



Office of Academic Advising

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Degree Audit Checklist:

History Major

Expected graduation date: __ May __ January Year: _____

Name: _____ Hopkins ID: _____
Last Name First Name MI

Email address: _____ Phone#: _____

Additional major or minor: _____

Instructions: This form indicates which departmental and university requirements you have completed and which you must complete before graduation. If you have any questions, speak to your faculty advisor about department requirements, or to an academic advisor about other requirements.

Special Notes for Juniors:

This form is used to determine your eligibility for graduation and must be completed and filed with the Office of Academic Advising in the spring of your junior year.

1. Complete this form and have it approved and signed by your faculty advisor in the spring of your junior year. After this, make an appointment in the Office of Academic Advising and bring this form and a copy of your transcript to the advisor clearing for your major.
2. This form must be filled out **completely** and **neatly**, including course title and number as listed on transcript.
3. When noting that a course has been completed, please write in the grade you earned in that course under the column "Completed."
4. If you have completed the checklist with an advisor in the Office of Academic Advising and you make a change in a required course you intended to take you must notify the advisor of that change.

Course No. and Title	Completed	In Progress	To be Done
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History majors are required to take two introductory courses in history at the 100-level chosen from the following options: History of Occidental Civilization; introductory U.S. history courses; **or** introductory courses in comparative world history (Russia, Latin America, Africa, or East Asia).

Two introductory courses

_____	_____	_____	_____
_____	_____	_____	_____
100.193 Undergraduate Seminar in History (year 2)	_____	_____	_____
100.194 Undergraduate Seminar in History (year 2)	_____	_____	_____

Six additional courses in history. Four out of the six courses must be at the 300 level or above. Two of the six courses must be outside of any single geographical area (i.e. Europe, U.S., Africa, Asia or Latin America) and not more than two courses may be taken outside the Krieger School of Arts and Sciences.

Two History Courses at any level

_____	_____	_____	_____
_____	_____	_____	_____

Course No. and Title	Completed	In Progress	To be Done
Four History Courses at the 300 level or above			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Note: The faculty advisor should initial here to indicate that two of these courses are outside of the student's geographical area of concentration. _____

Senior thesis and seminar or two additional advanced courses in history at the 300-level or above

100.507 Thesis Seminar	_____	_____	_____
100.508 Senior Thesis	_____	_____	_____

or

Two history courses at the 300-level or above:

_____	_____	_____	_____
_____	_____	_____	_____

The History Department also strongly encourages interdisciplinary work in cognate fields of learning. History majors are therefore strongly advised to take two clusters of courses outside the department -- preferably one in the social sciences and one in the humanities -- consonant with their interests and complementing their areas of concentration in history. Please consult with your departmental advisor about these allied programs of study.

Foreign language through the intermediate level, usually French, German, Italian, or Spanish. Other languages may be substituted if approved by the Director of Undergraduate Studies. This requirement may be fulfilled by taking an examination instead of by course work. Any language requirement waived by exam must be documented on transcript or in our office before checklist will be accepted.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OR by Departmental Exam _____

Other Departmental Requirements:

A minimum grade of C- is necessary in all courses applied toward the requirements of the major. No departmental requirements may be taken satisfactory/unsatisfactory.

Please initial here to indicate you have read and understand these requirements: _____

Honors in Your Major

To graduate with honors in your major, you must complete an HONORS CLEARANCE CHECKLIST by April 1st in the year you expect to graduate in May. Most commonly, this means by April 1st of your senior year. Failure to submit this checklist by this date will mean that you will not receive honors in your major. You cannot complete the checklist before February 1st of the same year. Please note that these requirements are not related to "General University Honors." General University Honors are automatically assigned to all students who graduate with a 3.5 or higher.

To receive Honors in History, you must have met the following criteria:

1. Have a cumulative GPA of 3.25 or higher.
2. Have a GPA in your required history courses of 3.5 or higher.
3. Complete required seminar: Senior Thesis 100.507-508
4. Complete Senior Thesis

To notify us that you are eligible for honors, you must:

1. Obtain an honors checklist by either downloading it from www.advising.jhu.edu or by picking one up in the Office of Academic Advising.
2. Complete the checklist after February 1st of your senior year and take it to: Dr. Franklin Knight.
3. Return the signed checklist to the Office of Academic Advising by April 1st. You do not need to make an appointment to return the checklist, but it must be signed by the correct representative from your department or it will not be processed.

Distribution Requirements for Majors: These cannot include major requirements or courses.

Students must earn at least 30 credits in courses coded for areas outside that area in which his/her own department is included. For example, if history is counted as (H), the student must take at least 30 credits coded (S), (Q), (N), (E), **excluding** courses required for the major or offered by the History Department. 12 of these credits must be coded (N), (Q), and/or (E).

In deciding whether history courses will be counted as either (H) or (S) credits, choose the designation that is most advantageous to the student. For instance, if the student has a large amount of social science credits, then we would consider history an (H) discipline and allow the (S) credits to work toward meeting the University's distribution requirement.

Course No. and Title	Credits	Completed	In Progress	To be Done
12 credits of N, Q and/or E				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
18 additional credits				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

University Requirements:

Course No. and Title	Completed	In Progress	To be Done
120 total credits	_____	_____	_____
60 credits at Johns Hopkins	_____	_____	_____
4 semesters at Johns Hopkins	_____	_____	_____
4 writing intensive courses (12 credits)	_____	_____	_____
No more than 18 D credits	_____	_____	_____
No more than 5 Carey Business School and School of Education courses	_____	_____	_____
C average or better in your major	_____	_____	_____
No more than 12 transfer credits	_____	_____	_____

HOW MANY SEMESTERS WILL YOU HAVE COMPLETED AT TIME OF GRADUATION? _____

Language Elements Courses: Students who take the first semester of an elementary language course in French, German, Greek, Italian, Latin, Modern Hebrew, Portuguese or Spanish must complete the second semester course as well or lose the credit for the first term.

FOR JUNIORS ONLY:

Student's Statement:

I have reviewed my progress toward meeting the graduation requirements for my major. I understand which requirements have been completed and which remain to be completed, including those that are in progress, if any. **I agree to notify the Office of Academic Advising if I make any changes to my plan of study.**

*Student's Signature*_____
Date

Advisor's Statement:

I have reviewed progress toward meeting the graduation requirements for the major with the student. We have marked which requirements have been completed and which remain to be completed, including those that are in progress, if any. **I have indicated by initialing or submitting a supporting memo any exceptions to departmental requirements that have been approved for this particular student.**

*Faculty Advisor's Name*_____
*Signature*_____
*Date*_____
*Academic Advisor's Name*_____
*Signature*_____
Date