

# Public Relations & Media in the Big Apple

January 19-21, 2010  
Student Registration Form

## **Instructions**

Complete the attached Student Registration Form. Read all information below, and keep this instruction sheet for your reference.

Turn in the attached Registration Form and resume to the Career Center no later than 12pm, November 20, 2009. If you are selected for the trip, a nonrefundable \$100.00 deposit is needed to hold your place, due by 12pm on December 4, 2009. **If you do not meet this deadline, your space will be forfeited to a student on the waiting list.** Financial Assistance may be available to those who qualify.

The trip is limited to 25 students due to space limitations incurred by our hosts in New York. Space on this trip will be generally allocated on a first-come, first served basis, however, professionalism of students' resumes and overall GPA will factor into selection should the number of students applying exceed our limit. You will be notified of your selection status via e-mail on November 24, 2009.

## **Once Students Have Been Selected**

Turn in an Intersession registration form, filled out for "Public Relations & Media in the Big Apple" (660.150) **to the Career Center (NOT to the Registrar's Office)** with your \$100 deposit and signed release form by noon, December 4, 2009. The Career Center will submit your pink slip along with a list of students who are eligible for the course to the Registrar's Office, and you will automatically be registered.

If you are selected, you will need to submit your resume to the Public Relations & Media Trip Resume Drop through your J-Connect Account no later than Friday, December 4, 2009. The remainder of your balance (\$150) is due Wednesday, December 16, 2009 at noon.

## **Critical Dates**

Friday, November 20, 2009, noon	Trip registration form & resume due to the Career Center
Tuesday, November 24, 2009	Selected students will be notified via e-mail
Friday, December 4, 2009, noon	<b>\$100 deposit due</b> Signed release form due Add/Drop Form due
Tuesday, December 1, 2009, 5:00-6:00 p.m.	Mandatory Trip Preparation Meeting, Career Center
Friday, December 4, 2009	Online resume submission due
Wednesday, December 16, 2009	<b>\$150 balance due</b>
January 19-21, 2010	Public Relations & Media in the Big Apple: Trip to NYC

## **Transportation and Lodging**

Transportation and lodging are included in the \$250.00 program fee. Students are responsible for paying for meals (excluding any complimentary food provided by our hosts). Because of the nature of the trip and the tight scheduling of industry visits, we expect you to stay with the group in NYC. No refund will be made for students who choose to travel on their own before or after the trip. All hotel accommodations are non-smoking double rooms.

## **Questions?**

Questions regarding this trip should be directed to Tracy Carter in the Career Center at [Tracy.Carter@jhu.edu](mailto:Tracy.Carter@jhu.edu).

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January 19-21, 2010  
Student Registration Form

Complete the information below and turn it in to the Career Center no later than **Noon, November 20, 2009**. A non-refundable \$100 deposit is needed to hold your place (checks payable to "Johns Hopkins University"), due by **Noon, December 4, 2009**. Financial Assistance may be available to those who qualify.

## PLEASE PRINT CLEARLY

Name: \_\_\_\_\_

Year: \_\_\_\_\_ Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_ Overall GPA: \_\_\_\_\_

In which school are you matriculated? \_\_\_\_\_ Krieger School \_\_\_\_\_ Whiting School

Gender (for room assignment purposes only): \_\_\_\_\_

How did you hear about this course/trip? (Circle or check all that apply): \_\_\_\_\_ Flyer/Professor specify) \_\_\_\_\_

E-mail listserv(s) \_\_\_\_\_ website(s) \_\_\_\_\_ Other \_\_\_\_\_

### Your contact information:

Baltimore mailing address: \_\_\_\_\_

Baltimore phone number: \_\_\_\_\_ We can reach you here until what date? \_\_\_\_\_

JHU e-mail: \_\_\_\_\_ We can reach you here until what date? \_\_\_\_\_

**Where can we reach you during break?** If you will be traveling, list as many addresses and phone numbers as needed so we can stay in touch with you.

### Dates:

From \_\_\_\_\_ Address: \_\_\_\_\_

Until \_\_\_\_\_ \_\_\_\_\_

Phone: \_\_\_\_\_

Are you currently a recipient of need-based financial aid (check or circle)? Y N

Will you need additional financial support to participate in this experience (check or circle)? Y N

*The determination of aid eligibility will be made by the Office of Student Financial Services.*

I understand that my name and social security number may need to be released to sites that I visit for security clearance purposes only.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Office use only:  
Deposit Pd \_\_\_\_\_ Balance Pd \_\_\_\_\_ Selected \_\_\_\_\_ Resume Book \_\_\_\_\_