

SDS/Robins FAQs 2010

Important Dates	
February 24, 2010 by Noon	Deadline for Application
March 26, 2010 by 6:00pm	Applicants selected for an interview
March 29-31, 2010	Selected applicants sign up for interview times
April 2, 2010	Selected applicants are interviewed at the Career Center
By April 9, 2010	Grant recipients are notified of their status
September 3, 2010	Final reports are submitted

1. Does an internship come with the funding or do I have to find my own?

Internships are NOT provided for the Robins or SDS programs. You are responsible for finding your own internships.

2. Can I apply for these internship grants if I have a paid internship?

Yes (with explanation). SDS internships must be unpaid or for a non-profit organization. Please understand that if you are going to be participating in a paid internship that WILL COVER your expenses you will not be eligible for the grant. These grants were developed to assist students who would not be otherwise able to have this internship experience without financial support.

3. Does everyone get the full amount of funding regardless of budget?

• **Robins:**

Funding is based on the duration of the internship. It is pro-rated by week. If you are participating in a 12 wk internship you will get the full \$5000, if you have an 11 wk internship you will get approximately \$4584, and for a 10 wk internship you will get approximately \$4168. This funding must cover all summer expenses including travel.

• **SDS:**

Funding is based on the duration of the internship. It is pro-rated by week. If you have a 12 week internship, your funding is \$3000, 11 weeks is \$2750, and 10 weeks is \$2500. If you are eligible, you will also receive \$2000 credited directly towards your required "summer savings" contribution in your financial aid package. To be eligible for that credit, you must receive need-based Hopkins grant aid as part of your financial aid package.

4. How long do the internships have to be?

- For Robins all internships must be a minimum of 10 weeks and a maximum of 12 weeks.
- For SDS all internships must be a minimum of 8 weeks and a maximum of 12 weeks.

5. Can I apply for more than one grant?

Yes, you can apply for more than one grant. No additional proposal is needed. You should indicate on your application for which grants you wish to be considered.

***** You canNOT receive more than one grant. If you are selected for more than one, you will have to choose which grant to accept. *****

6. Can I apply for more than one internship for the same grant?

You can apply for up to 3 internships. You should describe the internships separately and include them in the same 1-2 page proposal. NOTE: Successful internship proposals were focused so you may not want to appear unfocused by including several different internships all covering different fields.

7. What is needed for the Letters of Reference? Can I have more than 2?

- The letters of reference should be written by individuals who can speak to your interest in your project, your academic/non-academic preparation for the internship, and how you will benefit from your participation. The letter should indicate how you are associated with the letter writer.
- You can have more than 2 references if you would like.
- 1 of the letters you submit must be from a Johns Hopkins faculty member or instructor.

8. What makes a good proposal?

- Focus is key! Students who have thought out what they want to do clearly and concisely have had an advantage. Know where you intend to intern, what you will be doing, and what you intend to learn.
- Another aspect of a good proposal is understanding and communicating how your experience will relate to the rest of your career development, current academics and future academic and career goals. Those goals don't have to directly relate to your major, but they should demonstrate how it will help you academically (e.g., your internship may teach you analytical or critical thinking skills).
- Another characteristic of successful candidates is how well you have thought through the process and logistics: how are you going to get there, how will you handle transportation, how long will the internship last, will you need a work visa, updated

immunizations, etc. This level of detail was present in successful proposals and budgets.

9. What makes a successful budget?

The best budgets were broken down by expense and showed the monthly rate and the total. For example, rent \$300 monthly x 3 months = \$900 total. It was easy to see that students had clearly thought out what their expenses would be and how they intended to utilize the funding.

10. Do I have to have the internship secured when I turn in my application on February 24, 2010?

- You do not have to have the internship secured when you turn in your application. Preference will be given to students who have already secured their internships.
- If you do not have your internship secured, including a statement in your proposal addressing your status in the internship application process will be beneficial.