



- Only one responsible source and no other company/institution are available to do such specialized work. (Please attach a sole source justification)
- Competitive selection. Please provide the name and address or telephone number of each potential subcontractor contacted, as well as the total amount proposed.

**Part IV – STATEMENT OF WORK INFORMATION**

- A separate statement of work is included and should be attached to the subaward agreement. This statement of work provides an accurate description of the work to be performed under this subaward agreement and lists all deliverables and/or milestones.
- Due to the collaborative nature of this project, the subaward agreement statement of work should be the proposal prepared and submitted to the sponsor. This statement of work was prepared jointly by both JHU and the subrecipient and provides an accurate description of the work to be performed.

**Part V – SUBAWARD AGREEMENT BUDGET INFORMATION**

Check item best describing the basis for the subaward cost or price:

- Catalog Price
- Detailed Cost Justification (Please attach supporting data)
- Subrecipient’s current rate agreement (Please attach a copy of this agreement)

The cost must be determined by JHU to be fair and reasonable. Provide any information that you feel will be useful in supporting the subawardee’s proposed budget (i.e., hours for work required, other proposed staff, other direct costs directly related to statement of work).

- Yes, I checked the budget and all costs appear to be in order.
- No, the costs and rates have not been finalized. Assistance is needed to complete appropriate cost verification.

**Part VI – OTHER INFORMATION**

Please provide any information that you feel will be useful to the person preparing the subaward agreement. Also, provide any specific requirements you want the document to contain, including, but not limited to REPORTING/MILESTONE REQUIREMENTS.

**Part VII – Special Provisions (Check if applicable)**

- |   |   |
|---|---|
| <input type="checkbox"/> Confidentiality  | <input type="checkbox"/> Use of Human Subjects    |
| <input type="checkbox"/> Use of Animals   | <input type="checkbox"/> Costsharing              |
| <input type="checkbox"/> Property & Equipment   | <input type="checkbox"/> Publication Restrictions |
| <input type="checkbox"/> Consultants or other Subcontractors to be utilized   |   |
| <input type="checkbox"/> Special Intellectual Property Ownership and/or Use Issues (Software, Copyright, Patent Data, etc.) |   |

**CERTIFICATION**

**By signing below, I certify that, to the best of my knowledge, all information furnished is accurate and complete and that no actual or potential conflict of interest exists with regard to this subaward.**

**Principal Investigator** \_\_\_\_\_

**Date** \_\_\_\_\_