to sign.
5. Bring all completed Hopkins Forms and the Home School Advisor Approval Form to Dr. Citti, and she will forward the appropriate forms to your program and the Hopkins departments that require the information.
6. Bring a copy of the Program Acceptance Letter to Dr. Citti.

That's it! You are now registered for Study Abroad.