

F A Q : GRADES & TRANSCRIPTS

1. How do freshman covered grades work?
 - In the fall semester of your freshman year, letter grades are assigned by instructors and then covered on the transcript.
 - Grades of C- or above are assigned an S and given credit. Grades below C- are assigned a U. A U grade is given credit if the original letter grade was a D+ or D.
 - Courses with S grades satisfy major, minor, distribution, or writing requirements.
 - Covered grades are different from electing the Satisfactory/Unsatisfactory (S/U) grading.

2. How does Satisfactory/Unsatisfactory (S/U) grading work?
 - Eligible undergraduates may change the grading option for a course to or from S/U during the first eight weeks of the semester with approval of an academic advisor.
 - No changes in the grading option can be made after the end of the eighth week of the semester, even when no graded work has been assigned or returned before the S/U deadline.
 - S/U grades have no effect on a student's GPA. A grade of C- or above receives a Satisfactory mark or a grade of F, D+, or D is given an Unsatisfactory mark. U grades earn no credit.
 - The S/U option applies only to courses in the fall, spring and summer terms. Only one course per semester or summer may be taken S/U. Students who register for a 1-credit course that is only offered for S/U credit may select an additional S/U course in the same semester.

3. Are there courses that cannot be taken S/U?
 - Beginning level language courses must be taken for a letter grade. There are occasional exceptions which should be checked with the department.
 - Courses fulfilling a requirement for most majors and minors must be taken for a letter grade.
 - Writing intensive courses that are taken to satisfy the writing intensive requirement must be taken for a letter grade and passed with a grade of C- or better.

4. How do I request an Incomplete (I)?
 - An "I" is granted only in extreme circumstances and emergencies and arrangements for an "I" must be made before the end of the term.
 - Contact the instructor of the course and arrange an academic plan to complete your course work. The academic plan must include a date by which the work is to be completed. We strongly encourage that your work be completed as soon as possible.
 - Students have until the end of the third week of the next semester to finish Incomplete work. If the work is not finished at that time, a grade of F will be recorded.

5. Can I repeat a course to absolve a grade?
 - Before repeating a course, consult with an advisor as to the appropriateness of this decision.
 - Students may repeat a course at Hopkins in which they earned a C+ or lower.
 - The grade for the most recent attempt of the course, and the associated credits, are recorded on the student's transcript and are calculated into the GPA. The old grade is replaced with the letter R, indicating that the course was retaken in a later term. R grades do not affect GPA or carry any credit.
 - Courses originally taken for a letter grade must be repeated for a letter grade. Courses taken S/U must also be taken S/U. First semester courses whose grades are covered by S/U notation are considered to have taken the course for a grade.

6. Can I repeat a course elsewhere?

- You can repeat a course at another four year institution with permission.
- Repeating a course at another institution will not absolve your grade of an F. Your original grade will still appear on your Hopkins transcript and remain in your GPA.

7. How do I request a transcript?

Order an official transcript from the Registrar's Office in-person or online at www.jhu.edu/registrar/transcript.html

8. I have an AP score for which Hopkins gives credit, how does it work?

If you had the College Board send a score report to Hopkins during the admission process, it should appear on your transcript. If we did not receive the score report and your credits do not appear on your transcript, call the College Board to send an official score report to Johns Hopkins University.

9. What should I do if I want to repeat a course for which I have earned AP Credit?

We generally advise students not to repeat courses for which they have received credit. However, if you choose to retake the course you may do so, though we recommend consulting an advisor. Once the JHU credits have been officially recorded on your transcript, your AP credits will be removed.

10. How do I calculate my GPA/Major GPA?

- Each letter grade corresponds to a numerical grade point equivalent to allow the computation of a grade point average. The letter grades and their grade point equivalents are as follows:

A+	4.0	B-	2.7	D	1.0
A	4.0	C+	2.3	F	0.0
A-	3.7	C	2.0		
B+	3.3	C-	1.7		
B	3.0	D+	1.3		

- S and U grades have no grade point equivalents and do not affect the grade point average.
- To determine the grade point average, multiply the grade point equivalent by the number of credits for the course. Add the products (grade points earned) and divide the total by the number of credits in the computation.

A Sample Calculation of a Grade Point Average

Grade	Credit	Grade Point Equivalent	Grade Points Earned
A-	4	3.7	14.8
B	3	3.0	9.0
B-	3	2.7	8.1
C+	3	2.3	6.9
Total =13			38.8
GPA = $38.8 \div 13 = 2.98$			

- Use the same method when calculating your major GPA, but only apply it to major required courses.

11. What do I do if I'm failing a course?

- Consult your instructor and/or TA.
- Stop by your advising office and speak with an academic advisor.
- Take advantage of our academic assistance services such as tutoring or study consulting.