

JOHNS HOPKINS UNIVERSITY
OFFICE OF THE REGISTRAR - HOMEWOOD
Fall 2009 – Undergraduate Students

Deadline Dates for Adds, Drops, & Withdrawals

(For all courses – including Independent Study, Research and Internship)

Course Adds* and Drops
<i>*AS – no signature required/no electronic holds</i>
<i>*EN – no signature required/no electronic holds</i>
In-person and Online
September 2 – September 18
Last Day to Add – September 18
This deadline includes Independent Study, Research and Internship <i>which requires the faculty sponsor signature</i>

NO DROPS DURING THE WEEKEND
September 19 – September 20

Course Drops Resume	
In-person	Online
Sept. 21 – October 16	Sept. 21 – October 18
AS – no signature required	AS – no signature required
EN – faculty advisor’s signature needed	EN - faculty advisor releases advising hold

Course Withdrawals (“W” on transcript)
In-person Only
October 19 – October 30
AS – no signature required
EN – signatures from faculty advisor and EN Advising Office

Satisfactory/Unsatisfactory (S/U option)
In-person Only
September 2 – October 30
AS - faculty advisor’s signature if within major/minor
EN - faculty advisor’s signature

ADD/DROP POLICY FOR 4 WEEK COURSES

GENERAL POLICY

1. Adds are permitted during the first week of the course.
Signature requirements to add after the second day:
AS - Instructor
EN - Instructor
2. Drops without a "W" are permitted during the first week of the course.
Signature requirements:
AS - None
EN - None
3. Drops with a "W" are permitted during the second week of the course.
Signature requirements:
AS – Office of Academic Advising
EN - Faculty advisor and Office of Engineering Advising
4. Changing to S/U is permitted up to the end of the second week of the course.
Signature requirements:
AS - Faculty advisor if the course is within the major/minor

EN - Faculty advisor