

JOHNS HOPKINS  
U N I V E R S I T Y

**Annual Security & Fire Safety Report  
2014**

# 2014 Annual Security & Fire Safety Report

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## INTRODUCTION

### University Overview

The Johns Hopkins University (“University” or “JHU”) is a privately endowed, co-educational institution for both undergraduate and graduate study and research. Based in Baltimore, Maryland, its nine academic divisions occupy ten campuses in Maryland, the District of Columbia, and abroad.

<b>Campus</b>	<b>Academic Divisions Hosted</b>
Homewood Campus (MD)	Zanvyl Krieger School of Arts and Sciences G.W.C. Whiting School of Engineering School of Education Carey Business School
East Baltimore Campus (MD)	School of Medicine Bloomberg School of Public Health School of Nursing
The Peabody Institute	The Peabody Institute
Harbor East Campus (MD)	Carey Business School
Columbia Center (MD)	Carey Business School School of Education School of Arts and Sciences OSHER Program
Montgomery County Campus (MD)	Zanvyl Krieger School of Arts and Sciences G.W.C. Whiting School of Engineering School of Education Carey Business School
Applied Physics Laboratory (APL) (MD)	G.W.C. Whiting School of Engineering
Washington Centers (DC)	Zanvyl Krieger School of Arts and Sciences Carey Business School Paul H. Nitze School of Advanced International Studies
SAIS Bologna Center (Italy)	Paul H. Nitze School of Advanced International Studies
Hopkins-Nanjing Center (China)	Paul H. Nitze School of Advanced International Studies

### The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the “Clery Act,” requires institutions to provide current and prospective students, their families, and current and prospective faculty and staff with information about campus safety.

The Clery Act requires colleges and universities to:

- publish annually an Annual Security and Fire Safety Report (the “Report”) by October 1 of each year that contains three years of campus crime and fire safety statistics and certain campus security policy statements;
- disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have "significant responsibility for student and campus activities";
- provide “timely warning” notices of certain crimes that pose a “serious or continuing” “threat to students and employees”;
- issue an emergency notification, upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus;

- disclose in a public crime log “any crime that occurred on campus, in or on noncampus buildings or property or on public property within the campus or immediately adjacent to and accessible from the campus, or within the patrol jurisdiction of the campus police or the campus security department and that are reported to the campus police or security department”; and
- maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

Compliance with the Clery Act does not violate the Family Educational Rights and Privacy Act (“FERPA”). Any student, staff or faculty member who reports a crime or is involved in any aspect of compliance under the Clery Act is protected from retaliation.

## UNIVERSITY-WIDE POLICY STATEMENTS

### Reporting Crimes or Other Emergencies

The University strongly encourages students, faculty and staff to accurately and promptly report all crimes to their respective campus security offices and the appropriate law enforcement agencies. Prompt, accurate crime reports facilitate successful investigations and enforcement, inform prevention efforts, aid in issuance or timely warnings and disclosure of crime statistics in this Report, and educate the University community. Crimes should be reported when the victim elects to or is unable to make a report (note, Campus Security Authorities or CSAs, defined below, have special reporting obligations; see below for discussion). To report a crime or other emergency at your campus, please contact:

Campus		Agency/Office	Non-Emergency	Emergency
Homewood Campus	<i>Campus</i>	Campus Safety & Security	410-516-4600	410-516-7777
	<i>Local</i>	Baltimore Police Department	410-396-2455	911
The Peabody Institute	<i>Campus</i>	Campus Security	410-234-4605	410-234-4600
	<i>Local</i>	Baltimore Police Department	410-396-2411	911
East Baltimore Campus	<i>Campus</i>	Corporate Security	410-614-3473	410-955-5585
	<i>Local</i>	Baltimore Police Department	410-396-2433	911
Harbor East Campus	<i>Campus</i>	Campus Security	410-234-9301	410-234-9300
	<i>Local</i>	Baltimore Police Department	410-396-2411	911
Columbia Center	<i>Campus</i>	Campus Safety & Security	410-516-9700	410-516-9700
	<i>Local</i>	Howard County Police Department	410-313-2929	911
Montgomery County Campus	<i>Campus</i>	Campus Security	301-294-7191	301-294-7191
	<i>Local</i>	Montgomery County Police	301-279-8000	911
Applied Physics Laboratory (APL)	<i>Campus</i>	Security Services Department	443-778-7575	443-778-7575
	<i>Local</i>	Howard County Police Department	410-313-2929	911
Washington Centers	<i>Campus</i>	SAIS Security/AlliedBarton	202-663-5808	202-663-5808
	<i>Local</i>	Metropolitan Police Department	202-737-4404	911
SAIS Bologna Center	<i>Campus</i>	Finance and Administration	+39 051-2917811	+39 051-2917811
	<i>Local</i>	State Police	112	112
Hopkins-Nanjing Center	<i>Campus</i>	American Co-director	86.25.8359.2436	86.25.8359.2436
	<i>Local</i>	Nanjing Public Security Bureau	86.25.8442.0009	86.25.8442.0009

#### ***Confidential Reporting***

#### ***For Sexual Misconduct***

If a student or employee desires to keep the details of an incident of sexual harassment, sexual assault, relationship violence or stalking (collectively, “sexual misconduct”) confidential, he or she should speak with a confidential resource, i.e., individuals who have a legal obligation to keep communications confidential when acting in their professional capacity, unless there is an imminent threat to health or safety, or other basis for disclosure pursuant to law (e.g., JHU Counseling Center, the Johns Hopkins Student Assistance Program, the Faculty and Staff Assistance Program, the University Staff Psychologist – Sexual Assault Specialist (victim’s advocate), chaplains at the Bunting Meyerhoff Interfaith and Community Center, and psychiatrists at University Mental Health Services). Note, confidential resources also include student health centers operated by the University, who have a professional practice of maintaining confidentiality with respect to patient communications. When seeking advice and support, persons who are concerned about confidentiality should discuss their concerns about confidentiality with the person with whom they are speaking. The following is a list of confidential resources. Information shared with confidential resources does not constitute a report or complaint filed with the University for the purpose of instituting an investigation or resolution of a sexual misconduct complaint.

The Johns Hopkins University Counseling Center

*Serves full-time students from the Krieger School of Arts and Sciences (KSAS), Whiting School of Engineering (WSE) and The Peabody Institute, without charge.*

3003 N. Charles Street, Suite S-200

Baltimore, MD 21218

Telephone: 410-516-8278

<http://web.jhu.edu/counselingcenter>

<http://www.peabody.jhu.edu/conservatory/studentaffairs/studentresources/health.html>

Johns Hopkins Student Assistance Program (JHSAP)

*Serves graduate and professional students, and immediate family members, without charge.*

East Baltimore Campus

Johns Hopkins @ Eastern

550 North Broadway

1101 East 33rd Street, Suite C100

Baltimore, MD 21205

Baltimore, MD 21218

Telephone: 443-287-7000

Telephone: 443-287-7000

<http://www.jhsap.org>

(\*Other locations include Bayview, Columbia, and Washington, D.C. See

[http://jhsap.org/locations\\_hours/](http://jhsap.org/locations_hours/) for location and hours.)

UHS University Mental-Health Services

*Serves Bloomberg School of Public Health (BSPH), School of Medicine (SOM), and School of Nursing (SON) students, residents, fellows and trainees and their spouses or domestic partners.*

Telephone: 410-955-1892

Available by telephone 24/7.

Press “0” to speak with the on-call psychiatrist in an emergency.

Faculty and Staff Assistance Program (FASAP)

*Serves faculty and staff, and immediate family members, without charge.*

East Baltimore Campus

Johns Hopkins @ Eastern

550 North Broadway

1101 East 33rd Street, Suite C100

Baltimore, MD 21205

Baltimore, MD 21218

Telephone: 443-287-7000

Telephone: 443-287-7000

<http://www.fasap.org>

(\*Other locations include Bayview, Columbia, and Washington, D.C. See

[http://jhsap.org/locations\\_hours/](http://jhsap.org/locations_hours/) for location and hours.)

JHU Sexual Assault Helpline

*Students may talk with an on-call counselor 24/7.*

Telephone: 410-516-7333

Staff Psychologist – Sexual Assault Specialist (victim’s advocate)

*Serves as a confidential source for Homewood and Peabody students or helps students navigate reporting.*

Telephone: 410-516-5133

E-mail: [victimsadvocate@jhu.edu](mailto:victimsadvocate@jhu.edu)

Chaplain, Bunting Meyerhoff Interfaith and Community Service Center

3400 North Charles Street

Baltimore, MD 21218

Telephone: 410-261-1880

<http://chaplain.johnshopkins.edu/>

JHU Student Health and Wellness Center Homewood Campus  
1 East 31<sup>st</sup> Street, N200  
Baltimore, MD 21218  
Telephone: 410-516-8270  
<https://www.jhu.edu/life/health-wellness/>

University Health Services  
933 N. Wolfe Street  
Baltimore, MD 21205  
Telephone: 410-955-3250  
<http://www.hopkinsmedicine.org/uhs/>

### *Confidential Reporting for Other Offenses*

Witnesses and victims of crime (other than sexual misconduct) who do not want to pursue action within the University or the criminal justice system may want to consider voluntarily making a confidential or anonymous report to their respective campus security offices, identified above. With some exceptions, as noted below, these officials can file a report on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to comply with a wish to keep the matter confidential, while taking steps to enhance the future safety of the University community. With such information, the University can keep an accurate record of the number of incidents involving students, employees and visitors; assess risk, determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the University and may be the subject of a timely warning, emergency notification, or other security notification to some or all of the campus community. Note, that for purposes of reports of sexual misconduct, campus security personnel are "responsible employees" who share with the Title IX Coordinator any report of sexual misconduct that they receive. As a result, any communication to campus security personnel could lead to a University investigation of the misconduct at issue.

Victims and witnesses should be aware that the University will strive to protect, to the greatest extent possible, the confidentiality of persons reporting or accused of crimes, and related information; however, the University cannot guarantee complete confidentiality where it would conflict with the University's legal obligation to investigate a complaint or take steps to deter further crimes, or with its duty to comply with other legal obligations (e.g., responding to a subpoena).

Victims of crimes are encouraged to seek confidential counseling or treatment from the confidential resources listed above. The University does not have procedures to encourage counselors to raise the subject of reporting statistics confidentially and instead leaves the issue to the professional judgment of the counselor.

### *Response to Reports*

Depending on the facts and circumstances, upon receiving a report of a crime, the campus security office or center director may dispatch an officer, ask the victim to report to the security office to file an incident report, notify local law enforcement authorities, or take another appropriate step, such as in the case of sexual misconduct, promptly notifying the Title IX Coordinator. In response to a reported emergency, campus security or center directors will respond and summon the appropriate resources, internal and external, to assist in the response to the incident.

Additionally, reports made to the campus security office at each JHU campus, a Campus Security Authorities (“CSAs”)<sup>1</sup> and to local law enforcement (when reported by them to JHU) will be assessed for potential distribution of a timely warning notice, emergency notification or other security notification, and inclusion in the Campus Crime Blotter and crime statistics in this Report.

## **Timely Warnings**

The University deeply values the safety and welfare of our community. To enhance campus security and aid in the prevention of similar occurrences, the Vice President of Johns Hopkins Corporate Security or his/her designee (“Corporate Security”) will timely warn the affected campus community of crimes that are reportable under Federal law<sup>2</sup> and represent a serious or continuing threat to the community. Corporate Security will issue a warning as soon as the pertinent information is available, following a report to a University CSA or local police agency. Corporate Security will determine whether a reportable crime presents a serious or continuing threat on a case-by-case basis after examining the nature of the crime, the danger facing the campus community, and other relevant factors.

Even when a timely warning is not required under this policy, Corporate Security may at any time elect to issue a timely warning or otherwise advise the affected campus community of any incident where doing so is in the best interest of campus security. In deciding to issue such a notice, Corporate Security will consider all relevant factors, including the nature of the crime, the location, the time of the incident, the local police response and guidance to campus officials, and the potential direct effect on the campus community.

Timely warnings will normally be disseminated via email to the University-supplied electronic mail account issued to the appropriate group of students and employees. Depending on the circumstances, Corporate Security could also utilize one or more of the following modes of communication to transmit the warning: Corporate Security and other JHU websites, security alerts, security information bulletins or advisories, security blotters, sirens or public address systems, and bull horns.

Personally identifiable information about victims will not be included in any timely warning or security notification, or in any publicly available record-keeping, including the disclosure of crime statistics in this Report.

## **Immediate Notifications, Emergency Response and Prevention Procedures**

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff, the University will communicate the threat to the University community at the affected campus(es), or to the appropriate segment of the community. The University will, without delay and taking into account the safety of the community, determine the content of the notification and initiate some or all of the notification system(s) listed below, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

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<sup>1</sup> As defined by the Clery Act, “campus security authorities” include: (a) University campus security departments; (b) other individuals who have responsibility for campus security, such as someone monitoring the entrance to campus property; (c) a University official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings, and (d) others designated by the University as campus security authorities.

<sup>2</sup> Crimes are reportable under Federal law if they meet two criteria. First, they must be one of the following offenses: murder/non-negligent manslaughter, negligent manslaughter, rape, fondling, incest, statutory rape, domestic violence, dating violence, stalking, robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug law violations, illegal weapons possession, and certain hate crimes. Second, they must occur within the core campus boundaries (which includes University owned or controlled property on campus and public property that is within or immediately adjacent to the campus) or on “non-campus” properties as defined by the Clery Act.



Corporate Security has the responsibility for confirming (with the assistance of key campus administrators, local first responders and/or the National Weather Service) that a significant emergency or dangerous situation exists.

In the event of a serious incident that poses an immediate threat to members of the JHU community, the University has various systems in place for communicating information, including follow-up information, quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the JHU campus community. These methods of communication include the following:

#### *Emergency Alert (Rave) Text Messaging*

In the event of a confirmed major incident that threatens the safety of the campus community, the University will immediately send a text message alert to the students, faculty and staff who have subscribed to the service, notifying them of the incident. Members can subscribe to the service on the myJHED tab after logging in at <https://my.johnshopkins.edu/>. At the Homewood campus, the Rave alert system is tested concurrently with the siren/public address system.

#### *Broadcast Email Messaging*

If an incident should occur, a broadcast email will be sent to all JHU subscribers providing resources for additional information as soon as possible. To subscribe for emergency email notification, sign into myJHU and add Emergency Alerts in the “myProfile” tab.

#### *Emergency Web Page/Emergency Phone Line*

The University maintains a special web page for emergency notices at <http://webapps.jhu.edu/emergencynotices>. During the course of any major event, this page will be updated regularly.

Interested parties can also obtain updated information by calling JHU’s Emergency Hotline at 410-516-7781.

#### *Evacuations*

Should there be a need to evacuate, follow the recommended evacuation route on the map. Once outside, adhere to the directions of Campus Safety and Security or local public safety official (police or fire department). Evacuation procedures in place meet ADA compliance.

In the event a particular evacuation requires evacuees to be relocated to an alternative shelter, shelter locations on campus have been designated. Evacuees will be directed to those locations by Campus Safety and Security or local public safety officials (police or fire department).

#### *When Evacuation is Not Possible*

In a fire or fire alarm situation, always check doors to see if they are hot or warm to the touch before you open them. If heat or smoke prevents you from evacuating, return to your room and use towels or other cloth items to seal around the door. Hang a white object in the window and reclose the window (if it opens) as much as possible. Do not reopen your window (if it opens) unless forced to do so by smoke. After you have sealed your door, immediately call 911 and advise emergency responders of your location and situation. Wait for help to arrive.

#### *Post Incident*

At the completion of the incident, the Fire/Rescue Department (or other appropriate emergency official(s)) should release the building to the facility leadership. The facility should be pronounced all clear, or clear with conditions for re-occupancy. The Facility Leadership should then communicate the all clear or the clear with conditions to the area entrance monitors in person, via communications equipment,

or by the use of a runner. On the way in, staff members should check on others who might have disabilities or other special needs and assist them as much as is reasonable and safe.

### *Sheltering In Place*

Because sheltering in place may be the protective action recommendation for several emergencies with differing risks, and because sometimes the initial recommendation is to shelter in place followed by relocation, there is no single set of shelter in place procedures.

Emergencies change as they progress. The questions to ask yourself are: Am I safer inside or outside? Where am I safest inside? Where am I safest outside?

### *University Incident Command System (ICS)*

The University maintains a multi-tiered National Incident Management System (NIMS)-compliant ICS structure. Each school, campus, and the University as a whole have a formal ICS; the Johns Hopkins Institutions (across the University and Health System) also has an ICS, hosted by the JHI Office of Critical Event Preparedness & Response (“CEPAR”). CEPAR serves as the command center for enterprise-wide planning for and reaction to a disaster. More information about CEPAR is available at [www.hopkins-cepar.org](http://www.hopkins-cepar.org).

## **Preparing the Annual Disclosure of Crime Statistics**

The procedures for preparing the annual disclosure of crime statistics in this Report include requesting Clery-reportable statistics from the following sources on an annual basis; statistics received are included in the Report for the appropriate campus based on jurisdiction of the law enforcement agency: the security offices at each University campus, the Maryland State Police, the Metropolitan Transit Administration Police, Baltimore Police Department (“BPD”), the Washington, D.C. Metropolitan Police Department, Howard County Police Department, Montgomery County Police Department, and other applicable law enforcement agencies, and non-security CSAs. For the SAIS Bologna Center, the University requests crime statistics from the Bologna Police Department. For the Hopkins-Nanjing Center, the University requests crime statistics from the Ministry of Public Security. Crime statistics for noncampus locations are requested from the law enforcement agency that has primary jurisdiction for that location. For statistical purposes, crime statistics obtained from any of these sources are recorded in the calendar year the crime was reported. Requests for Clery-reportable crime statistics were sent to law enforcement agencies in good faith; some agencies did not respond or could not provide the statistics as requested.

Additionally, in order to provide more comprehensive data for the Homewood Campus, the University canvasses the Counseling Center, the Homewood Student Health and Wellness Center, and the University Chaplain office to request anonymous, aggregate statistics on confidentially reported sexual assault incidents; the data collected is included in a footnote to the Homewood Campus crime statistics chart. For this Report, the University has canvassed confidential resources serving the other University campuses.

All of the statistics are gathered, compiled, and reported to the University community via this Report. Homewood Campus Safety & Security submits the annual crime statistics published in this Report to the U.S. Department of Education (“DOE”). The statistical information gathered by the DOE is available to the public through the DOE website at <http://ope.ed.gov/security/>.

## **Campus Law Enforcement**

The table below describes the enforcement authority of University security personnel, their relationship with State and local police agencies, their jurisdiction, and their arrest authority. None of the University’s security organizations have a memorandum of understanding or other formal agreement with State or local law enforcement pertaining to the investigation of criminal offenses.

<b>Campus / Agency/Office</b>	<b>Enforcement Authority</b>	<b>Relationship with State and Local Police</b>	<b>Jurisdiction</b>	<b>Arrest Authority</b>
Homewood Campus Campus Safety & Security	Campus Police Officers (“CPOs”) enforce University policy as well as local and State criminal laws	Maintains an excellent working relationship with Baltimore Police Department and the Maryland State Police	Jurisdiction on all JHU owned and controlled property	Full arrest authority on any University property throughout Maryland
	Non-sworn officers enforce University policy	Maintains an excellent working relationship with Baltimore Police and the Maryland State Police	Jurisdiction on all JHU owned and controlled property	No arrest authority
The Peabody Institute Campus Security	CPOs enforce University policy as well as local and State criminal law	Maintains an excellent working relationship with Baltimore Police Department and the Maryland State Police	Jurisdiction on all JHU owned and controlled property	The Director and two Sergeants have arrest authority
	Non-sworn officers enforce University policy	Maintains an excellent working relationship with Baltimore Police Department and the Maryland State Police	Jurisdiction on all JHU owned and controlled property	No arrest authority
East Baltimore Campus Corporate Security	Enforces corporate policy and assists in the enforcement of local and state criminal laws	Maintains an excellent working relationship with all local and federal law enforcement agencies	Corporate Security provides security services for JHU, Johns Hopkins Hospital and all entities of the Johns Hopkins Health System Corporation	No arrest authority
Harbor East Campus Security/CPOs	CPOs enforce University policy as well as local and state criminal laws	Maintains an excellent working relationship with Baltimore Police Department and Harbor East Security Team	Carey Business School Floors within the Legg Mason Building	Full arrest authority on any University property throughout Maryland
	Non-sworn officers enforce University policy	Maintains an excellent working relationship with Baltimore Police Department and Harbor East Security Team	Carey Business School Floors within the Legg Mason Building	No arrest authority
Columbia Center JHU School of Education Campus Operations-CPOs	CPOs enforce University policy as well as local and State criminal laws	Through our Public Safety Leadership program we have excellent access to Howard County Police and Maryland State Police	Jurisdiction on all JHU owned and controlled property – however mainly the Columbia Center for SOE Campus Police Officers	Full arrest authority on any University property throughout Maryland – both officers are commissioned
Montgomery County Campus Campus Security	Non-sworn officers enforce JHU/JHUMCC Policies	Maintain moderate exposure with local county police	All JHU owned and controlled property	Civil arrest authority only
Applied Physics Laboratory (APL) Security Services Department	Non-sworn officers enforce Laboratory policy	Collaborates with and maintains an excellent working relationship with the Howard County Police Department	Jurisdiction on APL owned and controlled property	No arrest authority or powers
Washington Centers SAIS Security/Allied Barton Carey Business School/AlliedBarton	Non-sworn officers enforce University policy	Working Relationship	Bernstein-Offit Building, Nitze Building, and Rome Building Airlines Pilot Building 1 & 2 Floors	No arrest authority
SAIS Bologna Center Finance and Administration	No authority	Good working relationship	N/A	No arrest authority
Hopkins-Nanjing Center Deputy American Co-director	No authority	No relationship	N/A	No arrest authority

## **Policy on Drugs and Alcohol**

The possession, use or distribution of illegal drugs as defined by Federal, State and local statutes are prohibited at any time on University property or as a part of University activity. The unlawful manufacture, distribution, dispensation, possession, or use of controlled substances or alcohol is prohibited at any time on University property or as a part of University activity. Maryland and District of Columbia laws prohibit the possession or consumption of alcoholic beverages by persons under the age of 21. The University expects its students, faculty and staff to follow the law. Campus Safety and Security and other surrounding law enforcement agencies on each campus are required to enforce all liquor laws, including underage drinking violations and all Federal and State drug laws. Individuals, including students and employees, who unlawfully possess, use, manufacture, or illegally distribute drugs, controlled substances or alcohol are subject to university disciplinary action (consistent with local, State and Federal law), as well as possible referral for criminal prosecution. Moreover, the University will not excuse acts of misconduct committed by persons whose judgment is impaired due to alcohol or other drugs.

The Center for Health Education and Wellness (“CHEW”) is the health promotion arm of the Student Health and Wellness Center. CHEW provides health education programming and services on a variety of college health issues to foster a healthier JHU community. CHEW proactively responds to the needs of a diverse undergraduate and graduate student population, with an emphasis on the prevention of illness and risk reduction practices. The CHEW CREW, consisting of professional staff and students, offers a variety of programs that support and affirm student health and wellness through the delivery of fun and interactive programming. CHEW is dedicated to creating and sustaining a learning environment where healthy behaviors are an integral component to academic and individual success.

The University provides its community with information on the signs and symptoms of alcohol and drug abuse, the common types of drugs and related risks, penalties for alcohol and drug related crimes, and University and non-University based resources and clinical services at: [http://hopkinsworklife.org/fasap/drug\\_free.html](http://hopkinsworklife.org/fasap/drug_free.html).

A description of educational programs and assistance offered by the University may be obtained by contacting the offices of:

*For Students:*

Center for Health Education and Wellness (CHEW)  
AMRII (Near FFC)  
3400 N. Charles Street  
Baltimore, MD 21218  
Monday through Friday, 9:00 a.m. – 5:30 p.m.  
Telephone: 410-516-8396

*For Employees:*

VP for Human Resources  
1101 East 33<sup>rd</sup> Street, Suite E-100  
Telephone: 443-997-8113

## **Policy on Firearms**

The possession, wearing, carrying, transporting, or use of a firearm or pellet weapon is strictly forbidden on University premises. This prohibition also extends to any person who may have acquired a government-issued permit or license. Violation of this regulation will result in disciplinary action and sanctions up to and including expulsion, in the case of students, or termination of employment, in the case of employees. Disciplinary action for violations of this regulation will be the responsibility of the divisional student affairs officer, dean or director, or the vice president for human resources, as may be appropriate, in accordance with applicable procedures. Any questions regarding this policy, including the

granting of exceptions for law enforcement officers and for persons acting under the supervision of authorized University personnel, should be addressed to the appropriate chief campus security officer.

### **Information about Registered Sex Offenders**

In Maryland, convicted sex offenders must register with the Department of Public Safety and Correctional Services. A listing of sex offenders in Maryland is available at the Department of Public Safety and Correctional Services website, at <http://www.dpsscs.state.md.us/onlineservs/socem/portal.shtml>

In the District of Columbia, convicted sex offenders must register with the Metropolitan Police Department. A listing of registered sex offenders in the District of Columbia is available at <http://sexoffender.dc.gov/>.

In Nanjing, China and Bologna, Italy, sex offender registries are not known to exist.

### **Sexual Assault, Relationship Violence, and Stalking: Prevention and Response**

The University is committed to providing a safe and non-discriminatory educational and working environment for its students, trainees, faculty, staff, post-doctoral fellows, residents, and other members of the University community. In particular, the University will not tolerate and is committed to providing members of its community with an environment that is free from sexual harassment, sexual assault, “relationship violence” (comprised of dating violence and domestic violence), and stalking (as previously defined, collectively, “sexual misconduct”). Each of the terms sexual harassment, sexual assault, dating violence, domestic violence, and stalking are defined below on page 25 and also in the Johns Hopkins University Sexual Misconduct Policy and Procedures (“Sexual Misconduct Policy”), which are available on the JHU Sexual Assault Prevention and Response website at <http://sexualassault.jhu.edu/>.

Sexual Misconduct is disruptive of the learning and working environment of the University’s community and deprives students, employees and other community members of equal access to the University’s programs and activities. To that end, the University embraces its responsibility to increase awareness of sexual misconduct, prevent its occurrence, support victims, deal fairly and firmly with offenders, diligently investigate complaints of such misconduct and retaliation, and comply with Title IX of the Higher Education Amendments of 1972 (“Title IX”) and the Campus SaVE Act.

The University’s Sexual Misconduct Policy prohibits sexual misconduct, which, as defined above, includes sexual harassment, sexual assault, relationship violence, and stalking. The University further prohibits any form of retaliation, intimidation, threats, coercion, or discrimination or attempts thereof, whether direct or indirect, by any officer, employee, faculty, student, trainee, post-doctoral fellow, resident or agent of the University against a person who makes a complaint or report of sexual misconduct or participates in any way in the investigation or resolution of such a complaint or report, or who exercises his or her rights or responsibilities under the Sexual Misconduct Policy or the law.

### ***Education and Prevention Programs***

The University has education programs to promote prevention and awareness of sexual misconduct.

#### ***Bystander Intervention Training***

The University’s education also includes safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of sexual misconduct against a person other than such individual. Bystander Intervention Training (“BIT”) programs help students identify situations of concern, and provide knowledge and tools to encourage safe and successful interventions. If you would like to schedule a BIT program for your student group, please contact Alyse Campbell at 410-516-5133 or [acampb39@jhu.edu](mailto:acampb39@jhu.edu).

### *Preventing Sexual Misconduct Training*

The University has implemented enhanced orientation training for new students and employees, as well as enhanced ongoing prevention and awareness campaigns for students and employees that address sexual misconduct. For each audience, these programs:

- Identify sexual misconduct as prohibited conduct;
- Explain what conduct constitutes sexual misconduct under the laws of Maryland and/or the District of Columbia, as well as University policy;
- Explain what constitutes consent, in reference to sexual activity, under the laws of Maryland and/or the District of Columbia, as well as University policy;
- Provide training for safe and positive options for bystander intervention that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of sexual misconduct;
- Provide information on risk reduction, including how to recognize warning signs of abusive behavior and how to avoid potential attacks;
- Describe the potential sanctions or protective measures that the University may impose or implement after determining that an individual was responsible for sexual misconduct;
- Teach procedures that victims should follow if sexual misconduct has occurred;
- Explain the University's procedures for disciplinary action in cases of alleged sexual misconduct;
- Describe how the University will protect the confidentiality of victims;
- Provide information about existing services available for victims both on-campus and in the community; and
- Explain the interim measures and accommodations offered by the University.

For more information on training programs including live/in-person and online training programs, please contact the Office of Institutional Equity (<http://web.jhu.edu/administration/jhuoie>).

### *Escalation Workshop on Relationship Violence*

The University has partnered with the One Love Foundation, dedicated to raising awareness about intimate partner violence. Students participating in a ninety (90) minute workshop will participate in a facilitated discussion about intimate partner violence, and view a forty (40) minute feature film, "Escalation." After the film, a facilitator guides students through a meaningful discussion about relationship violence, the warning signs of an abusive relationship and how this relates to their lives and their campus. To schedule a workshop for your student group, please contact OIE at: (410) 516-8075, [oiie@jhu.edu](mailto:oiie@jhu.edu) or visit OIE's website at <http://www.jhu.edu/oiie>.

### *Rape Aggression Defense (RAD)*

The Rape Aggression Defense ("RAD") system is a program of realistic self-defense tactics and techniques for women offered by Campus Safety and Security. The RAD system is a comprehensive women-only course with the instructional objective of developing and enhancing options for self-defense, so they may become viable considerations to the woman attacked. The program includes crime prevention awareness, risk reduction and avoidance, and basic self-defense techniques. RAD is not a martial arts program and no prior training or knowledge is required to attend the class. Women of all ages and fitness levels can participate in the class. RAD is a twelve (12) hour course consisting of four (4) classes, three (3) hours each. Class size is limited to twenty (20) students and there is no cost to attend. Call 410-516-4671 to register.

## *Steps for Victims*

*Seek Medical Help.* Victims are encouraged to seek immediate medical attention. Obtaining medical attention from a forensic nurse examiner is recommended, as this medical professional can both administer medical services and conduct a medical forensic examination, including:

- Treat injuries;
- Test for and treat sexually transmitted diseases;
- Test for pregnancy;
- Provide emergency contraception;
- Collect physical evidence, test for “date-rape” drugs, and document injuries; and
- Connect a patient with counselors and other important non-medical resources.

Victims will receive full and prompt cooperation from University personnel in obtaining appropriate medical attention, including transporting the victim to the nearest hospital. Victims reporting an incident to Student Affairs personnel, Office of Institutional Equity or Campus Safety and Security will be offered transportation to Mercy Medical Center or another appropriate medical center. Victims who wish to be transported to Mercy Medical Center or another appropriate medical center and also wish to remain anonymous should call Campus Safety and Security with a transportation request, but should not disclose their name.

*Local Hospitals/Forensic Medical Exams.* Baltimore’s designated forensic nurse examiner site is Mercy Medical Center, 345 St. Paul Place, Baltimore, MD 21202, 410-332-9494. Mercy Medical Center is staffed with forensic nurse examiners trained to assist victims of sexual assault with physical examination, evidence collection, and pursuing a complaint with law enforcement, if a victim so desires (however, engagement with or reporting to law enforcement is not required by Mercy Medical Center). An app is available at <http://www.bmoresafemercy.org/> that explains more about victims’ options for medical attention, reporting, forensic examination, and support services. For a list of other hospitals near JHU’s campuses and surrounding areas, please see Appendix F in the Sexual Misconduct Policy. Victims in other cities should contact the closest local hospital or crisis center (<http://www.centers.rainn.org>) and inquire about the nearest hospital equipped with forensic nurse examiners forensic medical services.

*Preserve Evidence.* If possible, to best preserve any evidence, a victim should not shower, bathe, wash, douche, brush hair, drink, eat, or change clothes or bedding before a forensic medical exam. If the victim decides to change clothes, the individual should not wash the clothes worn during the assault and should bring them to the hospital or medical facility. However, even if the victim has already done these things, a forensic exam may still be able to collect valuable evidence.

These steps are important to preserve evidence for possible use in legal actions to prove a crime has occurred or to obtain a no-contact or protection order. Victims should preserve evidence even if, at the time, they do not anticipate seeking legal or disciplinary action. Because evidence dissipates quickly, victims should seek medical attention as soon as possible after the incident.

Victims of sexual misconduct are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any. Such evidence may be useful to University investigators and hearing boards, to law enforcement authorities (e.g., in proving that an alleged criminal offense occurred), and when seeking civil no-contact orders or protection or peace orders. (These steps are less urgent than seeking medical attention.)

A forensic medical exam goes beyond DNA evidence collection, and therefore is important regardless of whether the perpetrator is known to the victim, and regardless of whether the victim thinks there is biological/DNA evidence to collect. The exam can include writing down the victim’s description of events, physical examination, and photographic documentation of injuries, evidence collection procedures, and assessment for drug-facilitated assault (“date-rape drugs”). Victims have the right to

accept or decline any or all parts of the exam. At some hospitals, a forensic medical exam can be completed regardless of whether a victim wishes to report the incident to law enforcement. Under such circumstances, the victim has the option of conducting a “Jane/John Doe” examination, where the forensic nurse examiner completes a history, conducts a physical exam and collects evidence but does not release the information to law enforcement; the medical records and evidentiary kit can be stored and later released to law enforcement if the victim chooses to make a police report.

*Obtain Counseling.* The University encourages victims to seek counseling from a professional counselor, pastoral counselor, confidential victim advocate, or other confidential resource. These confidential resources can provide support and information about a victim’s options. The University offers several confidential resources, which are described above on page 4 of this Report.

*Report The Offense.* The victim has several options for reporting the offense, including local law enforcement, Campus Safety and Security, and the Title IX Coordinator. Additional information about reporting options follows.

*Local Law Enforcement.* The University encourages all members of its community to report sexual misconduct to law enforcement authorities, but victims have the right to decline involvement with law enforcement authorities. Victims may file a report directly with local law enforcement. If they first report to the University, Campus Safety and Security and/or the Title IX Coordinator will inform them of their option to file criminal charges with local law enforcement of the jurisdiction where the offense occurred. The Title IX Coordinator or Campus Safety and Security will assist any victim with notifying local law enforcement authorities if they so desire. The Baltimore Police Department can be reached at 9-1-1 (emergency) or 410-396-2455 (non-emergency). Information for other local and state law enforcement units is available above on page 3 of this Report, online at the Homewood Campus Safety and Security website ([http://pages.jh.edu/security/emergency\\_preparedness.html](http://pages.jh.edu/security/emergency_preparedness.html)) and the JHU Sexual Assault Response and Prevention website ([http://sexualassault.jhu.edu/policies-laws/#Appendix\\_A](http://sexualassault.jhu.edu/policies-laws/#Appendix_A)). The University reserves the right to report information to law enforcement authorities, as it deems appropriate. The University will comply with all applicable laws and regulations on the reporting of child abuse and neglect as set forth in the University’s Policy on the Safety of Children in University Programs, available at [http://www.jhu.edu/assets/uploads/2014/09/child\\_safety.pdf](http://www.jhu.edu/assets/uploads/2014/09/child_safety.pdf).

*Campus Safety and Security.* Victims may also file a report with their respective Campus Security office or center director, which/who can provide assistance and connect the victim with other important resources. The emergency number for Campus Safety and Security on the Homewood Campus is 410-516-7777. The non-emergency number is 410-516-4600. Contact information for other campuses is located in the table on page 3 of this Report and the JHU Sexual Assault Response and Prevention website: [http://sexualassault.jhu.edu/policies-laws/#Appendix\\_B](http://sexualassault.jhu.edu/policies-laws/#Appendix_B). The victim also has the right to decline to notify Campus Safety and Security.

*Filing a Discrimination/Harassment/Sexual Misconduct Complaint.* Victims may submit a discrimination/harassment complaint to the Title IX Coordinator who sits in the Office of Institutional Equity (“OIE”). Additional information on filing a complaint with OIE can be found on the JHU Sexual Assault Response and Prevention website (<http://sexualassault.jhu.edu/file-complaint/index.html>).

#### Title IX Coordinator

Allison J. Boyle  
The Johns Hopkins University  
Office of Institutional Equity  
Wyman Park Building, Suite 515  
3400 North Charles Street Baltimore, MD 21218  
Telephone: 410.516.8075  
TTY: Dial 711  
Electronic Mail: [titleixcoordinator@jhu.edu](mailto:titleixcoordinator@jhu.edu)



Sexual Assault Response and Prevention Website Complaint Form  
<http://sexualassault.jhu.edu/file-complaint/complaint-form.html>

#### Anonymous Complaints

Complaints may be made anonymously using any of the reporting options above.

In addition to the Title IX Coordinator, complaints of sexual misconduct may be brought by students to their divisional student affairs dean, director or officer, and by faculty and staff to their divisional or departmental human resources director.

*Plan for Safety.* Victims may also wish to obtain a no-contact or similar order. The University may issue an institutional no-contact order if at the request of the victim or accused or, if appropriate, on its own volition. In addition to obtaining a no-contact order under University policy, students, employees, faculty, and staff may seek to obtain an order of protection under Maryland or District of Columbia law, or in another applicable jurisdiction.

In Maryland, victims may seek a Protective Order from a District Court or Circuit Court Judge if the victim is the subject of an act that caused serious bodily harm or was placed in fear of imminent bodily harm, or is the subject of an assault in any degree, rape or sexual offense or attempted rape or sexual offense, false imprisonment, or criminal stalking, and is the current or former spouse of the respondent, had a sexual relationship and lived with the respondent for at least 90 days within the last year, is related to the respondent by blood, marriage, or adoption, is the parent, stepparent, child, or stepchild of the respondent and lived with the respondent for at least 90 days within the last year, or has a child in common with the respondent. In all other cases (criminal harassment, criminal trespassing, and malicious destruction of property), the victim can file for a Peace Order from a District Court Judge. For more information on obtaining a Protective Order or a Peace Order, please visit the following website: <http://mdcourts.gov/courtforms/joint/ccdcdvpo001br.pdf>.

In the District of Columbia, any victim of sexual assault, sexual abuse, or stalking may seek a Civil Protection Order from a Domestic Violence Intake Center if the victim has been physically hurt, sexually assaulted, threatened, stalked, or had property destroyed by a person to whom the victim is related by blood, adoption, marriage, domestic partnership, has a child in common, share or has shared the same home, has or previously had a dating relationship (it does not need to be a sexual relationship) or from a person who had one of the above relationships with the victim's current domestic partner. To obtain a Civil Protection Order, the victim must live or work in the District of Columbia and at least one incident must have occurred in the District of Columbia. For more information on obtaining a Civil Protection Order, including locations of Domestic Violence Intake Centers, please visit the following website: <http://mpdc.dc.gov/page/keeping-yourself-safe-protection-orders>.

Campus Safety and Security and the Title IX Coordinator are available to assist any student, faculty, or staff member seeking a Protective Order, Peace Order, Civil Protection Order, or other protective order, or any other available remedy under State or Federal law. Further, the University complies with law in recognizing orders of protection and encourages any person who obtains an order of protection, restraining order, or the like, whether civil or criminal in nature, to provide a copy to Campus Safety and Security and the Title IX Coordinator. A complainant may then meet with Campus Safety and Security or the Title IX Coordinator to develop a safety plan, which is a plan for Campus Safety and Security and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, providing a temporary cellphone, changing classroom location or allowing a student to complete assignments from home. Note that any victim who fears for his or her safety may meet with Campus Safety and Security or the Title IX Coordinator regarding a safety plan, even if they have not obtained a legal order.

### ***Support Services for Victims***

The University and nearby community members offer a diverse collection of support services to victims. Certain key resources are listed below. The Title IX Coordinator can provide information about additional support resources for victims. Upon receiving a complaint of sexual assault, stalking, or relationship violence, the Title IX Coordinator will provide the victim with a written explanation of his or her rights and options and the resources available to assist the victim.

#### *Confidential University Resources*

See page 4 above for a listing of confidential University resources that include professional counseling, mental health, pastoral counseling, health, and victim's advocate services.

#### *Other Internal/External Resources*

##### Mercy Medical Center

345 St. Paul Place  
Baltimore, MD 21011  
410-332-9000

<http://mdmercy.com/departments-and-services/emergency-department>

(See the Sexual Misconduct Policy, Appendix F for a list of other hospitals near JHU campuses and surrounding areas ([http://sexualassault.jhu.edu/policies-laws/#Appendix\\_F - Local Hospitals](http://sexualassault.jhu.edu/policies-laws/#Appendix_F_-_Local_Hospitals)))

##### Maryland Coalition Against Sexual Assault—Sexual Assault Legal Institute (SALI) (external resource)

P.O. Box 8782  
Silver Spring, MD 20907  
877-496-SALI

<http://www.mcasa.org/for-survivors/sali/>

##### JHU Office of International Services

Telephone: 667-208-7012  
Electronic Mail: [ois@jhu.edu](mailto:ois@jhu.edu)  
[www.ois.jhu.edu](http://www.ois.jhu.edu)

##### JHU Financial Aid Services

3400 N. Charles Street  
146 Garland Hall  
Baltimore, MD 21218  
Telephone: 410-516-8028  
<http://finaid.johnshopkins.edu/>

### ***Protections for Confidentiality***

Security Notifications and Public Record-keeping. Personally identifiable information about victims will not be included in any timely warning or security notification, or in any publicly available record-keeping, including the disclosure of crime statistics in this Report.

Investigation/Disciplinary Proceedings/Interim Measures. A complainant may request confidentiality, for example that the complainant's identity not be disclosed to anyone else, including the respondent, or that information about the incident not be shared with others.

The Title IX Coordinator will consider any requests for confidentiality or requests that an investigation not be pursued in light of the University's commitment to provide a safe and non-discriminatory environment for all students. The Title IX Coordinator may also consider a complainant's request for confidentiality in conjunction with other legal obligations, such as compliance with court orders, governmental investigations and proceedings, and litigation requests related to the complaint. For

example, if the Title IX Coordinator concludes that the allegations about the respondent suggest a threat to the community, the request for confidentiality may not be granted.

If the University honors a request for confidentiality, the University's ability to investigate and respond to the reported misconduct and pursue disciplinary action against the respondent may be limited. The University will however take all reasonable steps to investigate and respond to the complaint consistent with a request that has been honored. If the Title IX Coordinator determines that the University will not honor a complainant's request for confidentiality, the Title IX Coordinator or a designee will inform the complainant prior to starting an investigation.

All University personnel, including Responsible Employees and Confidential Resources (as such terms are defined in the Sexual Misconduct Policy), are charged with protecting and respecting the privacy of complainants, respondents and any witnesses to the greatest extent possible. Information about sexual misconduct should be shared only with those who have a need to know such information.

In all circumstances, the University will make appropriate interim measures available, provide access to resources, and take such other actions as necessary and appropriate to protect the safety and security of the University community. The University will maintain as confidential any interim measures to the extent that maintaining such confidentiality would not impair the ability of the University to provide the measures.

### ***Interim Measures***

The Title IX Coordinator will work with all affected persons to ensure their safety and promote their well-being. This assistance may include the provision of interim measures following an incident or while a matter under the Sexual Misconduct Policy is pending to assist, support or protect an individual and/or to protect the integrity of an investigation or resolution process. Both complainants and respondents will have equal access to appropriate and reasonably available and feasible interim measures.

Upon receipt of a complaint or report, the Title IX Coordinator or a designee will provide written notice to the complainant of the interim measures that may be available and feasible. Similar notice will be provided to the respondent upon the initiation of an investigation. Interim measures are afforded whether or not the complainant reports the matter to Campus Safety and Security or law enforcement, or files a complaint with the University.

Interim measures will be implemented by the student affairs office or other appropriate authority at the individual's school, division, campus, department, or center, under the direction of the Title IX Coordinator. Student affairs personnel or other appropriate authorities, in conjunction with the Title IX Coordinator, will communicate with other University personnel to ensure that they make appropriate interim measures available. The University will maintain as confidential any interim measures to the extent that maintaining such confidentiality would not impair the ability of the University to provide the measures.

Interim measures may include, but are not limited to:

- Moving residences;
- Adjusting work schedules;
- Changing academic schedules;
- Parking accommodations;
- Rescheduling examinations;
- Allowing withdrawal from or re-taking classes without penalty;
- Providing access to tutoring or other academic support;
- Prohibiting attendance at group or organizational informal or formal functions overseen by the University;
- Ban from campus;

- Suspension; and
- Issuing “no contact” orders.

### ***Procedures for Disciplinary Action***

The Sexual Misconduct Policy sets forth the University’s commitment to investigate and resolve cases involving sexual misconduct and retaliation promptly, fairly, equitably, impartially, and in compliance with law. The Sexual Misconduct Policy applies to all members of the University community, including, but not limited to, students, trainees, faculty, staff, post-doctoral fellows, and residents, and covers prohibited conduct that: occurs on campus or other University property; occurs in connection with University programs or activities, whether on or off-campus, including academic, educational, extracurricular, athletic and other programs and activities; or, otherwise affects the University community. In certain instances, the Sexual Misconduct Policy applies to third parties (e.g., visitors; volunteers; vendors and contractors while on University property, participating in a University sponsored activity, or providing to or receiving services from the University; applicants for admission to or employment with the University; and former affiliates of the University).

This Report contains a summary of some of the salient features of the Sexual Misconduct Policy. To view the full text of the Sexual Misconduct Policy, please visit the JHU Sexual Assault Response and Prevention website at <http://www.sexualassault.jhu.edu/policies-laws/>.

### ***Notice of Rights***

Upon receiving a complaint of sexual assault, stalking, or relationship violence, the University will provide the complainant with a written explanation of his or her rights and options and the resources available to assist the complainant within the institution and the larger community, including counseling, health, mental health, international student services, financial aid, and other services.

### ***Standard of Evidence***

The University will use the preponderance of the evidence standard to determine a respondent’s responsibility for alleged Sexual Misconduct Policy violations. A “preponderance of the evidence” means that the respondent more likely than not engaged in the conduct at issue in light of the evidentiary record.

### ***Time Frames***

Typically, the investigation of a complaint takes up to 30 days and the resolution of a complaint (not including any appeal) takes an additional 30 days. The Title IX Coordinator may extend this time frame for good cause with written notice to the complainant and respondent of the delay and the reason for the delay. Good cause includes, but is not limited to the nature and scope of the allegations; the number of witnesses involved; the availability of the parties, witnesses, or evidence; evidence gathering in a concurrent law enforcement investigation; and the academic calendar (e.g., exam periods, breaks, etc.). The University will not delay its processes to await the conclusion of a concurrent criminal investigation beyond the evidence-gathering phase. The University will provide the complainant and respondent with periodic updates on the status of the investigation.

### ***Investigations***

When the Title IX Coordinator receives a complaint or report of sexual misconduct, the Title IX Coordinator determines whether to initiate an investigation. If an investigation is opened, the Title IX Coordinator will coordinate, oversee, or conduct the investigation. During the first phase of its investigation, the investigator(s) will gather facts related to the allegations of sexual misconduct, interview the complainant, respondent, and witnesses, and gather pertinent documents and other evidence identified by either party or that comes to their attention. Upon completion of the fact-gathering process, the investigator(s) will prepare a report summarizing the interviews conducted and evidence reviewed,

and including the investigator(s)' findings of fact, an assessment of the credibility of the parties and witnesses where appropriate, and a recommended determination as to whether the respondent is responsible for the alleged violation(s). Once the investigation is complete, the investigative report is transmitted to the appropriate resolution/hearing panel, board or administrator for resolution and administration of sanctions.

### ***Resolution***

#### ***Informal Resolution***

If the complainant and respondent agree, certain cases may be resolved informally, including, in appropriate cases, through mediation. Cases involving allegations of sexual assault are not suitable for mediation. Informal resolution may also be unavailable if the Title IX Coordinator determines that it is inappropriate based on the facts and circumstances of the particular case. All informal resolutions will be conducted or overseen by the Title IX Coordinator or a designee, and under no circumstances will a complainant be directed to resolve a matter directly with the respondent. Either the complainant or the respondent may withdraw his or her agreement to proceed informally at any time. If both parties are satisfied with a proposed informal resolution and the Title IX Coordinator considers the resolution to satisfy the University's obligation to provide a safe and non-discriminatory environment, the resolution will be implemented and the informal resolution process will be concluded. If informal resolution efforts are unsuccessful, the resolution process will continue.

#### ***Formal Resolution***

Except as provided in the Sexual Misconduct Policy, resolution, sanctions and appeals of sexual misconduct complaints in which the respondent is: a staff member will be governed by the procedures in the University's personnel policies; and faculty member, post-doctoral fellow, or resident will be processed by the office of the dean of the appropriate division according to the disciplinary procedures established by that division. The resolution, sanctions and appeals of sexual misconduct cases in which the respondent is a student will be governed by the Sexual Misconduct Policy. Some of the pertinent features of the student respondent resolution process are as follows:

If a matter involving a student respondent is not resolved by informal resolution or a respondent's acceptance of responsibility, the Title IX Coordinator or a designee will convene a resolution panel at the conclusion of an investigation to determine whether the respondent is or is not responsible for violation(s) of the Policy. A panel will have three members drawn from a trained pool of University faculty and administrators and retired judges or other qualified legal professional selected by the Title IX Coordinator or a designee (two University personnel (faculty and/or administrators) and one retired judge/qualified legal professional).

Upon review of the investigative report, the panel may (i) determine that the case can be decided without hearing from witnesses or receiving further evidence, (ii) remand the case for further investigation or clarification of the investigative report, or (iii) convene a hearing. If the panel determines that a case can be decided without hearing from witnesses or receiving further evidence, both the complainant and respondent will nonetheless have the opportunity to make a statement to the resolution panel if they so choose.

The panel will determine respondent's responsibility for alleged Policy violations. If found responsible, the panel will proceed to the sanctioning phase.

### ***Appeals***

In student respondent cases, both parties have the right to appeal the resolution panel's finding of responsibility and/or imposition of sanction(s) on limited grounds within the applicable time frame in writing with the Vice Provost for Student Affairs or a designee, who will decide all appeals. In faculty and staff respondent cases, if divisional or unit procedures allow an appeal with respect to procedural

errors, findings or sanctions, such right to appeal shall be available equally to the complainant and respondent.

### ***Procedural Rights***

For complaints of sexual assault, relationship violence, and stalking regardless of whether the complainant or respondent is a student, or faculty or staff member, and for complaints of sexual misconduct in which the complainant or respondent is a student:

- All procedural rights will be afforded equally to complainants and respondents.
- Additionally, the complainant and the respondent may be assisted and advised by a supporter of their choice, including legal counsel, or a parent or legal guardian, throughout the investigative and resolution process (including hearing, sanctioning and appeals). This supporter may accompany the party to any meeting or hearing held pursuant to the Sexual Misconduct Policy. During any such meeting or proceeding, a supporter (whether or not legal counsel) may advise and provide support to the party but may not speak on the party's behalf or otherwise participate, or address or question the investigator, resolution panel, or other parties or witnesses. The supporter may make written submission on the party's behalf. Upon request by either party, the Title IX Coordinator or a designee will provide contact information for legal services organizations that may be willing to provide such assistance. University personnel employed in the offices responsible for the disciplinary proceedings described in these Procedures, along with those in the chain of command above them, personnel employed by the Office of the General Counsel, and others whose participation could create a conflict of interest and/or reasonably call into question the impartiality of the University's process are not eligible to serve as supporters. If there is a question or concern about a possible supporter, please consult with the Title IX Coordinator.
- Further, the complainant and respondent will each have equal and timely opportunity to review any information that will be used during informal and formal disciplinary meetings and hearings, consistent with FERPA and to protect other confidential and privileged information.

### ***Training for Officials Conducting Investigations and Hearings***

All officials conducting sexual misconduct investigations and hearings shall, at a minimum, receive annual training on issues related to sexual misconduct and on how to conduct an investigation and hearing that protects the safety of victims and promotes accountability.

### ***Conflict of Interest Policy***

All persons participating in the investigation or resolution (including hearing, sanctioning and appeals) of sexual misconduct cases should disclose any potential or actual conflict of interest to the Title IX Coordinator. The Title IX Coordinator is responsible for sharing relevant information with the complainant and respondent. If either party believes that any person involved in the process has a conflict of interest, he or she may make a request to the Title IX Coordinator that the individual not participate. Any such request should include a description of the alleged conflict. If the Title IX Coordinator determines that a disabling conflict of interest exists, the Title IX Coordinator will take steps to address the conflict in order to ensure an impartial process.

### ***Sanctions and Protective Measures***

In cases of sexual misconduct, the University will impose sanctions that are fair and appropriate, consistent with the University's handling of similar cases, adequate to protect the safety of the campus community, and reflective of the seriousness of the misconduct at issue. The University may impose any one or more of the following sanctions on a respondent found responsible for sexual misconduct, or other such appropriate sanction as the circumstances may dictate:

- Reprimand/warning;
- Changing the respondent's academic schedule;
- Disciplinary probation;
- Revocation of honors or awards;
- Restricting access to University facilities or activities, including student activities and campus organizations;
- Mandatory training;
- Issuing a "no contact" order to the respondent or requiring that an existing order remain in place;
- Moving the respondent's residence;
- Dismissal, termination or restriction from University employment;
- Removal from student housing;
- A ban from campus (either limited time or indefinite);
- Transcript notations;
- Suspension;
- Expulsion; and
- Revocation of degree.

The University may implement additional measures that are designed to prevent the recurrence of sexual misconduct or respond to the effects of the sexual misconduct on the University community that include, but are not limited to: increased monitoring, supervision, or security at locations or activities where the sexual misconduct occurred; additional training and/or educational materials for students or groups; and campus climate surveys.

The University may also implement additional measures to remedy the effects of the sexual misconduct on the complainant. These measures may include but are not limited to: providing an escort for passage between classes and activities; ensuring the complainant and respondent do not share classes or extracurricular activities; moving the respondent or complainant (if the complainant requests to be moved) to a different residence hall; providing victim focused services including medical, counseling and academic support services, such as tutoring; and arranging for the complainant to have extra time to complete or re-take a class or withdraw from a class without an academic or financial penalty.

### ***Notice of Outcomes***

In cases of sexual misconduct both the complainant and the respondent will be notified of the outcome of the complaint in writing simultaneously. In all such cases, this notice will include (a) whether it was found that the alleged misconduct occurred, (b) any sanctions imposed on the respondent that directly relate to the complainant, and (c) any steps taken to eliminate a hostile environment and prevent recurrence. The complainant should also be notified of (d) any individual remedies offered or provided to the complainant, and the respondent should be notified of (e) any remaining sanctions imposed on the respondent. Additionally, in cases alleging a sexual assault, relationship violence, or stalking, the complainant and respondent will be notified of all sanctions imposed against the respondent, along with rationale for the result and sanctions.

In all cases, the notice will also include information on the procedures, if any, for the complainant and respondent to appeal the results of the disciplinary proceeding. Subsequent simultaneous written notice will be provided to the complainant and respondent if there is any change to the results that occurs prior to the time that such results become final, when such results become final, and the outcome of an appeal, if any.

## **Definitions of Sexual Misconduct/Consent in State of Maryland and District of Columbia**

Note, definitions of sexual assault, domestic violence, dating violence and stalking under the Clery Act, as amended by the Violence Against Women Act (VAWA), are available on pages 89 – 93 of this Report.

### **State of Maryland**

#### ***Consent***

Maryland does not have a separate criminal statute for “consent.” The definition of “consent” under the Sexual Misconduct Policy may be viewed at <http://sexualassault.jhu.edu/policies-laws/>.

#### ***Sexual Assault***

Sexual assault means rape or a sexual offense in any degree that is specified in § 3-303 through 3-312, § 3-314, or § 3-315 of the Maryland Code, Criminal Law Article.

In summary, rape and sexual offenses in the first, second and third degrees are as follows (other degrees are not summarized here; please visit the Maryland Code, Criminal Law Article, § 3-303 through 3-312, § 3-314, or § 3-315 to review these (<http://www.mgaleg.maryland.gov/webmga/frmStatutes.aspx?pid=statpage&tab=subject5>)):

##### ***Rape and Sexual Offense and Attempted Rape and Sexual Offense in the First Degree***

A person may not engage in or attempt vaginal intercourse or a sexual act with another by force, or the threat of force, without the consent of the other; and

- employ or display a dangerous weapon, or a physical object that the victim reasonably believes is a dangerous weapon;
- suffocate, strangle, disfigure, or inflict serious physical injury on the victim or another in the course of committing the crime;
- threaten, or places the victim in fear, that the victim, or an individual known to the victim, imminently will be subject to death, suffocation, strangulation, disfigurement, serious physical injury, or kidnapping;
- commit the crime while aided and abetted by another; or
- commit the crime in connection with a burglary in the first, second, or third degree.

##### ***Rape and Sexual Offense and Attempted Rape and Sexual Offense in the Second Degree***

A person may not engage in or attempt vaginal intercourse or a sexual act with another:

- by force, or the threat of force, without the consent of the other;
- if the victim is a mentally defective individual, a mentally incapacitated individual, or a physically helpless individual, and the person performing the act knows or reasonably should know that the victim is a mentally defective individual, a mentally incapacitated individual, or a physically helpless individual; or
- if the victim is under the age of 14 years, and the person performing the act is at least 4 years older than the victim, or if a person is 18 years of age or older and the victim is a child under the age of 13 years.

##### ***Sexual Offense in the Third Degree***

A person may not:

- engage in sexual contact with another without the consent of the other; and, do one of the following:
  - employ or display a dangerous weapon, or a physical object that the victim reasonably believes is a dangerous weapon;



- suffocate, strangle, disfigure, or inflict serious physical injury on the victim or another in the course of committing the crime;
- threaten, or place the victim in fear, that the victim, or an individual known to the victim, imminently will be subject to death, suffocation, strangulation, disfigurement, serious physical injury, or kidnapping; or
- commit the crime while aided and abetted by another;
- engage in sexual contact with another if the victim is a mentally defective individual, a mentally incapacitated individual, or a physically helpless individual, and the person performing the act knows or reasonably should know the victim is a mentally defective individual, a mentally incapacitated individual, or a physically helpless individual;
- engage in sexual contact with another if the victim is under the age of 14 years, and the person performing the sexual contact is at least 4 years older than the victim;
- engage in a sexual act with another if the victim is 14 or 15 years old, and the person performing the sexual act is at least 21 years old; or
- engage in vaginal intercourse with another if the victim is 14 or 15 years old, and the person performing the act is at least 21 years old.

### *Definitions*

#### *Sexual Act*

A “sexual act” means any of the following acts, regardless of whether semen is emitted:

- analingus;
- cunnilingus;
- fellatio;
- anal intercourse, including penetration, however slight, of the anus; or
- an act: in which an object or part of an individual's body penetrates, however slightly, into another individual's genital opening or anus; and that can reasonably be construed to be for sexual arousal or gratification, or for the abuse of either party.

A “sexual act” does not include:

- vaginal intercourse; or
- an act in which an object or part of an individual's body penetrates an individual's genital opening or anus for an accepted medical purpose.

#### *Sexual Contact*

A “sexual contact” means an intentional touching of the victim's or actor's genital, anal, or other intimate area for sexual arousal or gratification, or for the abuse of either party.

A “sexual contact” does not include:

- a common expression of familial or friendly affection; or
- an act for an accepted medical purpose.

### ***Dating Violence***

Maryland does not define “dating violence” separately, but includes it in the offense of domestic violence.

### ***Domestic Violence***

The term “domestic violence” includes but is not limited to abuse occurring between: current or former spouses or cohabitants; persons who have a child in common; persons related to the respondent by blood, marriage, or adoption; or persons currently or formerly involved in a dating relationship; where

“abuse” means any of the following acts: an act that causes serious bodily harm; an act that places a person eligible for relief in fear of imminent serious bodily harm; assault in any degree; rape or sexual offense or attempted rape or sexual offense in any degree; false imprisonment; or stalking.

### ***Stalking***

The term “stalking” means a malicious course of conduct that includes approaching or pursuing another where the person intends to place or knows or reasonably should have known the conduct would place another in reasonable fear: of serious bodily injury; of an assault in any degree; of rape or sexual offense or attempted rape or sexual offense in any degree; of false imprisonment; of death; or that a third person likely will suffer any of these acts.

### **District of Columbia**

#### ***Consent***

The term “consent” means words or overt actions indicating a freely given agreement to the sexual act or contact in question. Lack of verbal or physical resistance or submission by the victim, resulting from the use of force, threats, or coercion by the accused shall not constitute consent.

#### ***Sexual Assault***

The District of Columbia Criminal Statutes, Offenses and Penalties Title (D.C. Code § 22-3001 et. al.) does not use the term “sexual assault,” but defines crimes of “sexual abuse” in several degrees.

In summary, sexual abuse in the first and second degrees are as follows (other degrees are not summarized here; please visit the District of Columbia Criminal Statutes, Title 22 (Offenses and Penalties), Subtitle I (Criminal Offenses), Chapter 30 (Sexual Abuse), Subchapter II (Sex Offenses), specifically D.C. Code § 22-3001 et. al., to review these definitions (<http://www.lexisnexis.com/hottopics/dccode/>):

##### *First Degree Sexual Abuse*

A person may not engage in or cause another person to engage in or submit to a sexual act in the following manner:

- By using force against that other person;
- By threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury or kidnapping;
- After rendering that other person unconscious; or
- After administering to that other person by force or threat of force, or without the knowledge or permission of that other person, a drug, intoxicant or other similar substance that substantially impairs the ability of that other person to appraise or control his or her conduct.

##### *Second Degree Sexual Abuse*

A person may not engage in or cause another person to engage in or submit to a sexual act in the following manner:

- By threatening or placing that other person in reasonable fear (other than by threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury, or kidnapping); or
- Where the person knows or has reason to know that the other person is:
  - Incapable of appraising the nature of the conduct;
  - Incapable of declining participation in that sexual act; or

- Incapable of communicating unwillingness to engage in that sexual act.

A “sexual act” means:

- The penetration, however slight, of the anus or vulva of another by a penis;
- Contact between the mouth and the penis, the mouth and the vulva, or the mouth and the anus; or
- The penetration, however slight, of the anus or vulva by a hand or finger or by any object, with an intent to abuse, humiliate, harass, degrade, or arouse or gratify the sexual desire of any person.
- The emission of semen is not required for the purposes of above.

### ***Dating Violence***

The District of Columbia does not define “dating violence” separately, but includes it in the offense of domestic violence.

### ***Domestic Violence***

The term “domestic violence” can be defined as a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner, dating partner, or family member. The term includes physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This consists of any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure or wound someone.

The term “domestic violence” is also defined as intrafamily, intimate partner violence or interpersonal violence.

The term “intrafamily violence” means an act punishable as a criminal offense that is committed or threatened to be committed by an offender upon a person to whom the offender is related by blood, adoption, legal custody, marriage, or domestic partnership, or with whom the offender has a child in common.

The term “intimate partner violence” means an act punishable as a criminal offense that is committed or threatened to be committed by an offender upon a person: to whom the offender is or was married; with whom the offender is or was in a domestic partnership; or with whom the offender is or was in a romantic, dating, or sexual relationship.

The term “interpersonal violence” means an act punishable as a criminal offense that is committed or threatened to be committed by an offender upon a person: with whom the offender shares or has shared a mutual residence; or who is or was married to, in a domestic partnership with, divorced or separated from, or in a romantic, dating, or sexual relationship with another person who is or was married to, in a domestic partnership with, divorced or separated from, or in a romantic, dating, or sexual relationship with the offender.

### ***Stalking***

The term “stalking” is a purposeful engagement in a course of conduct directed at a specific individual with the intent to cause that individual (or where the person knows that it would reasonably cause the individual or should have known would cause a reasonable person in the individual’s circumstances) to: fear for his or her safety or the safety of another person; feel seriously alarmed, disturbed, or frightened; or suffer emotional distress.

**The University’s Sexual Misconduct Policy provides the following definitions:**

***Sexual Misconduct:*** The term “sexual misconduct” includes sexual harassment, sexual assault, relationship violence, and stalking.

**Sexual Harassment:** The term “sexual harassment,” whether between people of different sexes or the same sex, includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, sexual assault and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is implicitly or explicitly a term or condition of an individual’s employment or participation in an educational program;
- submission to or rejection of such conduct by an individual is used as the basis for personnel decisions or for academic evaluation or advancement; or
- such conduct has the purpose or effect of unreasonably interfering with an individual’s work or academic performance or creates an intimidating, hostile or offensive working or educational environment.

Examples of conduct that may, depending on the facts and circumstances, constitute sexual harassment include, but are not limited to: making comments about someone’s appearance in a sexually suggestive way; staring at someone or making obscene gestures or noises; repeatedly asking someone on a date; stalking (including cyber stalking); “flashing” or exposing body parts; spreading sexual rumors; rating peers or colleagues with respect to sexual performance; non-consensual observation, photographing, or recording of sexual activity or nudity; non-consensual distribution or dissemination of photographs or recordings of sexual activity or nudity, including distribution or dissemination of photographs or recordings that were made consensually; allowing a third party to observe sexual activity without the consent of all parties; and prostituting or trafficking another person.

**Sexual Assault:** The term “sexual assault” includes, but is not limited to:

- *Nonconsensual Sexual Intercourse or Rape*, which is any act of sexual intercourse with another individual against a person’s will or without consent, where *sexual intercourse* includes vaginal or anal penetration, however slight, with any body part or object, or oral penetration involving mouth to genital contact.
- *Nonconsensual Sexual Contact*, includes: fondling, which is any intentional touching of the intimate parts of another person or causing another to touch one’s intimate parts against a person’s will or without consent, where intimate parts may include genitalia, groin, breast, or buttocks, or clothing covering them, or any other body part that is touched in a sexual manner; disrobing or exposure of another against a person’s will or without consent; other sexual acts or sexual contact against a person’s will or without consent; sexual battery; sexual coercion; and attempted non-consensual sexual intercourse.
- *Incest*, which is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Statutory Rape*, which is sexual intercourse with a person who is under the statutory age of consent.

Resistance of any form need not occur to fulfill the definition of sexual assault.

**Consent:** Sexual activity of any kind requires “consent,” which consists of the following:

- Consent means clear and voluntary agreement between participants to engage in the specific act.
- Consent requires a clear “yes,” verbal or otherwise; it cannot be inferred from the absence of a “no.”
- Consent cannot be obtained from someone who is unconscious, asleep, physically helpless, or incapacitated (including, but not limited to, mentally incapacitated). A person is incapacitated when she or he is unable to make a rational decision because the person lacks the ability to understand his or her decision. A person who is incapacitated is unable to consent to sexual

activity. A person can become incapacitated as a result of physical or mental disability, involuntary physical constraint, being asleep or unconscious, or consumption of alcohol or other drugs. A person can consume alcohol and/or drugs without becoming incapacitated.

- Consent cannot be obtained by pressure, threats, coercion or force of any kind, whether mental or physical. Consent means actually agreeing to the specific sexual activity, rather than merely submitting as a result of pressure, threats, coercion or force of any kind, whether mental or physical.
- Consent cannot be obtained from an individual who is under the legal age of consent.
- Consent must be ongoing throughout a sexual encounter and can be revoked at any time.
- Consent to some sexual acts does not necessarily imply consent to others.
- Past consent does not necessarily imply ongoing or future consent.
- Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another.

***Relationship Violence:*** The term “relationship violence” means dating violence and domestic violence.

***Dating Violence:*** The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse, but excludes acts covered under domestic violence. Dating violence is covered by the Policy whether or not it involves sexual conduct.

***Domestic Violence:*** The term “domestic violence” means violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from the person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. Domestic violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Domestic violence is covered by the Policy whether or not it involves sexual conduct.

***Stalking:*** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person’s safety or the safety of others, or suffer substantial emotional distress. For purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts in which a person directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates with another person, or interferes with that person’s property. Stalking is covered by the Policy whether or not it involves sexual conduct.

## **Missing Student Procedures**

If an individual has reason to believe that a residential student has been missing for 24 hours, they should immediately report the situation to Campus Safety & Security at 410-516-7777 for the Homewood Campus, 410-234-4600 for The Peabody Institute, 410-955-5585 for the East Baltimore Campus, 86.25.8359.2436 for the Hopkins-Nanjing Center, or other relevant campus contacts on page 3 of this Report. Individuals who are concerned about someone who has not been missing for 24 hours but has failed to return to his/her residence are encouraged to contact the respective campus security office to report the situation.

In addition to registering a general emergency contact, students residing in campus housing will be informed annually that each student has the option to identify one or more confidential missing person contacts. If designated, the missing person contact(s) will be notified by the University no later than 24 hours after the time the student is determined to be missing by either the designated campus official(s) authorized to make that determination or local law enforcement. This confidential information is accessible only to authorized campus officials who have the responsibility of notification as well as law enforcement officers in furtherance of a missing person investigation.

In the case that the missing student is under the age of 18 and not emancipated, his or her custodial parent(s) or guardian(s) will be notified within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

In all cases, local law enforcement will be notified within 24 hours of the determination that the student is missing even if the student is above the age of 18, is an emancipated minor, or has not provided a missing person contact, unless local law enforcement made the determination that the student was missing. The University will provide the necessary information to assist in locating the missing student.

If the circumstances related to a student's disappearance appear to be related to foul play, *i.e.*, kidnapping or other criminal acts, then the appropriate notifications and actions will be initiated immediately, even if the student has been missing for less than 24 hours.

## CAMPUS-SPECIFIC POLICY STATEMENTS

### A. HOMEWOOD CAMPUS

#### Background

The 140-acre Homewood Campus, located in North Baltimore City, is the primary location for the Zanvyl Krieger School of Arts and Sciences (“KSAS”), the G.W.C. Whiting School of Engineering (“WSE”) and the School of Education (“SOE”). Combined full-time enrollment through KSAS and WSE for the 2014-2015 fall semester was 5,365 undergraduates, 1,907 graduate students, and 141 postdoctoral fellows. Over 2,700 students reside in University housing, dormitories, and apartment buildings. Supporting the Homewood Campus student population are approximately 2,600 faculty and staff.

#### Security of Campus Facilities

At the Homewood Campus, academic and research halls are open during normal business hours, 8:00 AM to 5:00 PM, Monday through Friday, and at other times to accommodate scheduled classes and activities. Faculty, staff, and students may also be granted after-hours access to buildings by Campus Safety and Security officers for study, research or other legitimate purposes.

Non-commuting freshmen and sophomores are required to live in University housing. Student residence halls are secured at all times and may be entered only by key and/or electronic access card or when escorted by a hall resident. Residence halls are equipped with fire and access door alarm systems. On-campus residence halls have contract security guards at the turnstiles on duty 24 hours a day. Campus Safety and Security patrol the perimeter and common areas of these buildings. Three undergraduate residence halls (Wolman, McCoy, and Charles Commons) across the street from campus have security guards stationed at the desk/turnstiles with a campus police officer patrolling the perimeter and common areas of these facilities as well as adjacent University-owned property 24 hours a day. University-owned apartment buildings (Homewood and Bradford) are staffed by contract security guards 24 hours a day. The Housing Department’s Lock Shop ensures the proper functioning of all residential door locks and is on emergency call 24 hours a day.

#### *Access Control*

JHU students must use a J-Card to access all residence halls. Guests can be admitted after signing in and showing a photo-ID. Campus Safety and Security through the computer terminal located at the Homewood Communication Center, deactivates lost access cards during periods when the J-Card office is closed.

#### *Security Systems (Smart CCTV, Emergency Phones)*

The Homewood Communication Center, is staffed 24 hours a day with Security Systems Specialists who are responsible for taking calls and dispatching requests for security-related services, monitoring of the 337 CCTV cameras mounted in and around the Homewood Campus, monitoring intrusion and fire alarms on University properties, and maintaining constant communications with the Baltimore Police Department (“BPD”) and Baltimore City Fire Department.

The University continues installing “Smart CCTV” systems using behavioral recognition software to identify suspicious or unusual behaviors, focusing primarily on the exterior of residence halls and their surroundings and areas where students congregate. The behavioral recognition software reacts to persons, vehicles, or objects according to parameters defined by Campus Safety and Security, and alerts the CCTV operator whenever an event occurs and facilitates an appropriate level of response. The current number of “Smart CCTV” cameras has increased to 190, with additional cameras planned as the area of coverage expands.

There are 113 blue light emergency phones on and around campus. Students, faculty and staff are encouraged to familiarize themselves with their locations and operation. The push of the red button

activates the siren, light and phone and the location is displayed to the Security Systems Specialist who immediately dispatches Campus Safety and Security officers. Emergency phones are tested regularly and any service requirement is promptly reported to the Telecommunications Department. An out-of-service phone is clearly marked and promptly repaired.

#### *Maintenance of Campus Facilities*

Campus Safety and Security encourages recommendations from its members, faculty, other staff and students for ways to better protect the University community as may be needed. Campus Safety and Security takes security into consideration in the maintenance of JHU facilities by scheduling evening walks around campus with the dean of student life, the director of plant operations, and student representatives to identify hazards and areas in need of improved lighting, pruning, upgraded locks, or other improvements. Cooperative efforts and partnership is the keystone of providing the best possible security services to the Homewood Campus. Facilities and landscaping are typically maintained in a manner that minimizes hazardous conditions. JHU Campus Safety and Security units at each campus regularly patrol their campuses and report malfunctioning lights and other unsafe physical conditions to the Facilities Management unit for the campus for correction. Other members of the JHU community at each campus are helpful when they report equipment problems to Campus Safety and Security or to Facilities Management directly.

#### *Off-Duty Baltimore Police Initiative*

Campus Safety and Security employs a cadre of off-duty armed uniformed BPD officers to walk foot patrols on public streets contiguous to campus, most frequented by JHU students. These patrols add yet another layer of security to the JHU multi-layer security strategy. The patrols are employed throughout the week during targeted hours most susceptible to high student foot traffic. The current foot posts for these officers are along Charles Street, St. Paul Street, University Parkway and in the Charles Village neighborhood. Regular assessments are conducted to determine where these valuable resources are most beneficial for student safety and adjusted accordingly.

### **Campus Law Enforcement**

Campus Safety and Security is the recognized law enforcement agency of the Homewood Campus. It maintains the web site <http://www.jhu.edu/~security> for the daily publication of crimes known to have occurred both on and off campus, in residential halls and in University-owned buildings, as well as on public property contiguous to the campus. This web site, accessible through the University home page (<http://www.jhu.edu>), also provides crime prevention information and personal safety tips. Campus Safety and Security embraces a community-based philosophy, striving to prevent crime, provide assistance to victims and investigate reported incidents in cooperation with other campus authorities and city, State, and Federal law enforcement agencies. Campus Safety and Security has the authority to enforce campus policies and violations of the law that occur on JHU owned or controlled property. A close working relationship is maintained with the BPD and in any serious or major criminal incident on the Homewood Campus, the BPD would be the investigative agency as they have primary jurisdiction. Campus Safety and Security would serve in a support role in assisting in the investigation. Since BPD has primary jurisdiction, Campus Safety and Security does not have a written memorandum of understanding pertaining to the investigation of criminal incidents with BPD or any other law enforcement agency.

Crime and safety concerns may be reported to Campus Safety and Security by calling the on-campus emergency numbers 410-516-7777 or 911, sending e-mail to [security@jhu.edu](mailto:security@jhu.edu) or activating any of the 113 campus emergency phones for an immediate Campus Safety and Security officer response. Uniformed officers maintain highly visible patrols 24 hours a day and are accessible to anyone wishing to report any incident. The prompt reporting of crime is encouraged through various publications and program reminders.



Under the direction of an Executive Director, Campus Safety and Security employs 57 special police officers or Campus Police Officers (“CPOs”). All are commissioned by the State of Maryland with full arrest powers and jurisdiction on University property throughout Maryland. Most of these uniformed, highly trained professionals have graduated from accredited law enforcement academies. They do not carry firearms. All newly hired CPOs receive formal entry level training, which includes laws of arrest, stop and frisk, evidence, community policing, crime prevention, cultural diversity, hate crimes, sexual harassment, and first aid/AED. Annual refresher training provided to all staff enables them to keep pace with the varied security service demands. An administrative coordinator, office assistant and a hi-tech Homewood Communication Center support Campus Safety and Security operations. The Homewood Communication Center is operational 24 hours a day under the supervision of a Security Systems Manager and a staff that includes a technical systems analyst, LAN administrator and 12 security systems specialists.

For incidents on the Homewood Campus, the Investigative Services of Homewood Campus Safety and Security will make every effort to identify perpetrators and recover stolen property. Investigators provide support for student, faculty and staff victims throughout the reporting process and subsequent criminal proceedings. They encourage students to avail themselves of University physical and mental health services when appropriate. Investigators enjoy a close working relationship with the BPD and other law enforcement agencies and work in concert with them to solve crimes impacting students, faculty and staff, regardless of the agency to whom the crime may have been reported. Investigators work closely with University administrators and Student Affairs staff to handle student-related issues administratively when possible.

Contract security is also assigned to various on and off-campus locations. These guards have no arrest authority, but do maintain the authority to enforce JHU policies on campus. They provide a visible uniformed presence targeted at preventative patrol and provide extra eyes and ears for campus police officers. The contract guards attend a pre-deployment entrance-level training program as prescribed by the University and guard service company. They also attend an annual in-service training through their agency.

Off-duty armed uniformed BPD officers are employed during specific times and assigned to areas adjacent to campus along Charles Street, St. Paul Street, University Parkway and the Charles Village. Off-duty BPD officers maintain arrest authority with jurisdiction on all JHU property when employed by the University.

During the school year, students are employed as security monitors, bringing the total number of campus police officers, security guards, and support staff to over 200. All members of Campus Safety and Security, regardless of job title or position, are held to the same high standard of professional conduct.

Campus Safety and Security provides full security services to the Homewood Campus community around the clock. It functions in concert with several other service-oriented offices to ensure a safe and secure environment in which students, faculty and staff may enjoy rewarding academic and social experiences. To this end, Campus Safety and Security maintains an open-door policy and works in partnership with students, faculty, staff and the community. A close working relationship exists between Campus Safety and Security, the Dean of Student Life, the directors of Residential Life, Housing, Counseling and Student Development, and Multicultural Student Affairs. In keeping with its community-based philosophy, Campus Safety and Security strives to keep officers on regular posts and foster positive rapport with all members of the campus community.

Campus Safety and Security maintains Visible Uniformed Patrols, including:

- 24-hour foot, motorized, Segway, T-3, club car, and bicycle coverage on and adjacent to campus.

- 24-hour uniformed presence at the entrance/turnstiles and perimeter of the on-campus Alumni Memorial Residence Halls (“AMRs”).
- 24-hour uniformed presence at the front desks/turnstiles of the Wolman, McCoy and Charles Commons residence halls, the entrances to the desks at the Homewood and Bradford Apartments (off-campus University-owned residence halls). Positive identification of all guests and visitors is required before allowing entry. Of note, the Bradford Apartment building is equipped with an intercom system that requires guests to speak with a tenant before being allowed to enter the building. This system is also paired with a video camera, allowing residents to use their computers and positively identify their guests at the door before allowing the guest entrance into the building.
- 24-hour bike patrols adjacent to campus in the Charles Village community, a popular student gathering and shopping area.
- Officers join with staff at the Athletic Center to provide security at the Center during its open hours.
- Dedicated off-campus community patrols in marked Campus Safety and Security patrol vehicles and Segway Personal Transports, fulfilling a University commitment to the surrounding neighborhoods where many students, faculty and staff from Homewood Campus, The Peabody Institute and the Medical Institutions reside.
- Club Car patrol of the San Martin Garage during the 3:00 PM to 11:00 PM shift. Security Officers assigned to the unit provide a more visible security presence and offer rides to motorists walking in the garage.

#### *Neighborhood Walkers on Patrol*

In partnership with the Charles Village Neighborhood Associations, BPD, and the Hopkins University Community, a “Neighborhood Walkers on Patrol” initiative was established in an effort to increase the safety of the neighborhoods surrounding the University. The initiative involves the use of foot patrols through the local neighborhood with groups composed of students, faculty, staff, campus police officers, a BPD officer, a contractual security officer, local resident(s) and occasionally special guests, *i.e.*, JHU Senior Vice-President of Finance and Administration, Dean of Student Life, etc. The Hopkins Neighborhood Walkers on Patrol is conducted during the evening hours and is operational during the Fall and Spring school semesters. This initiative takes a proactive approach to community policing while creating goodwill and camaraderie among Charles Village residents and the Hopkins University Community. Over 960 students, faculty and staff participated in over 34 walks during the Fall semester. This program consists of four walks each week through September and early October of each school year.

#### *Hopkins Crime Watch Program*

Campus Safety and Security, in cooperation with the BPD, initiated a crime watch program on the Homewood Campus. Known as “Hopkins Crime Watch,” the concept is similar to the BPD’s Block Watch Program. Students, faculty, and staff are enlisted to serve as added “eyes and ears” in the surrounding communities. Their purpose is to anonymously report suspicious activity directly to the BPD using a unique Hopkins Crime Watch number which allows a more rapid response to the incident. This program continues throughout each school year; students are recruited during the Annual Security Week and through regular, bi-monthly meet and greets.

#### **Campus Safety Awareness Programs**

At freshman orientation and throughout the school year, Campus Safety and Security addresses the student body on security matters and methods to enhance their personal safety. It also provides

knowledgeable speakers for summer programs, resident advisors, the student council and others upon request. These speakers address a variety of timely campus security topics and encourage students to report crimes and other emergencies to Campus Safety and Security as quickly as possible and to become partners responsible for their own security and the security of others.

There are also security publications that include a weekly e-mail sent to resident advisors to post in their respective areas and to use in open discussions with students in their care. Seasonal bulletins published throughout the year and distributed on and around campus also provide a variety of timely safety tips.

Homewood Human Resources advises new University employees on security procedures and practices to enhance their personal safety on campus as well as crime prevention techniques. The department encourages all employees to report crimes in a timely fashion to the appropriate law enforcement authorities and to be responsible for their own safety and the safety of others.

A bi-monthly Campus Safety and Security “Meet and Greet” session with students and employees is held at different locations on campus throughout the school year. This affords interested persons the opportunity to speak directly with a campus police officer, ask questions, voice concerns or make suggestions. As an added feature, pens, bookmarks, security whistles, and other materials with emergency security and escort phone numbers are given to all that come to the session. Campus Safety and Security conducted 14 “Meet and Greet” sessions during the school year.

Campus Safety and Security also meets regularly with the Student Government Association, Safety and Development Committee. These meetings allow for an open and frank exchange of ideas to enhance student safety and security both on and off campus. Student recommendations have significant value and are seriously considered.

#### *Shuttle Service to The Peabody Institute, the Medical Institutions and JHU at Eastern*

Through the Office of Facilities Management’s oversight of a contract bus service, daily shuttle departures and returns provide transportation for students, faculty, staff and guests between Homewood, The Peabody Institute, and the Medical Institutions. Security is ensured through the close cooperation of the security departments of these campuses, the BPD and the contract bus company.

#### *Blue Jay Shuttle Service*

The “Blue Jay” shuttle service is operated through Parking Services. This is a free service, transporting more than 10,000 passengers during peak months. It is designed to enhance the safety and security of members traveling to and from the Homewood Campus and within the surrounding communities. Drivers provide an additional security watch throughout the off-campus communities driven.

This service operates from 5:50 PM to 11:30 PM daily around the area of the campus, providing both fixed-route and on-demand service.

From 11:30 PM to 4:00 AM the “Blue Jay” shuttle reverts to Night Ride only, which is an on-demand curb-to-curb service to and from locations within the service area. Passengers can request a ride as early as 5:50 PM or dusk, whichever is later. While the routes are running, Night Rides will be dispatched only to those who need service to locations not served by the fixed routes.

#### *Walking Escorts*

Student security monitors are available throughout the school year from 6:00 PM to 12:00 AM daily and may be posted on the Upper and Lower quadrangles, and on Charles Street between the Homewood Apartments and McCoy Hall. These security monitors carry radios that keep them in constant contact with the security dispatcher. They wear highly visible “florescent yellow” vests with reflective lettering reading “Campus Security Monitor” for ease of identification.

### *Emergency Taxi Cab Service*

Through contract with local private cab services, stranded students (outside of the escort area) will be returned to campus by calling the security dispatcher at 410-516-4600.

### *Security Poster Program*

Campus Safety and Security initiated a poster program designed to provide a proactive approach to safety awareness using relevant topics in a university setting such as personal safety, theft, rape, substance abuse, binge drinking, sexual harassment, etc. The poster program provides security another means to communicate specific safety awareness themes to the students, faculty, and staff.

### *Crime Prevention and Security Presentations*

Campus Security provides presentations throughout the school year. Over 116 presentations were conducted during the school year. Security also conducts these presentations during freshman orientation and for parents each fall.

### *Bicycle Rack Patrols*

Campus Safety and Security monitors bicycle racks and encourages the use of U-bolt locks. A notice is placed on bicycles that are secured with thin type cable locks. The notice states that U-bolt locks are a more effective way of securing bicycles and gives general safety tips on where and how to secure a bicycle. In cases where bicycles are left unsecured, Campus Safety and Security may place a temporary U-bolt on the bicycle until the owner retrieves the bicycle.

## **Emergency Response and Prevention Procedures**

In addition to the general University-wide information given above, Homewood Campus-specific additional communication methods include the following:

### *Siren/Public Address System*

The Homewood Campus maintains three siren/public address mass notification devices on the roofs of Garland Hall, Whitehead Hall, and the O'Connor Recreational Center. These devices are strategically located around the campus to provide maximum coverage of the campus and the surrounding community.

In the event of a confirmed major incident that threatens the safety of the campus community, Campus Safety and Security will immediately send a text message alert to the students, faculty and staff who have subscribed to the service, notifying them of the incident.

Should a confirmed incident that presents an immediate danger occur, the siren/public address system will be activated to sound a 60-second warning tone, followed by voice instructions notifying the campus community of an emergency. During the course of any emergency, additional instructions can be broadcast using any or all of these devices. Once the incident has been resolved, an all-clear tone and message will be broadcasted. This system is tested three times each year. The campus community is notified that siren/public address system is being tested.

### *Bull Horns*

Select units patrolling the Homewood Campus are equipped with bull horns for announcing instructions and information to supplement the other technologies to ensure that maximum communication is achieved.

### *Evacuations*

Building evacuation maps are located on all floors in all buildings on the Homewood Campus. Should there be a need to evacuate, follow the recommended evacuation route on the map. Once outside,

adhere to the directions of Campus Safety and Security officers, BPD or other local public safety official (Baltimore City Fire Department). Evacuation procedures in place meet ADA compliance.

In the event a particular evacuation requires evacuees to be relocated to an alternative shelter, shelter locations on campus have been designated. Evacuees will be directed to those locations by Campus Safety and Security, BPD or other local public safety officials (Baltimore City Fire Department).

In 2014, a University-wide tabletop exercise was conducted with Campus Safety and Security and the BPD. A joint live active shooter exercise was also conducted with Campus Safety and Security and the BPD. This exercise was publicized prior to the exercise, documenting the description of the exercise along with the date, time and the overall assessment.

## **B. THE PEABODY INSTITUTE**

### **Background**

The Johns Hopkins Peabody Institute (“Peabody”) is located in the center of Baltimore City’s historic Mount Vernon section. The main campus occupies one entire city block. It contains six buildings in this one square block, with an additional two buildings across a public street on the campus’ south side. The main campus covers 407,791 square feet. A one-story satellite branch, used by the Peabody Preparatory department, is located in the Towson area of Baltimore County at 949 Dulaney Valley Road and covers 11,880 square feet. The city campus consists of the Conservatory, Preparatory, Residence Halls, and several other buildings, including a parking garage. The campus has approximately 545 Conservatory students with a resident student capacity of 200. The campus has a faculty and staff of 330 and a Preparatory student population of 2,200.

The Peabody Campus Security Department (“Campus Security”) provides a full range of security services to the campus community 24 hours a day. Campus Security maintains the web site <http://www.peabody.jhu.edu/campussecurity/> and provides daily publication of crimes known to have occurred both on and off campus, in the residential halls and in Peabody owned buildings, as well as on public property contiguous to the campus. The operation of Campus Security is based on a community-oriented approach to law enforcement. A close working relationship is maintained with the Baltimore Police Department (“BPD”) and in any serious or major criminal incident at Peabody, BPD would be the primary investigative agency. Campus Security would serve in a support role in assisting in the investigation. Community focus is greatly enhanced through Campus Security’s continuous contact with other service-oriented offices, and many other security agencies in the surrounding downtown area of the city. As members of the Downtown Partnership of Baltimore’s Public Safety Coalition and The Midtown Community Benefits District’s Security Committee, Campus Security actively participates in this multi-agency network to reduce the threat of off-campus crimes to faculty, staff, students and guests of Peabody.

Headed by the Director of Security, Campus Security supports a staff of 32. This number consists of 11 full-time uniformed security officers, one (1) part-time security officer, one (1) full-time dispatcher, three (3) part-time dispatchers, one (1) full-time greeter and 14 casual/part-time officers who assist with special events, dispatching and other security activities on the campus. Campus Security officers are unarmed, trained professionals, some having graduated from law enforcement academies and possessing many years of practical law enforcement experience. All of the officers undergo annual training conducted by qualified in-house professionals or local law enforcement agencies. Officers also attend training sessions on cultural diversity, sexual harassment, rape crisis, first aid, CPR and public relations communication. Campus Security has a close working partnership with the faculty, staff and students toward ensuring a safe campus environment. A close working relationship is maintained with the Dean of Academic Affairs, Counseling, the Director of Student Affairs and the Coordinator for International Student Affairs.

During the academic year, Campus Security's 24-hour communication center is staffed with one (1) full-time and three (3) part-time security dispatchers. The center is located in the Shapiro House. All members of Campus Security are held to the same standard of professional conduct and are held accountable for the safety and security of the campus community.

The regular business hours for campus buildings are 8:00 AM to 10:00 PM, Monday through Saturday, and 12:00 PM to 10:00 PM on Sunday. Access to campus for all authorized personnel is 24 hours. Entrances to the campus are secured at all times and are equipped with an intercom system connecting directly to the campus security office. Campus access is made through the use of an individual's "Key-Card Access" identification card. Campus Security monitors the use of these cards. Campus access control ensures that the student dormitories are secured at all times. Individual guests and/or visitors without a "Key-Card," are granted access to the campus through the main entrance, located at 17 East Mt. Vernon Place, only after presenting satisfactory identification to ensure their identity. Campus Security maintains a 24-hour foot patrol of the entire campus while also monitoring campus activity on electronic surveillance equipment. The Campus Security office force is supplemented on most evenings during the academic year by a uniformed, off-duty BPD officer who patrols both the interior and exterior of the campus.

Campus Security and/or local emergency services, including BPD, fire or ambulance, can be obtained via the Campus Security Dispatcher from any emergency campus telephone or by calling 410-234-4600. Emergency contact with the dispatchers can also be made by simply picking up one of the direct security ring-down telephones, located throughout campus hallways or by using any of the intercoms located at all exterior entrances.

### **Security of Campus Facilities**

#### *Operation & Monitoring of Identification "Key-Card" Campus Access System & CCTV System*

- Activating and deactivating access cards based on authorization, registration, and loss of cards or for location purposes.
- 24-hour monitoring of the computer access system and all alarms indicating any unauthorized entry attempts.
- Maintaining accurate records of individual and area use and/or special needs.
- 24-Hour monitoring and recording of the CCTV system, which consists of 129 cameras located both internally and externally throughout the campus.

#### *Security Escort Van Service*

This free escort service is part of Campus Security and is provided through the use of University owned vans. Contract employees of Campus Security operate the escort van during working hours and maintain constant radio contact with the Campus Security dispatch desk. This service provides transportation for community members traveling to and from the Peabody campus. It is designed to enhance the safety and security of those members traveling within the area of service. Passenger safety is the primary concern of this service. Features of the escort van service include:

- In service during the academic year from 6:00 PM to 3:45 AM.
- Covers an area within a one-mile (approximately 12 city blocks) radius of the center of campus.
- Requests can be called in from any campus or outside telephone through the Campus Security Dispatch desk at 410-234-4610.
- Limited to those traveling between the campus and an off-campus place of residence.

### *Maintenance of Campus Facilities*

The Campus Security Department conducts routine patrols of the facility to identify hazardous areas in need of repair. Referrals are promptly made to Facilities Management for attention. Campus Security officers routinely check the status of lighting both on and adjacent to campus and alert Peabody Facilities for any needed adjustments or repairs. Officers also check the operation of elevators on campus for proper operation. Campus Security maintains an on-call list for facilities personnel at the Campus Security dispatch desk.

### **Campus Law Enforcement**

Campus Security has a close working relationship with the BPD and works in concert with the BPD to solve crimes reported to either organization. Campus Security works closely with University administrators and deans to handle problems administratively if possible. Every attempt is made to identify the person(s) responsible for criminal or other incidents and to recover property and/or evidence. Campus Security identifies and implements crime prevention measures and informs the community of these strategies. All new Peabody officers receive training on the Clery Act, the impact of crime reporting, and the officers' responsibility in taking reports. An annual review of the Clery Act is conducted for all officers.

Campus Security actively pursues and accepts recommendations from all Campus Security employees, faculty, staff and students on methods to better protect the Peabody Community.

The Director and two sergeants have powers of arrest. An additional sergeant's position with arrest powers will be added in the near future.

### **Campus Safety Awareness Programs**

At the start of and throughout each school year, information is provided to students and staff concerning campus security procedures. Each security alert and advisory published by Campus Security also contains crime prevention tips. Safety tips are also listed on the Peabody Campus Security website.

#### *Crime Prevention and Security Presentations*

A presentation on security is delivered to prospective students and parents of prospective students during Audition Week. In addition, undergraduate and graduate students are presented with a CitySafe crime prevention program during orientation.

### **Emergency Response and Prevention Procedures**

The campus emergency response is based on the National Incident Management System (NIMS) Incident Command System (ICS) model. Building evacuation maps are located on all floors in all buildings of Peabody. Should there be a need to evacuate, students, faculty, and staff are instructed to follow the recommended evacuation route on the map. Once outside students, faculty, and staff are instructed to follow the directions of Campus Security or the local public safety officials (fire/police). Unannounced fire drills are held in the residence halls at least once per semester. These drills are evaluated by the Director of Campus Security for the speed, completeness, and general organization of the drill. The results are shared with the Residential Life Administrator.

Fire alarms will sound in the buildings if fire is detected or if a pull station is activated. Once an alarm is sounded or there is a determination that an evacuation is necessary, a Rave alert is sent via text message, email, and information displays informing of the danger and providing direction. There is also a bull horn in the Campus Security office that can be used to provide instruction during an evacuation. In the event of an emergency requiring an evacuation that is not triggered by a fire alarm, the Director of Campus Security, or in his/her absence, the on-duty Campus Security Supervisor, will determine the need for an evacuation. Students or staff will be notified via a Rave alert and will be directed by Campus

Security staff. In the event of an extended or long-term evacuation, the Director of Campus Security will notify Peabody's Incident Commander, who will activate Incident Command.

All resident students are advised of fire safety procedures via the Residence Hall and Peabody Inn Handbooks. Incoming freshman, transfer, and graduate students are also advised on fire safety and evacuation procedures during orientation. Students or staff can report fires or other emergency situations via phone by calling 911. Students and staff may also call Campus Security at 410-234-4600 to report such emergencies. The Residence Hall is equipped with emergency call-down phones which ring directly to the security office. Information on fire safety will be available on the revamped Peabody website and will be provided via email during the course of the academic year.

## **C. EAST BALTIMORE CAMPUS**

### **Background**

The Johns Hopkins University School of Medicine, the Bloomberg School of Public Health, School of Nursing, Kennedy Krieger Institute and the Johns Hopkins Hospital (collective, the "Medical Institutions" or "JHMI") are located within the eastern sector of Baltimore City. The Medical Institutions comprise more than 59 buildings located on 53.4 acres. Approximately 1,500 students are enrolled with a full complement of faculty and staff.

### **Security of Campus Facilities**

Most campus buildings remain open 24 hours a day. Students, faculty and staff may gain access to restricted areas, e.g. laboratories or libraries, by key or access card, depending on the location and their approved access. All areas are patrolled by security officers in addition to security officers assigned to specific access locations. All unusual or suspicious activities or persons are investigated and appropriate action is taken, when necessary. Security mobile units, bike patrol units, and the Special Response Unit ("SRU") support interior and exterior security officers. Personal escorts by security officers are available for all faculty, staff and students.

Security related information is published regularly in the "Hopkins Hotline" and via Security Alerts and Bulletins.

Corporate Security further provides the following services:

- Publishes crime incidents on Corporate Security's Intranet website at <http://www.insidehopkinsmedicine.org/security/>.
- The general public and perspective students can find information about security and crime statistics on the internet at [www.hopkinsmedicine.org/security](http://www.hopkinsmedicine.org/security).
- Conducts preliminary crime investigations and follow-up.
- Conducts crime prevention and security awareness programs for students and employees on various topics, including Clery reporting.
- Conducts student orientation on security and safety matters and prevention, including Clery reporting.
- Conducts nursing unit security talks and advises staff of ongoing security resources and initiatives.
- Informs Medical Institutions personnel of crime patterns through use of crime statistics by providing monthly, quarterly and annual comprehensive reporting.
- Maintains a 24-hour communications center that receives information by phone, CCTV units, computers and direct alarm connections as well as a centrally located security business office for walk-ins.



- Provides a 24-hour recorded, anonymous Security Tip Line (410-614-3903) for reports of security offenses or information concerning criminal or suspicious activity.
- Maintains a close liaison between The National Crime Prevention Council, the Baltimore Police Department (“BPD”) and the Maryland Community Crime Prevention Association. Provides brochures and pamphlets on security and crime prevention and participates in crime prevention and awareness seminars.
- Provides a 24-hour walking escort service.
- Provides security surveys with security recommendations.
- Provides mobile, bicycle, Segway and foot patrol security units to patrol the grounds.
- Maintains an ongoing partnership to immediately address and coordinate investigations and appropriate notifications for incidents involving missing students. Corporate Security in cooperation with the designated Associate Deans of Student Affairs at the JHU Schools of Medicine, Public Health and Nursing has mirrored the established University policy of the Homewood Campus.

#### *Maintenance of Campus Facilities*

Security participates in identifying and reporting facility hazards to the Facilities Department for maintenance and repair.

#### **Campus Law Enforcement**

The Johns Hopkins Medicine Corporate Security Department (“Corporate Security”), a staff of over 350 uniformed (unarmed) officers providing interior, exterior and mobile patrols, operates on a 24-hour basis to assist and respond to emergency or security related incidents. Strategically placed electronic surveillance equipment and a radio communications center support Corporate Security’s response to security incidents. This system increases the ability of security personnel to pinpoint areas of concern. Corporate Security officers may be summoned via any number of in-house phones by calling 410-955-5585. The x5-5585 number may also be used to summon local police or emergency services through the central Security Communications Center. Corporate Security documents and departmental publications prominently display this information. Corporate Security works in close concert with the BPD concerning the apprehension of criminal offenders, investigations, crime awareness programs and crime prevention programs. In addition, Corporate Security attends weekly Intel meetings at the BPD Eastern District Police Station to discuss current crime patterns that may directly affect the East Baltimore campus as well as solutions to deter crime. Although Corporate Security officers do not have arrest powers, a contingent of uniformed and plain-clothed off-duty BPD officers with full arrest powers, paid by the University, perform duties at various inside and outside locations of the complex.

The East Baltimore Campus does not have any officially-sanctioned off-campus locations and therefore does not monitor off-campus criminal activity.

#### **Campus Safety Awareness Programs**

Corporate Security personnel participate in all student and employee orientations and provide information about the services provided, how the office communicates with students and employees during an emergency, how they can reach the office in an emergency, and how and when the office may communicate with them in a non-emergency situation. Corporate Security also presents basic crime prevention strategies during orientation to students and employees.

Corporate Security attends student government meetings and staff meetings on an as-needed or as-requested basis and distributes general safety information emails at least twice a year.

### *Crime Prevention and Security Presentations*

Corporate Security conducts various security presentations for Johns Hopkins students, residents and employees on an annual basis. These presentations are customized for the audience and provide educational and safety awareness resources. The frequency of programs is based upon an identified need of the requesting party, or on an annual basis such as student orientations. Student orientations consist of general safety guidelines, security escort services, and personal safety walking tours. Corporate Security also participates at new employee orientations, which are conducted on a weekly basis. Educational programs are offered frequently throughout the year at venues such as Town Hall meetings, Career Fairs, Visitors Day and Summer Job Programs to include Active Shooter Responses and Security on Campus programs.

### **Emergency Response and Prevention Procedures**

The East Baltimore Campus has a department of Emergency Management and Response and an Emergency Management Committee. The Emergency Operations Plan to include the Evacuation Plan comes under the authority of that office and committee. The committee is a multi-disciplinary team to include Corporate Security, Legal, Supply Chain Management, Support Services Clinical Departments, Facilities Managers, and Maintenance. It is an all hazards plan that addresses natural and man-made disasters, pandemics and bio, chemical and radiological events.

On November 15, 2014, Corporate Security, in conjunction with the BPD, conducted an Active Shooter Drill on the East Baltimore Campus in a deactivated unit. As part of the documentation process, an After-Action Report was completed, including a timeline of events and a summary and assessment of the drill. The test was unannounced to the greater campus community.

### **D. HARBOR EAST CAMPUS**

#### **Background**

Johns Hopkins University Carey Business School is located in the Legg Mason building situated in the Harbor East area of Baltimore. The school occupies 108,000 square feet of space on five floors. The first floor serves as an entrance to the school. The second floor contains classrooms, breakout spaces for students and faculty, group study rooms, a library, and offices for student organizations. There are no student organizations that have sanctioned off-campus housing facilities. The 6<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> floors house offices for the dean, faculty and staff. The Legg Mason building serves 450 full-time students and 200 part-time students. There are 140 full and part-time staff located at the Legg Mason building. The building is open Monday through Thursday, 7:00 AM to 10:30 PM, Friday 7:00 AM to 9:00 PM, Saturday 7:00 AM to 6:00 PM, and Sunday 10:00 AM to 6:00 PM.

#### **Security of Campus Facilities**

Students and visitors enter through the first floor lobby area. Students must present their J-card to the Campus Security officer at the front desk. Visitors must present identification to the security officer. Daily, security is given Visitor Information forms that include contact information on whom they are visiting prior to gaining entry. Faculty and staff members are issued an access card, granting them access to specified areas. Doors are controlled by access control cards, thus preventing unauthorized persons from gaining access to restricted areas. There are 63 cameras located throughout the five floors of the school. These cameras are being monitored by Campus Security during normal business hours. Campus Security can also monitor access card usage, tracking individual cards, individual users, and individual doors. Through the access control system Campus Security can further access floor plans allowing them to view what doors are open and what doors are closed. This program allows Campus Security to unlock and/or lock doors in the event of an emergency.

Campus Security officers inspect the entire facility, including classrooms, hallways and administrative offices at regular intervals. Security-related concerns such as lighting, fire safety,

equipment security, and suspicious persons are reported immediately and promptly addressed. An email will be sent if there is need to inform faculty, staff and students of a major incident. Harbor East security officers are not armed.

#### *Maintenance of Campus Facilities*

Campus Security encourages recommendations from its faculty, staff, and students for ways to better protect the community as may be needed. Security is taken into consideration in the maintenance of the facilities by scheduling periodic rounds by the Campus Director and Campus Police Officers (“CPOs”) to assess the safety conditions in the Center. A collaborative effort with the building engineer to report any hazardous conditions to the security team are completed daily.

#### **Campus Law Enforcement**

Campus Security officers are on duty during all operating hours in order to respond to emergencies and incidents. Detailed reports on security matters are submitted to the Center Director. CPOs are State-commissioned Special Police Officers, with full arrest powers on JHU property. The officers attend law enforcement training sessions as well as in-service training sessions offered by Homewood Campus Safety and Security, including Clery training. The Harbor East Campus building utilizes both in-house security and contract guard service to ensure that the building is adequately covered. During operating hours, Monday through Friday, security officers are on duty at all times. During the hours of 6:30 AM to 6:00 PM on Saturday and 9:30 AM to 6:00 PM Sunday, security is provided by contract guard service.

Excellent relationships are maintained with local law enforcement agencies and Homewood Campus Safety and Security. A close working relationship is maintained with Legg Mason building security as well as the Baltimore Police Department (“BPD”) and in any serious or criminal incident at the Harbor East building, the BPD would be the primary investigative agency. The BPD has a substation less than half a block from the Legg Mason building. The area is patrolled by BPD bike officers. Off-duty armed, uniformed BPD officers are employed to patrol the perimeter of the building.

Information regarding criminal incidents and other security-related matters is provided annually to Homewood Campus Safety and Security. All criminal activity is reported to the BPD. Private telephones are available throughout the Center. Calling 911 from any private phone will summon BPD, Baltimore City Fire Department or ambulance services.

The University’s policies, on the University’s website (<https://www.jhu.edu/university-policies/>), concerning substance abuse and sexual misconduct information are commonly found in University catalogs and other widely circulated documents.

#### **Campus Safety Awareness Programs**

Crime prevention and other security services offered by the Carey Business School at Harbor East include:

- Escort service to parking garages is available during business hours to students, faculty and staff.
- Information, guest speakers, etc. is provided to staff to promote security education and awareness.
- Bulletins are circulated to students, faculty and staff regarding matters of immediate security concern.
- Contacts are maintained with local, State and Federal law enforcement agencies, as well as Homewood Campus Safety and Security and Legg Mason security.
- Orientation (Representatives from Homewood Campus Safety and Security conduct a presentation.)

### *Crime Prevention and Security Presentations*

Students receive information during orientation and reminders to contact security regarding any issues that are posted in the monthly newsletter.

### **Emergency Response and Prevention Procedures**

In the event of an emergency, the building's fire alarm system will be activated that relays a message to evacuate the building depending on the floor of impact and all elevators will be automatically deactivated. Once Campus Security identifies the alarm they must call the first floor front desk of the Legg Mason lobby to gather more information. If unable to reach the lobby, Campus Security must call the Harbor East Command Center at 410-605-0019 (this number is located at both security post). At this point, the Senior Associate Dean for Finance and Administration is contacted immediately, informing him/her of the pending emergency.

If evacuation is deemed necessary for the Carey School of Business' respective floors, the 1<sup>st</sup> and 2<sup>nd</sup> floor Campus Security should remain at their post site to assist all students, staff, faculty and visitors to the nearest emergency exit. During this time, the roving Campus Security officer proceeds to vacate all work and study spaces on the 1<sup>st</sup> and 2<sup>nd</sup> floors and secures the doors behind them. The remaining floors (6<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> floors) have designated floor marshals to assist with evacuation on their respective floor. Everyone is directed by Campus Security to meet at the designated gathering point at Lancaster Street and Central Avenue. During this time, a Rave alert is sent to students, faculty, and staff.

If for any reason someone is unable to vacate the building, they are instructed to wait in the stairwell for assistance. Campus Security must record the location and proceed with their evacuation. Once all of the remaining spaces are clear, Campus Security must inform the fire department and the Director of Campus Operations of the respective locations.

There is an annual unannounced evacuation of the entire Legg Mason building in October. During the evacuation, Campus Security along with the fire marshals, vacate all floors occupied by the Carey School of Business. Students, faculty, and staff are directed to the gathering point at the corner of Lancaster Street and Central Avenue. All evacuations of the building are documented by Campus Security in an incident report. On a quarterly basis, the Carey Business School Incident Command Team participates in tabletop exercises in an effort to be better prepared to respond to an emergency that will have an impact within the facility or surrounding area.

### **E. COLUMBIA CENTER**

#### **Background**

The Columbia Center ("Center") is located in the Columbia Gateway Corporate Park in Howard County, Maryland at the intersection of Interstate 95 and Maryland State Route 175. The Center occupies a total of 63,042 square feet at 6740 Alexander Bell Drive, which encompasses the entire three-story office building. The Columbia Center's campus administrative staff provides administrative and academic support to The Carey Business School, Krieger School of Arts and Sciences OSHER program ("KSAS"), and the School of Education ("SOE"). This location houses administrative offices, program support offices, as well as classrooms and meeting space. The Division of Public Safety Leadership, a division of the School of Education is located on the third floor. The Columbia Center has a part-time evening and weekend graduate and undergraduate school enrollment of over 900 each semester. In addition, approximately 100 administrative staff, faculty and adjunct instructors are on-site daily. The Columbia Center is open Monday through Thursday, 8:30 AM to 10:00 PM, and Fridays and Saturdays from 8:30 AM to 5:00 PM. There are no residence halls at the Columbia Center.

The Director's Office, as well as the administrative offices of campus operations center staff responds to emergencies and incidents during the day as well as in the evening. Clery training/informational notices are forwarded to faculty, staff and student email groups and list serves upon receipt by the Director's

Office and/or the School of Education student services director. Any informational fliers are placed with other school materials for pick-up by interested parties.

### **Security of Center Facilities**

Center upkeep and maintenance, especially in security-related areas such as interior and exterior lighting, locks and windows, are routinely monitored and promptly addressed by the center Director, campus police officers and the building management company, Corporate Office Properties Trust (“COPT”). Information on criminal incidents and security-related information is reported on a routine basis to Homewood Campus Safety and Security. The department issues a periodic and an annual Security Bulletin, which is available upon request at the front desk of the Center. Information on the University’s policy concerning sexual harassment may be obtained from the Center’s publication stand. Crime prevention and security services offered throughout the Columbia Center include:

- Escorts on foot by security or front desk personnel to the parking lot surrounding the building (on request).
- Timely information and bulletins circulated on security matters.
- Private telephones throughout the Center (not in public areas) and intercom phones or buttons that contact the front desk and security (in common areas and classrooms).
- Site reviews and security analyses performed by Howard County Police Department, with whom an excellent relationship is enjoyed. The Howard County Police has the primary investigative jurisdiction for crimes occurring on campus.

In addition to the campus police officers, discussed below, security measures include a full building intercom system and telephones located throughout the Center that can be used in the event of a confirmed major incident that presents imminent danger to the campus community. The intercom system and telephones are linked to the main reception area to request that someone summon local police, fire department or ambulance services.

#### *Maintenance of Campus Facilities*

The Columbia Center is a leased facility with full service maintenance. The lighting, parking lots and landscaping are maintained by contractors hired by the landlord (Corporate Office Properties). Snow removal, cracks in the parking lots and sidewalks are all repaired and maintained by the landlord. The landlord provides and maintains perimeter security, as well.

### **Center Law Enforcement**

An important component to security services available at the Columbia Center is the presence of full-time Campus Police Officers (“CPOs”), commissioned by the State of Maryland as Special Police Officers with full arrest powers, who are on site during the center’s hours of operation. The role of the CPO includes:

- Providing escort service to cars parked in the lot upon requests from students, faculty and staff.
- Surveying the interior and exterior facility to monitor lighting, security systems and locks.
- Acting as a deterrent for crime in and around University operations at the Columbia Center.
- Providing emergency response should there be a security incident.
- Establishing clear communication patterns with other corporate park contract security services personnel.
- Conducting hourly facilities patrols and writing reports on security findings, if there is anything out of the ordinary (submitted to the Director of the Columbia Center).
- CPOs attend yearly in-service training through Homewood Campus Safety and Security which includes Clery training and keeping their Red Cross CPR training current.

In addition to the CPOs, COPT Management provides mobile security surveillance during the hours of 4:00 PM to 1:00 AM, Monday through Sunday.

The Columbia Center does not have any officially-sanctioned off-campus locations and therefore does not monitor off-campus criminal activity.

### **Center Safety Awareness Programs**

To help ensure the safety of its students, the Columbia Center conducts yearly fire drills through its landlord, Corporate Office Properties. The campus also conducts a yearly exercise to practice either an evacuation or a shelter-in-place scenario. The campus uses an intercom system to communicate with students, faculty, and staff during these drills.

Campus security sends faculty, staff, and students emails and newsletters containing recommendations regarding maintaining personal safety in everyday situations including locking valuables, remembering to keep keys, purses, and wallets out of plain sight, walking in groups to parking lots, and taking valuables outside of cars via SOE newsletters and emails. Campus Security places flyers throughout the campus reminding students, faculty, and staff to be cautious about identity theft, among other things.

**SOE/COPT Timed Fire Drills:** Jointly with the SOE Columbia landlord, timed fire drills involving the entire center of faculty, staff, students and visitors are conducted yearly. Prior to the time of the fire drill procedures are reviewed with faculty and staff and students – covering where the exits are, where to meet, instructions to follow, when to return. Also review with floor monitors their responsibilities, ensured that two-way radios are in working order, the emergency kits are ready and who takes them out. Ensure that a second type of communication – bull horns as well as radios – is available.

#### *Crime Prevention and Security Presentations*

- Annual brown bag lunches regarding active shooter incidents, evacuation and shelter in place scenarios as well as seasonal refreshers on how to stay personally safe and safeguard possessions are being planned.
- Post relevant safety and security reminders.
- All areas of the campus are posted with evacuation instructions as well as floor maps with directions marked to the appropriate emergency exits.
- Escort service is provided upon request to faculty, staff or student cars in the evening.

### **Emergency Response and Prevention Procedures**

In an emergency situation, the first action should be to contact 911. Then the Columbia Center operation's staff should be notified or will notify all faculty, staff and students, via the building wide intercom system, inside and outside, of emergencies requiring building evacuation or shelter in place. Individual suites and classrooms can be notified individually in the event of crimes in progress, hazardous weather conditions, fire, etc. Each public area, office suite area and classroom has an intercom button that, when pushed, buzzes at the front desk in case of emergency and allows occupants to just speak to relay the issue being reported.

Evacuation routes and instructions are posted throughout the building in the event of an emergency and campus security staff direct and assist with evacuations. Shelter in Place signs are posted over each room door that can serve as a safe place especially for weather related emergencies. For an emergency such as an "Active Shooter" all classrooms and offices have door locks that are key operated from the outside.

Faculty and Student information sheets are provided and updated each semester and have the following directions:

### *Emergency Information for Center Closures*

In the event of a weather emergency or any other type of emergency resulting in the possible closing of the Center, please call the Johns Hopkins University Emergency Information and Weather hotline number at 1-800-548-9004. If the Center is closed and/or classes are canceled, the Columbia Center telephone message at 410-516-9700 will reflect the current situation. Also, information may be sent via JHU email for any last minute messages from instructors in the event of bad weather.

### *Crisis Management*

Anyone in the building should take note of their location in the building and the location of the emergency exits. All rooms have floor plans posted that identify the location of the nearest emergency exit. In case of a classroom emergency, locate the intercom button which will call the Columbia Center front desk. Press the button and speak to report the problem to the Columbia Center staff member. Speakers are in the ceiling so that you can be heard from anywhere in the room.

Security statements are posted publicly about the Center, available at the front desk and are also listed in the academic catalog and student web site and will be available via the Faculty and Staff web site. Security information is discussed during student orientation information sessions. Security and emergency alerts are sent to students, faculty and staff via mass email, Rave alert and intercom system.

Drills (fire, shooter, weather, etc.) are conducted yearly in conjunction with the landlord. Evacuation and Shelter in Place would be announced via emails prior to the date and time to faculty, staff and students reminding them of procedures, do's and don'ts, date, time, meeting place and when to return to building. The Columbia Center will be offering yearly brown bag lunches to cover emergency procedures and seasonal safety precautions. Documentation will include instructions building up to the event drill and an evaluation of the results of the drill including time, actions to be worked on and request for input or suggestions. The drills are documented and saved and copies are forwarded to Corporate Security.

## **F. MONTGOMERY COUNTY CAMPUS**

### **Background**

The Montgomery County Campus is located on 38 acres in Rockville, MD. The University has located three divisions in Montgomery County in order to serve the working population. The Krieger School of Arts and Sciences ("KSAS"), Osher Lifelong Learning Institute, Carey Business School and the School of Education have all established programs at the Montgomery County Campus. Each year the campus offers 140 graduate-level courses and over 40 master's degree programs, and approximately 2,000 students are enrolled in the part-time evening graduate programs and over 600 seniors enrolled in Osher non-credit day courses. There are 30 administrative staff members and 350 University and adjunct faculty members who travel to and from the campus. The Montgomery County Campus is open Monday through Friday from 8:00 AM to 10:00 PM and Saturday from 8:00 AM to 5:00 PM. The campus is closed on Sundays and University holidays which are listed in the catalogs. There are two JHU buildings on the campus: Gilchrist Hall and the Academic and Research (A & R) building. A third building, Building 3, is owned by New Boston Fund, but JHU has master leases on all three floors of the building. There are no residence halls on the Montgomery County campus.

### **Security of Campus Facilities**

The campus security coordinator, augmented by contract guards, operations manager/service coordinator, staff members, and building engineers monitor the campus. The security coordinator, contract guards and staff members on duty conduct random security rounds of the buildings and grounds during the day and evening when the campus is open. All emergencies and/or incidents are reported to the front desk (security desk) in the lobby of the buildings to be resolved. The campus security coordinator notifies the operations manager/services coordinator of any situation in an incident report.

All incidents are reviewed and are promptly addressed to prevent further occurrences. Wall phones for internal calling are located on every floor of JHU buildings with emergency numbers posted above the phone stations.

Security meetings are held with faculty, staff and tenants on security issues including Clery information and regulations. In addition, Safety & Security information (huddles) are sent to everyone on campus on any breaking news, weather or current conditions that relate to the campus or how it could be impacted by such events. The Montgomery County campus security staff also attends training provided by Homewood Campus Safety and Security.

Information containing security facts and University policies may be obtained from University websites as well as catalogues and handbooks issued by schools represented at the Montgomery County Campus. In addition, criminal incidents and security-related information is forwarded to Homewood Campus Safety and Security.

Preventative measures against crime at the Montgomery County Campus include:

- Intrusion alarm system throughout the buildings;
- Security escorts for anyone that requests;
- Video monitors;
- Visible security presence in lobby of the buildings;
- Security staff makes random vehicle patrols through the parking lots;
- Periodic “security rounds” Monday through Friday by the building engineer and the operations manager/service coordinator; evening and Saturday by the front desk staff/security personnel and campus security coordinator;
- Bulletin boards containing current announcements and general security information;
- Parking decals are issued to the staff, faculty, and students; and
- The Montgomery County Campus has its own newsletter to keep everyone up to date about campus events and all related information for our community.

#### *Maintenance of Campus Facilities*

Maintenance routines are conducted on an ongoing bases to ensure full operations of all facility resources. This includes, daily lighting monitoring lights throughout the campus to ensure they are in working condition and includes parking lot lights, pathways lights, hallways lights, classrooms, stair lights, exits, and emergency lights.

The Campus contracts with a housekeeping aide to reduce risk daily by cleaning and disinfecting common areas such as bathrooms, classrooms, lounges and desks.

JHU MCC facility staff ensure all annual requirements are met such as fire alarm tests, sprinkler system tests, elevator inspections, and fire hydrant tests. Building systems to include boilers and HVAC are tested and maintained on a routine basis to reduce risk of fire and explosion. Landscaping services are arranged to keep bushes, trees and grass pruned and cut for best sight of vision pedestrians and cars. In conjunction with appropriate landscaping, the campus directional and location signs along with enforcement of traffic flow help to reduce risk of injury.

All exit pathways are monitored during daily patrols to ensure clear access with no obstructions for speedy evacuations. The campus security will provide, upon request, escorts for any patron/student that requests whether to their car or closest on foot transit stop. Security cameras are inspected daily to be sure of optimum operation and recording to DVR system.



The Montgomery County Campus of Johns Hopkins conducts monthly operations meetings with all on-site school, library and program representatives where issues and concerns of all facets related to campus operations are discussed to find the appropriate solutions. Additionally, anyone may directly contact the Facilities/Security or the Operations director for facility concerns and are encouraged to do so. Contact information is posted throughout the campus as well as on the campus website <http://mcc.jhu.edu>.

### **Campus Law Enforcement**

The Montgomery County Campus uses Triton Security, Inc. as its security service. JHU does not provide security in Building 3 unless there is a large public event being held there. A University employee staffs the front desk of the Gilchrist building from 8:00 AM to 10:00 PM, Monday through Friday and from 8:00 AM to 5:00 PM on Saturdays. In the A&R Building there is a Triton Security guard any time we have students or events in the building generally from Monday through Friday 8:00 AM to 10:00 PM. In the event of no scheduled classes or events, security guards are stationed Monday through Friday, 8:00 AM to 5:00 PM. Should there be an event or a class on a Sunday, either a housekeeping staff member or a Triton Security Guard covers. To strengthen the overall security the Montgomery County campus has security cameras in all JHU owned buildings. These cameras view all floors and each has a monitor at the front desk guard station. There is also a roving guard in a vehicle that covers all of our parking areas.

The Montgomery County campus has a very strong relationship with the Montgomery County Police Department (“MCPD”) who meet with campus officials every four to six months to discuss campus and community issues. In any serious or major criminal incident on the Montgomery County campus, the MCPD would be the primary investigative agency.

### **Campus Safety Awareness Programs**

The Montgomery County Campus provides wallet-sized cards for students, faculty, and staff to take from high-traffic areas on campus with information relating to signing up for county alerts and JHU text alerts. The card also provides students, faculty, and staff with a campus address and hotline number, numbers for contacting police, non-emergency police, the fire department, and campus security. The administration has provided telephones and signs with Campus Security’s phone number throughout campus.

The Montgomery County Campus also provides email blasts to registered staff and full-time faculty regarding best practices for inclement weather and known crises in the community. Each University division represented on the Montgomery County Campus is expected to provide security and crisis-related information to its students.

#### *Crime Prevention and Security Presentations*

The campus leadership has coordinated on occasion lunch-n-learn sessions by outside organizations for AED training, active shooter information session, shelter in place and emergency preparedness. In 2015, the Montgomery County Campus has collaborated with its neighbor, National Cancer Institute, for a public emergency preparedness fair. In addition, as a requirement, the campus holds an annual tabletop exercise that has been open to spectators.

The divisions that offer classes on the Montgomery County campus manage communications with their students regarding crime prevention.

### **Emergency Response and Prevention Procedures**

In the event of a campus emergency, bull horns, emails, text messages and phone calls are used by guards and administrative employees to get the word out across campus and to the campus community. Upon confirmation by security that a significant incident that presents imminent danger to faculty, staff and students exists, these notifications will be initiated, without delay, to reach the maximum audience unless issuing a notification will, in the professional judgment of responsible

authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Emergency notifications will be made by the Rave alert system, campus website and social media. Notifications also would be made via email to mcc-emergency via JHU listserv. The Montgomery County Campus conducts at least two emergency tests of the Rave alert system per calendar year to all MCC users. These tests are unannounced. In addition, the Montgomery County Campus conducts a monthly test of the Rave alert system to a smaller subset of users. These tests also are unannounced. The Rave alert system and the campus communications manager maintain documentation of all Rave alert tests, including date and time of the test.

Building evacuation maps are located on all floors in all buildings on the Montgomery County campus. Contract and staff security personnel on campus would assist in the event an evacuation was necessary. The Montgomery County Campus has installed Knox boxes for access by the local fire departments consisting of campus maps; master keys to all room in all JHU-owned buildings and ICS team contacts and names. Additionally, at each front desk resides a go bag for the police and/or swat teams to utilize and gain access to all parts of JHU owned buildings. Each JHU building offers a publicly accessible Stryker stair-evac chair and Zoll AED for emergency use.

Annually the campus conducts one to two fire drills, based on semester schedules, and reports results of evacuation times the next day via email. The emails are kept for reference in electronic filing for security reference. Additionally, the campus hosts an annual tabletop with a chosen incident for the ICS team to develop responses and evaluate decision making processes. On January 15, 2014 a tabletop was conducted for JHU Montgomery County. On September 18, 2014 the Montgomery County Campus conducted a fire drill.

The campus operations and security coordinator keep in constant contact with the MCPD for best practices of keeping beat officers and local S.W.A.T. familiar with the campus topography and building layouts.

## **G. APPLIED PHYSICS LABORATORY**

### **Background**

The Applied Physics Laboratory (“APL”), a division of JHU, is located on a 399-acre complex in Howard County, Maryland. The campus-like setting employs about 5,500 full-time staff members and contractors. APL provides a vast array of scientific energies in numerous disciplines for the U.S. Government, mainly the Department of the Navy. Designated as a “Prime Contractor” operating under the security cognizance of NAVSEA and the Defense Security Services (DSS), APL is involved in many task assignments vital to national defense. In addition to defense research, APL maintains strong academic relationships with other divisions of JHU through joint programs, seminars, exchange of lecturers and fellowships. The APL Education Center located on-site offers continuing education credits to nearly 1,600 non-APL students. The Center offers degrees in electrical engineering, computer science, statistics, applied physics and technical management.

### **Security of Campus Facilities**

The Security Services Department (“SECD”) is tasked to ensure the safety of the staff, to protect the APL facility and property and to instruct and assist staff members in preventing unauthorized disclosure of classified information to individuals who are not properly cleared or who do not have a need-to-know. The latter is in accordance with Department of Defense (“DoD”) 5220.22-M, National Industrial Security Program Operating Manual (attachment to DD form 441). Whenever unusual security situations develop which vary from the written established guidance, the SECD should be contacted.

The SECD supervises and directs the physical and personnel security program at APL, promulgates necessary written and verbal presentations to ensure proper safeguarding of classified information at APL and at field test sites and coordinates all visit requests.

The SECD is an integral part of APL's overall security program. In addition to their duties of loss prevention, the Security Group performs daily security inspections to ensure that classified material is properly safeguarded.

Reports of irregularities and after-hours security infractions are submitted to the Security Office for corrective action. Although the SECD does not have arrest powers, it enjoys an excellent relationship with the Howard County Police Department ("HCPD") and in any serious or major criminal incident on the APL campus, the HCPD would be the primary investigative agency. The SECD would serve in a support role in assisting in the investigation.

The Clery regulations are reviewed by the security managers and disseminated to the appropriate staff at APL. In emergency situations involving the limited amount of students attending classes at APL, several options to notify them are available. Personal notification by a SECD officer, phone contact directly to the affected classroom, as well as the public address system are used for ensuring information reaches the appropriate people.

Other SECD responsibilities include:

- Liaison with Federal and local law enforcement agencies, including the HCPD, with whom an excellent relationship is maintained.
- Monitoring of all security surveillance equipment to include fire, perimeter and classified area alarms, CCTV and access control systems.
- Enforcing parking regulations.
- Assisting motorists to start their cars when requested.
- Providing after-hours escort service to the parking lots.
- Supervising the use of recreational facilities.
- Providing Visitor Control functions for classified meetings.
- Escorting cleared as well as un-cleared personnel when required.
- Providing security and escort protection when classified material is in transit.
- Supervising property being hand-carried into or out of APL.
- Conducting security and safety inspections.
- Administering basic first aid and CPR as required after hours.

The SECD conducts an in-house review of all Departments and Sectors to evaluate their respective security posture. These reviews occur throughout the year. Staff interviews are conducted during the reviews to gauge overall staff security awareness. A detailed findings report noting all vulnerabilities discovered during the assessment is provided to APL management and mitigation actions for vulnerabilities must be reported.

APL provides an anonymous Compliance Hotline for staff to report concerns regarding APL policy, contract obligations, or laws and regulations. The Compliance Hotline is managed by an independent organization and can be reached by calling 1-888-266-7593 or 1-888-COMPLY3.

### *Maintenance of Campus Facilities*

The SECD conducts weekly inspections of the perimeter lighting and reports any deficiencies to APL's Plant Engineering Services Department ("PESD") for correction action. Any structural or infrastructure deficiencies are also addressed by PESD. PESD has a Service Call system that staff can utilize to report any issues.

### **Campus Safety Awareness Programs**

The SECD does not have the ability to communicate with students who attend the Whiting School of Engineering ("WSE") and those students cannot access APL's internal website.

APL provides mandatory online security training each year to all staff. In addition, the SECD issues quarterly Security Bulletins via e-mail, posts security reminders throughout the Laboratory, and maintains a website on APL's internal network.

The SECD posts security awareness and updates on an as needed basis to the APL internal website.

The SECD also maintains a website on APL's internal network.

### *Crime Prevention and Security Presentations*

Each of the 12 APL Departments has a designated Department Security Representative ("DSR") who distributes security-related materials to their respective departments on an as-needed basis and who holds an annual security refresher for each department. The SECD holds a quarterly meeting with all DSRs to discuss any relevant security changes.

All APL staff are required to complete an annual Refresher Compliance and Security Training Course, which provides staff with reminders and updates concerning APL's compliance and security policies and procedures.

### **Emergency Response and Prevention Procedures**

APL utilizes the Incident Command System (ICS) structure for emergency management. Laboratory-wide emergency response and evacuation procedures/policies are posted in an online policy library where all staff can access them. APL also has an Emergency home page on the internal internet where all emergency response procedures are listed for staff to access. Procedures include information on evacuations, reporting medical emergencies, shelter-in-place, and lockdowns. In an emergency situation, staff would contact an emergency line at the SECD security consol. SECD staff would then notify 911 as appropriate.

APL conducts annual fire alarm and evacuation exercises which are unannounced. Tests are conducted by building. In June 2014, a drill was conducted concerning the release of a select agent and tested the response procedures of the APL security force and APL fire department. This exercise was announced to staff in the immediate area prior to commencement.

Notifications: Emergency notifications will be made by the "Notifind" alert system, mass e-mail, APL website and the PA system. The Notifind system is tested at least once annually and tests of the PA system are conducted on a monthly basis.

## **H. WASHINGTON CENTERS**

### **Background**

The Johns Hopkins University Carey Business School, the Zanvyl Krieger School of Arts and Sciences (“KSAS”), and the Paul H. Nitze School of Advanced International Studies (“SAIS”) (collectively, the “Washington Centers”) offer programs at four building locations along the 1600 and 1700 blocks of Massachusetts Avenue, N.W. in Washington, D.C.

The Carey Business School has staff offices and classrooms on the first and second floors at 1625 Massachusetts Avenue, N.W. The Carey Business School offers an average of 150 classes each semester. Approximately 30 staff and faculty members are employed at this facility. In addition, approximately 120 full-time and practitioner faculty teach at 1625 Massachusetts Avenue. The Carey Business School is open Monday through Thursday from 7:00 AM until 10:00 PM, Friday from 7:00 AM until 5:00 PM and Saturday from 8:00 AM until 5:00 PM. The school is closed on University holidays. Closing times are listed in catalogues and posted periodically.

KSAS joins other divisions offering mostly graduate education close to the Dupont Circle metro station, at 1717 Massachusetts Avenue, N.W. Full-time faculty offices and administrative staff offices are located on the 1<sup>st</sup>, 2<sup>nd</sup>, and 6<sup>th</sup> floors. A few undergraduate courses are also offered during the day at this location. 1717 Massachusetts Avenue is a commuter facility and has no residence halls or dormitories. Twenty-six classrooms, an executive seminar room, three computer laboratories, a library resource center, a student lounge, a faculty lounge and administrative and faculty offices are located in approximately 41,000 sq. ft. located on five floors of an eight-story building.

KSAS Advanced Academic Programs offers approximately 340 classes each year with over 600 students per semester. Twenty-one full-time administrative staff and 21 full-time faculty have offices on site. Approximately 150 adjunct faculty travel to and from the center to teach during the year. Public transportation is close by, although faculty and students may elect to park at Colonial Parking in this building, located at 1717 Massachusetts Avenue.

SAIS is a small campus of two 60,000 square foot buildings, located in the Dupont Circle area of Washington, D.C. The two buildings which comprise SAIS are located at 1619 Massachusetts Avenue, 1740 Massachusetts Avenue, and the 5<sup>th</sup>, 7<sup>th</sup> and parts of the 3<sup>rd</sup> and 6<sup>th</sup> floors of 1717 Massachusetts Avenue, N.W. on “Embassy Row.” The campus consists of the immediate property on which each building stands.

### **Security of Centers Facilities**

Campus Security is scheduled to open its first communications center in October 2015. This facility, named the Security Operations Center, is staffed 24 hours a day with Security Guards who are responsible for taking calls and dispatching requests for security-related services, monitoring of the CCTV cameras mounted in and around the Washington D.C. Campus, and fire alarms on University properties, and maintaining constant communications with the Washington D.C. Police and Fire Departments.

As the Carey Business School leases space in the building, its staff works with non-JHU management, building maintenance staff, housekeeping, and building management to maintain the facility. All emergency and non-emergency incidents that take place within areas administered by the Carey Business School are reported to the Associate Dean of Finance and Administration, the Director of Operations of the Carey Business School and the building’s lobby attendant, who reports to the building’s chief engineer. Evacuation routes are posted on all floors of the building. Upkeep and maintenance, especially in security-related areas such as locks, windows and lighting, are promptly addressed. Security and/or safety related matters in areas administered by the Carey Business School are addressed to the Front Desk staff located in suite 100 on the first floor and to the building lobby attendant. Incidents are

reported to the District of Columbia Metropolitan Police Department (“MPD”). A public telephone is also located in the first floor lobby. An operations coordinator, a security officer and an IT specialist is normally available in the first floor suite during evening classes to provide information and assistance.

Generally, the KSAS location at 1717 Massachusetts Avenue is open for students, faculty and visitors Monday through Thursday from 9:00 AM to 9:00 PM and Friday 9:00 AM to 5:00 PM. Additional hours for Saturday are posted by semester. Full-time staff and full-time faculty have security card access to the premises at all times. The administrative staff works with non-JHU building management, housekeeping, maintenance, garage operations and security provided under a University contract. Upkeep and maintenance of security-related locks, windows and lighting are reported to the building engineer. A contract, uniformed guard, who does not have arrest powers, greets students, staff and faculty, tenants and visitors in the lobby to allow entrance and egress from 7:00 AM to 11:00 PM Monday through Friday, and 8:00 AM through 5:00 PM on Saturday. Students, faculty and staff show the J-Card for access. Those who do not have a J-Card, sign in with identification at the guard’s desk in the lobby.

The building is open seven days a week. University holidays are listed in semester schedules and on the JHU website. The building management maintains security cameras in the garage and building main entrance and egress areas. KSAS supplements the building security cameras with additional cameras in student and faculty areas on the lower level, 1<sup>st</sup> and 4<sup>th</sup> floors.

At SAIS, the Nitze Building at 1740 Massachusetts Avenue, N.W. has a security guard/fire watch on duty 24 hours a day, 7 days a week.

The building is open to students on the following schedule:

<u>Fall and Spring Semesters</u>		<u>Summer School</u>	
Sun - Fri	24 hours Sunday 7:00 AM until 11:00 PM Friday	Mon - Fri	7:00 AM to 11:00:00 PM
Sat	7:00 AM to 11:00 PM	Sat - Sun	7:00 AM to 11:00 PM

The Rome Building at 1619 Massachusetts Avenue, N.W. is open 7:00 AM to 11:00 PM on normal working days, 8:00 AM to 4:00 PM on Saturdays and closed at all other times. There is a security guard on duty in the lobby during normal working hours. However, faculty and full-time staff have access to either building at all times. The Facilities Department is responsible for the upkeep and operations of the two buildings including, but not limited to, heating, cooling and cleanliness.

SAIS provides information on on-campus criminal incidents through e-mail and weekly and annually publications.

Security services offered by SAIS include:

- Free van service during the fall and spring semesters to transport students to nearby Metro stations and to student living accommodations within two miles of the SAIS buildings when required. This van “delivery” service is available most evenings and scheduled runs occur at 7:30 PM, 8:30 PM, 10:00 PM and 11:15 PM.
- Facilities staff and/or security personnel will escort (upon request) members to faculty and staff cars in the limited surface or underground parking facilities.
- Video monitors of alley, courtyard, front and rear entrances, garage entrances, and all floors at the lobby attendant desks.
- Identification cards (J-cards) issued to faculty, staff and students to gain access to the front and rear doors; limited access to the garage door of the Rome building.

- Hourly rounds by the lobby attendant in the Nitze building when the building is closed.
- The Rome building is under security alarm system after 11:00 PM and on weekends.
- Security presentations are held as required at new student orientation sessions and informational briefings. The student handbook contains statements on violence.
- Faculty and staff receive this same information from the Human Resources Office. Special bulletins are circulated when threatening security matters arise. The entire report is circulated and available.
- Visible security presence in building lobbies.
- Color-coded identification passes are issued for visitors and vendors visiting a building and/or providing an onsite service.

#### *Maintenance of Centers Facilities*

Campus Security encourages recommendations from its members, faculty, staff and students for ways to better protect the Johns Hopkins University community as may be needed. The department takes security into consideration in the maintenance of JHU facilities by encouraging proactive patrols by Campus Security officers and conducting campus inspections with a member of the engineering department. Cooperative efforts and communication is the keystone of providing the best possible security services to the Washington D.C. Campus. The Director of Security attends scheduled staff meetings with all schools represented at the Washington Centers to gather updated information and address their concerns. Facilities and landscaping are typically maintained in a manner that minimizes hazardous conditions. Students are continually encouraged by staff and Campus Security to report equipment problems or safety issues to Campus Security or to Facilities Management directly.

#### **Centers Law Enforcement**

University crime reports and local police incidents are posted for the public in the lower level student lounge, 4<sup>th</sup> floor bulletin board, and in the administrative office suite of the Advanced Academic Program. Security information and University policies are available from the University website, and KSAS Advanced Academic Programs catalog. The Report is available in the administrative office. Excellent relations are maintained with local law enforcement agencies and Homewood Campus Safety and Security.

SAIS does not have Campus Police Officers; Campus Security (both JHU employed and contracted) responds to minor emergencies, such as the reported presence of an unauthorized person in one of the buildings. As Campus Security does not have arrest powers, the MPD (universal 911 number) is called for all crimes and other emergencies. A close working relationship is maintained with the MPD and for all criminal incidents at the Washington Centers, MPD would be the primary investigative agency. Campus Security would serve in a support role in assisting in the investigation. Relationships with the D.C. Fire Department and MPD are excellent.

#### **Centers Safety Awareness Programs**

Student Affairs representatives from each school have been instrumental in passing along new security initiatives and procedures to the student population. New initiatives and security procedures are passed along to the schools at the Washington D.C. campus by the Director of Security. The Director of Security attends monthly staff meetings at all three schools where security related information is conveyed to the representative school staff members.

SAIS students and employees are informed about campus security procedures and practices and advised about personal safety and crime prevention at least once per year, during the initial orientation

week in September by the Director of Operations/CIO. The SAIS website also contains campus security procedures and this information is emailed to students during the academic year.

Crime prevention measures provided at the Carey Business School include:

- Visible security presence in the lobby of the building;
- Visible security presence in suite 100;
- Video monitors of the 1<sup>st</sup> and 2<sup>nd</sup> floors, and the program suite areas;
- Video monitors of alley and garage entrances at the lobby attendant desk;
- Electronic HID proximity access system on the front door, garage entrance door and elevators operational during non-business hours, suite 206 (Carey space) and the program suite at all times. Datawatch Systems records related to access to the building/key access areas are maintained by and available from the building's chief engineer;
- JHU identification cards are issued to students;
- Bulletin boards containing current announcements and general information;
- Underground parking for faculty, staff and students; and
- Underground parking established in cooperation with a nearby commercial garage for students, staff and faculty.

#### *Crime Prevention and Security Presentations*

An annual orientation briefing covers topics such as personal safety, reporting suspicious activity, emergency procedures, Campus Security capabilities, and contact information.

#### **Emergency Response and Prevention Procedures**

In an emergency situation, Carey School of Business faculty or staff would contact 911.

Students in the KSAS Advanced Academic Program are guided to report emergency and non-emergency incidents via a student information guide distributed each semester. Notification of emergency information can be disseminated by email to students, faculty and staff. The KSAS Advanced Academic Programs web page is updated with pertinent information for students and faculty. Guards are instructed to call 9-911 for crimes and emergencies. A phone is available for emergencies at the lobby desk, front desk of the administrative office, as well as the 4<sup>th</sup> floor faculty lounge. A phone on the 2<sup>nd</sup> and 4<sup>th</sup> floors adjacent to elevators and stairwells connects directly to the lobby guard to report emergencies.

In the event of an emergency within the SAIS facility, Campus Security will notify leadership. During working and non-work hours, the Senior Dean of Finance and Operations is immediately advised of the situation and will initiate emergency response directives.

In addition to the emergency notifications from all three schools representative of the Washington Centers to their students and staff, notification will be made to Campus Security. This information will be immediately passed on to the Senior Associate Dean of Operations for SAIS. A decision will then be made between the Director of Security and the Senior Associate Dean as to which emergency procedure to enact. This emergency procedure can either entail a shelter in place combined with lockdown procedures or an evacuation of the facilities.

Notifications: Emergency notifications will be made by the Rave alert system, mass email, school website and overhead building page systems.



The Washington Centers will conduct at least two emergency evacuation tests per calendar year. One test will be announced and one will be unannounced. Upon completion of the evacuation test, Campus Security will document the date, time, whether it was announced or unannounced, and any critiques and recommendations following the evacuation drill. All documentation of the evacuation drills will be retained in the security office.

Information regarding the emergency procedure guidelines for the Washington Centers schools will be disseminated to the students through the individual school websites and through mass email.

## **I. SAIS BOLOGNA CENTER, BOLOGNA, ITALY**

### **Background**

The SAIS Bologna Center (“Center”) is a full-time, non-resident graduate school situated in the historic area of Bologna, a thriving city in northern Italy, within driving distance of Venice, Milan, Florence and Rome. The Center occupies a five-story building (Via Belmeloro 11), three offices in the University of Bologna, and a suite of offices in Via Zanolini 15 (about 300 yards from the main building), which houses its language department. The Center’s 5<sup>th</sup> floor penthouse is about one-third terrace with a large conference room, four small conference rooms, and a dining and food preparation area. An auditorium and a snack bar are located on the 1<sup>st</sup> floor as is a library, which spans part of the 1<sup>st</sup> and 2<sup>nd</sup> floors. There are a total of 25 offices, 9 classrooms and a language lab.

The Center is open to the general public from 9:00 AM until 7:00 PM on weekdays, and is closed on Saturday and Sunday. The Library, which is situated inside the Center facility, has the following operating hours for students:

Mon - Thurs	8:30 AM to 11:00 PM
Friday	8:30 AM to 10:00 PM
Saturday	10:00 AM to 10:00 PM
Sunday	10:00 AM to 10:00 PM

In the summer of 2015, the SAIS language faculty was moved from the main building into the former premises of the Bologna Institute for Policy Research (BIPR). This location (consisting of seven offices) is on the 3<sup>rd</sup> floor of an office building approximately two blocks from the main Center. It is not open to the public and no classes are held in this location. Students occasionally visit faculty during office hours and engage in work study programs. Entrance to the building is gained through a gated front entrance, through a courtyard area to the front door of the building. Once inside there are stairs leading to the language department lobby door. The gate entrance and front door are opened by a buzzer control from inside each of the offices. These entrances are monitored by a CCTV enabling the staff member opening the gate and front door to see who is being granted access. The 3<sup>rd</sup> floor lobby door (which is kept locked) needs to be physically opened by a staff member. The building’s elevator is restricted from stopping at the 3<sup>rd</sup> floor (staff members have a key to allow the elevator to the 3<sup>rd</sup> floor when needed). Fire exits are clearly marked as well as a host of other precautions for the safety of staff and students.

Approximately 185 students attend per academic year representing up to 40 countries. Each year, about 50 percent are from the United States. Of these students, several Arts & Sciences undergraduate students are enrolled in the “Junior Year Abroad” program at the Center. This is a commuter campus and housing is the responsibility of the students, who generally rent apartments in the area. The Center does not have any student organizations with off-campus housing facilities.

The Center is headed by a Director and operates under the same policies and guidelines as SAIS in Washington, D.C., to the extent that Italian law and business practice allows.

## **Security of Center Facilities**

The Center maintains excellent rapport with the local authorities with an open line of communication and a history of effective and fruitful collaboration. They have agreed to provide additional security in the event of political turmoil or times of anti-American sentiment. Due to the relative nonexistence of serious crime on the campus, the administration has not had to avail themselves significantly of the local police services. Petty crimes are reported to the authorities by telephone, fax or in person and all appropriate reports are compiled either at the Bologna Center or at the local police headquarters. A closed-circuit television and a receptionist whose office faces the front door monitors the front entranceway. In the event of any abnormal activity or entry of unauthorized persons, the receptionist alerts management. During non-business hours, the Center is patrolled by a private security agency. A custodial staff member resides in the building and is present during the day and most evenings. When the library remains open past normal business hours, the staff locks up upon leaving. In the event of criminal activity, faculty, staff and students would be informed of all relevant details through the Director of Finance and Administration, who is responsible for the security of the Bologna Center facilities. Should a student at the center require or feel a need for counseling, they have access to a local, English-speaking, licensed psychologist.

After being open to the public for almost 50 years, the Center took steps in 2001 to restrict access to the facility and to increase perimeter surveillance. While there have been no specific threats against the Center, the administration recognizes that as one of the few U.S. activities in the area, the Center must increase its awareness and tighten its security, at least for the time being. Therefore, additional security cameras (with 24-hour recording) have been added to cover a greater area of the building perimeter, and split-screen monitors have been installed at the front desk, in the Library, at the Snack Bar, and in the Custodian's apartment. In addition, a proximity card reader system has been installed on the only entryway into the building, and students and staff have been issued programmable access cards. Members of the general public must ring a doorbell and identify themselves to the video camera before they are granted access. Significant landscaping work has been done in the front of the building to create a more open space with less area for loitering or hiding. Blast proof laminate has been applied to front windows to increase the safety of those inside the building.

Given the nature of the Bologna Center program, with a relatively tight geographic concentration of its students (all in one building at any time) and limited dispersion (all students live within walking or biking distance of the Center), emergencies are usually handled on a personal basis. For immediate notification purposes during an emergency when it is necessary to communicate with the entire class/building occupants, email is used as well as a broadcast text messaging system. The text messaging system was implemented in October 2009.

Additionally, the Center was completely renovated in 2006/2007, and currently meets all Europe-wide mandated safety and disability access requirements. This includes clear marking of fire exits, extinguishers, seismic compliance, and a host of other precautions for the safety of staff and students. All side exit doors have panic bars so that it is easy to exit during an emergency. In Bologna's crisis response plan, specific personnel have been designated to assist with evacuation to ensure that everyone is evacuated from the premises. A specific area outside the complex has been designated as a meeting place for evacuees.

### *Maintenance of Center Facilities*

The Bologna Center of SAIS Europe is required by Italian and European Community law to have in place a formal safety infrastructure, which includes nominating management and labor safety representatives, as well as the development and maintenance of a risk assessment manual called the "Documento Valutazione Rischi" (The Manual for Evaluating Workplace Risks). This legally mandated process includes extensive staff training on fire safety, evacuation, first responder, and other emergency treatments, as well as the installation and upkeep of alarms, evacuation signage, fire and flood equipment,

and other infrastructure throughout our facility. The Center's insurance underwriter also inspects the Center's facilities periodically to ensure that the highest standards of safety are met. Finally, the Center's Facilities Maintenance coordinator lives in the building, and works with subcontractors and maintenance consultants to ensure that the Center's facilities are safe and comfortable for students, faculty and staff, and that they comply with all applicable regulations.

### **Center Safety Awareness Programs**

During Orientation, students are provided with Student Welcome Packets; these packets include an "Evacuation Flyer" that includes maps, lists evacuation instructions, and provides students with contact information for police as well as local and internal emergency numbers.

#### *Crime Prevention and Security Presentations*

As part of Orientation, all students receive a PowerPoint presentation on safety and security both via email and through an in-person discussion. Students receive the same PowerPoint a month later in advance of the "Opening Ceremony" and are again presented with a short speech concerning safety and security. Students receive the presentation once again at the beginning of the spring semester and are encouraged to refresh their understanding of the steps they can take towards safety and security.

### **Emergency Response and Prevention Procedures**

At the beginning of each academic year, SAIS provides all Bologna campus students with a flyer containing Center evacuation procedures and contact information. They also receive both an email and a briefing at orientation that reinforces the safety procedures, as well as an indication that the Administration will conduct at least one unannounced "fire drill" per year. SAIS is required by Italian law to evaluate and document the unannounced evacuation test(s); documentation is prepared by the SAIS Safety Committee and provided to the Center's safety consultant, but is not made publically available. In 2014, the test was successfully completed on September 18<sup>th</sup>. In addition, the campus is required to provide a document, "Documento Valutazione Rischi" (DVR) that catalogues all possible health and safety risks to its employees and students, the creation and updating of which is managed by a legally mandated committee composed of an employer safety representative, a labor union safety representative, and a medical doctor (its structure is primarily aimed at worker & student occupational safety, not criminal security).

## **J. HOPKINS-NANJING CENTER, NANJING, CHINA**

### **Background**

The Johns Hopkins University–Nanjing University Center for Chinese and American Studies ("Hopkins-Nanjing Center" or "Center") is a joint-venture educational institution located in a Nanjing University compound adjacent to the University's main campus in Nanjing, China. The street address of the Center is 162 Shanghai Road, Gulou District, Nanjing 210008. The Center offers two full-time residential graduate-level programs: a Master of Arts in International Studies and a graduate certificate in Chinese and American Studies.

Established in 1986, the Center is jointly managed by American and Chinese co-directors who are hired by, and represent, their respective parent institutions. The University neither owns nor directly controls the buildings, facilities, and green spaces that constitute the Center.

The Center faculty consists of 10 non-Chinese professors hired by JHU, and up to 20 Chinese professors hired by Nanjing University. The Center's administrative staff comprises five American and nine Chinese citizens. Library, housekeeping, physical plant, maintenance, and cafeteria personnel total 50, all Chinese nationals. Janitorial and physical security services are provided by a building management company that employs 20 personnel on site.

The Center facility consists of two connected U-shaped buildings (a newer, 10-story “East” building and an older, five-story “West” building) comprising an interior courtyard, a 100-room student dormitory, five floors of faculty, staff, and guest apartments (34 apartments in total), a cafeteria, a library, two auditoriums, five classrooms, five conference rooms, 30 faculty offices, nine administration offices, an underground parking garage, four rooftop terraces, two laundry rooms, a student lounge, a recreation center (billiards, ping pong, and music rooms), a fitness room, a student computer room, and an outdoor basketball court.

The Center is situated in a Nanjing University compound at the northwest corner of the Nanjing University campus. It shares roughly one city block with three other Nanjing University entities: the Foreign Students Department (two buildings), the Sciences Laboratories (one building), and the School of Business (one building). The compound is bordered on all four sides by Nanjing city streets and is separated from them by walls and fences.

There are two main entrances into the Nanjing University compound: one entrance primarily for vehicles, and one entrance primarily for pedestrians. The vehicle entrance is manned around the clock and provides electronic gated vehicle access to surface and underground parking. Pedestrian and bicycle traffic can also enter the compound through pedestrian lanes at this gate. The primary pedestrian entrance is not guarded and is open to pedestrians around the clock. Although it is closed to normal vehicle traffic, it is designed to provide emergency vehicle access to the compound when necessary.

### **Security of Center Facilities**

All external doors are fitted with electronic locks to control access to the Center. Center students, faculty, staff, and registered residents are issued key cards for all entrances. At the Shanghai Road entrance to the compound, an external gate with an electronic lock is manned around the clock by security guards who screen guests who wish to enter the Center. Pedestrians using this gate cross a small external courtyard and enter the building through the West Lobby entrance (ground floor), where a reception desk is staffed by reception staff personnel from 8:00 AM to 10:00 PM daily. The receptionist at this desk is trained to greet and direct non-Center individuals who enter the lobby via the west entrance. The West Lobby ground floor entrance, as well as entrances to the lobby from the interior courtyard, are equipped with electronic locks that require key cards for access during hours of darkness.

Access through the East Lobby main entrance is controlled by electronic key card and by reception desk personnel. The East Lobby reception desk is staffed by reception office personnel from 8:00 AM to 6:00 PM daily, and from 6:00 PM to 10:00 PM by security guards. The reception desk staff controls the doors for non-Center individuals who have business in the building between 8:00 AM and 10:00 PM. After 10:00 PM, non-Center individuals may enter the Center only with the assistance of Center residents or security guards, through the manned gate at the West Lobby entrance. Non-resident guests are required to leave the Center no later than midnight. No unregistered guests are allowed in the Center between the hours of midnight and 8:00 AM daily.

#### *Video Surveillance System*

The Center has a CCTV monitoring and recording system composed of 12 infrared-assisted color video cameras that allow for the surveillance of high-priority common areas, including the underground garage, the garage-level stairwell exits, basketball court, and approaches to the Center within the Nanjing University compound. An additional surveillance camera is situated to record unauthorized exits through the library’s emergency exit when that door’s theft alarm is triggered.

#### *Intrusion Detection System*

An infrared intrusion detection system is installed on the outside walls of the West building. The older West building has ground-level windows that are designed to be opened to provide ventilation to dormitory rooms, faculty offices, recreation rooms, and the fitness and laundry rooms. Eight sets of

window-level infrared-beam sensors are activated at dusk to warn the Center security guards of activity in these areas during the night. The newer East building has no ground-level windows that can be opened.

Interior motion detectors are located in the West building at entrances that are not covered by the exterior infrared sensors, and in the East building at all external door locations.

#### *Maintenance of Center Facilities*

The Center routinely cleans and repairs surveillance cameras and infrared sensors, and notifies Nanjing University when university lights in the area need to be replaced or repaired. The Center also routinely checks to ensure that the wall and fence along Beijing West Road and Shanghai Road are in good condition and secure. Students, faculty, and staff are encouraged to notify the maintenance staff if they notice that security lighting (including stairwell and fire exit lights) or electronic locks in any area are broken or malfunctioning.

#### **Center Law Enforcement**

The Center employs a security guard force around the clock. From 6:00 AM to 6:00 PM, the security guards' primary mission is to control access at the West Lobby entrance and the basement garage entrance. From 6:00 PM to 6:00 AM, the security guards control access at both lobby entrances and the garage entrance, as well as making hourly inspection rounds of the entire facility, interior and exterior. The security guards also have fire suppression and evacuation responsibilities in the event of a fire on the premises.

The security guards are hired and trained by a building management company under contract to the Center. The security guards are certified to have undergone basic training by the Nanjing municipal police, but they are not armed and are not qualified to interdict armed or violent intruders.

The Center relies on the Nanjing University security office as first responder for the investigation of break-ins or damage to Center property, or for routine situations involving Center participants and the surrounding community. The security office hotline number is 86-25-8359-5110. The Nanjing University security office is staffed by security professionals who have detention authority and are capable of conducting limited investigations on campus, but they are not armed.

In the event of a violent crime on or near campus involving students, faculty, or staff of the Center, the Nanjing University security office and the Nanjing municipal police would be contacted immediately. The Nanjing University security incident hotline is 8359-5110; the Nanjing municipal police crime incident hotline is 110.

Within the municipal police department, the Foreign Affairs ("FA") Office is responsible for handling incidents involving foreigners. The FA office is subdivided along city district lines, with a specific FA officer assigned to cover each district. In cases involving international Center personnel, the municipal police FA officer would be brought in as soon as the involvement of a foreigner was confirmed. The Center maintains excellent rapport with the local authorities and has a long history of effective collaboration with the police official responsible for foreigners in our district.

The Gulou District, in which the Center is situated, is also home to three other major universities with large foreign student populations: Nanjing Normal University, Southeast University, and Hohai University. Given the large concentration of foreign students in their district, the Gulou District municipal police are extremely sensitive to political or social circumstances that might pose a threat to the safety of the foreigners in their charge. In times of high tension in the relations between the United States and China, the municipal police have taken the initiative to increase the security of the Center. After the missile attack on the Chinese embassy in Belgrade, and again after the collision of a U.S. navy aircraft and a Chinese Air Force jet, the municipal police consulted with the joint leadership of the Center to plan for the protection of Center facilities and personnel in the event of violent protests against perceived American assets in China. And shortly after the attacks of September 11, 2001, the municipal police

briefed the joint Center leadership on the potential threat to Center facilities and personnel posed by “possible extremist students” studying in Nanjing at the time.

Break-ins, thefts, vandalism, or other serious crimes are reported by telephone to the Nanjing University security office and simultaneously to the Center administration (Deputy Director for Administration and the American Deputy Director); the nature of the case determines whether the municipal police will become involved.

Official records of criminal incidents are held by the Nanjing University security office or the municipal police. Official police records are not available to the Center.

### **Center Safety Awareness Programs**

The General Handbook issued at the beginning of the orientation week contains a section that describes the Center’s security procedures and gives basic guidance about safety and security in the Center.

#### *Crime Prevention and Security Presentations*

During the first-week orientation session, officers from the Nanjing Public Security Bureau give a personal safety and security presentation to Center program participants. The presentation covers personal safety issues and risky behaviors (pickpocketing, night-clubbing, etc.) as well as security procedures like locking doors and securing personal property. The presentation also includes advice about how to avoid unsafe situations and explains what a student should do if he or she is the victim of a crime. Periodically throughout the year the administration issues reminders about travel safety and physical security as well, particularly during holiday periods.

### **Emergency Response and Prevention Procedures**

Instructions for student, faculty, and staff responses to security incidents and fires are included in the General Handbook. In the event of a Center-wide emergency, the fire alarm public address system can be used to disseminate information and instructions in all areas of the Center, including the dormitories. In an emergency other than fire, the decision to use the public address system would be made jointly by the Chinese and American co-directors or their representatives. The system is tested twice a year, once in the fall and once in the spring, in conjunction with announced fire drills. The tests are announced and documentation of the drill or exercise, including the date, time, and overall assessment will be maintained by the Center’s security force.

Because the Hopkins-Nanjing Center is a self-contained academic and residential compound with administrative offices and residential facilities in immediate proximity, all incidents during business hours will immediately involve administration leadership and building security personnel. During non-business hours, American administration leaders are resident in the facility, and the immediate reporting chain between security personnel and administration leadership is maintained. The primary after-hours emergency contact is the Deputy American Co-Director, but all five resident American staff members are on-call for emergencies 24 hours a day.

## CAMPUS CRIME STATISTICS

### General Notes on Data

- The data reported in the charts below include reports of crimes made directly to Homewood Campus Safety and Security and other campus security offices, reported to any campus security office by other CSAs, and obtained from local police jurisdictions for each campus or center.
- The data reported in the charts below include crime victims from the community at large.
- In order to provide more comprehensive data for the Homewood Campus, the University canvasses the Counseling Center, the Homewood Student Health and Wellness Center, and the University Chaplain's Office to request anonymous, aggregate statistics on confidentially reported sexual assault incidents; the statistics collected are included in a footnote to the Homewood Campus chart. For this Report, the University also canvassed the confidential resources serving the other University campuses or centers.
- In keeping with the Clery Act regulations (34 CFR § 668.46), crime statistics were compiled using the definitions of crimes provided in Appendix A to Subpart D of Part 668 of the CFR, and the Federal Bureau of Investigations Uniform Crime Reporting (UCR) Program, including the Summary Reporting System (SRS) User Manual, the National Incident-Based Reporting System (NIBRS) User Manual, and Hate Crime Data Collection Guidelines and Training.
- As of the 2013 Annual Security and Fire Safety Report, in accordance with the Violence Against Women Act ("VAWA") amendments to the Clery Act, the charts below contain a new section representing incidents of domestic violence, dating violence, and stalking. Incidents of domestic violence, dating violence, or stalking that involve any of the other Clery crimes are also counted under that particular category of crime. For 2014, no incidents of domestic violence, dating violence, or stalking involved any other Clery-reportable crimes.
- As of this Report, in accordance with the VAWA amendments to the Clery Act, incidents of sexual assault are reported in four categories: rape; fondling; statutory rape and incest. For the 2012 and 2013 statistics reported in the charts below, the prior classification of "forcible sex offenses" (consisting of rape, sodomy, sexual assault with an object and fondling) and "non-forcible sex offenses" (incest and statutory rape) is used.
- In the University's 2012 and 2013 Annual Security and Fire Safety Reports, the University reported the number of sex offenses reported confidentially to the Counseling Center in two separate categories: (1) the number of sex offenses that occurred on Clery geography (which was included in the numbers in the Homewood chart) and the number of sex offenses that occurred outside Clery geography (which was reported in a footnote to the Homewood chart.) Starting with this year's Report, for each of the calendar years 2012, 2013, and 2014, in view of the confidential nature of reports to the Counseling Center the University will instead report, in a footnote to the Homewood chart, the **total** number of sexual assaults reported to the Counseling Center without regard to the location of the assaults. Note, the Counseling Center serves undergraduate and graduate Homewood students enrolled in full-time programs, Peabody Conservatory students, and Post-Baccalaureate Pre-Med program students.
- All definitions of the criminal offenses listed in the charts below are available in the "Appendix Definitions" at the end of this Report.

**Homewood Campus<sup>3</sup>  
Baltimore City, Maryland**

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls <sup>7</sup>			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	3	-	-	1	-	-	0	-	-	4 <sup>4</sup>	-	-	3	-	-	0	-	-
Fondling	0	-	-	2	-	-	0	-	-	2	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	1	3	-	3	2	-	0	0	-	4 <sup>5</sup>	5 <sup>6</sup>	-	0	2	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	1	1	0	0	0	1	2	2	1	3	3	0	0	0	0	-	-
Aggravated Assault	2	1	0	1	0	0	1	1	0	4	2	0	1	0	0	0	-	-
Burglary	6	3	1	6	1	5	0	0	0	12	4	6	3	3	0	0	-	-
Motor Vehicle Theft	2	0	0	0	0	0	1	2	0	3	2	0	0	0	0	1 <sup>8</sup>	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>																		
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	1	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>																		
Domestic Violence	0	0	-	0	0	-	1	0	-	1	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	2	4	-	0	0	-	1	0	-	3	4	-	0	1	-	0	-	-



Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Arrests</b>																		
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	4	0	2	0	0	0	0	0	0	4	0	2	4	0	1	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Referrals for Disciplinary Action</b>																		
Liquor Law Violations	729	277	258	0	5	0	0	0	0	729	282	258	729	277	255	0	-	-
Drug Law Violations	74	26	23	6	2	2	0	0	0	80	28	25	74	26	23	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

Additional information may be obtained from: Executive Director of Campus Safety and Security  
 Johns Hopkins University  
 3001 Remington Avenue  
 Baltimore, MD 21211  
 410-516-4612

<sup>3</sup>The University has updated certain numbers in the Homewood chart for 2012 and 2013. For 2012, the University added 4 Forcible Sex Offenses, 2 in the On-Campus/Residence Halls categories and 2 in the Noncampus category. For 2013, the University added 1 Burglary in the On-Campus/Residence Halls categories and based on further information regarding geography, removed the 1 reported Dating Violence incident in the On-Campus category.

<sup>4</sup>In 2014, the Counseling Center received 21 confidential reports of Sexual Assaults (comprised of Rape, Fondling, Incest and Statutory Rape), which may have occurred within or outside of Clery geography. This number may include Sexual Assaults that were also reported non-confidentially to CSAs and thus included in the chart above.

<sup>5</sup>In 2013, the Counseling Center received 19 confidential reports of Forcible Sex Offenses, which may have occurred within or outside of Clery geography. These numbers may include Forcible Sex Offenses that were also reported non-confidentially to CSAs and thus included in the chart above.

<sup>6</sup>In 2012, the Counseling Center received 15 confidential reports of Forcible Sex Offenses, which may have occurred within or outside of Clery geography. These numbers may include Forcible Sex Offenses that were also reported non-confidentially to CSAs and thus included in the chart above.

<sup>7</sup>Of the crimes identified as On-Campus, the number of crimes that took place in dormitories or other residential facilities on campus.

<sup>8</sup>There was one unfounded crime reported to Campus Safety and Security by the Baltimore Police Department for Motor Vehicle Theft. Unfounded Crimes are not included in the Total Crimes Reported numbers.

**Peabody Institute  
Baltimore City, Maryland**

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls <sup>9</sup>			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	1	0	-	0	0	-	1	0	-	2	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	2	0	3	5	5	3	7	5	0	0	0	0	-	-
Aggravated Assault	0	1	0	0	0	0	3	2	1	3	3	1	0	1	0	0	-	-
Burglary	0	0	4	0	0	0	1	0	0	1	0	4	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>																		
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>																		
Domestic Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	1	0	-	0	0	-	0	0	-	1	0	-	0	0	-	0	-	-

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Arrests</b>																		
Liquor Law Violations	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	-	-
<b>Referrals for Disciplinary Action</b>																		
Liquor Law Violations	2	7	5	0	0	0	0	0	0	2	7	5	0	7	5	0	-	-
Drug Law Violations	3	0	0	0	0	0	0	0	0	3	0	0	3	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

Additional information may be obtained from:

Director of Security  
 Peabody Institute  
 One East Mount Vernon Place  
 Baltimore, MD 21202  
 410-234-4609

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<sup>9</sup>Of the crimes identified as On-Campus, the number of crimes that took place in dormitories or other residential facilities for students on campus.

**East Baltimore Campus  
Baltimore City, Maryland**

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls <sup>10</sup>			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	1	-	-	0	-	-	0	-	-	1	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	4	0	0	0	0	0	0	2	0	4	2	0	0	0	0	0	-	-
Aggravated Assault	3	0	1	0	0	0	0	1	1	3	1	2	0	0	0	0	-	-
Burglary	2	3	0	0	0	0	0	0	0	2	3	0	0	0	0	0	-	-
Motor Vehicle Theft	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>																		
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>																		
Domestic Violence	7	4	-	0	0	-	0	0	-	7	4	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	4	-	0	0	-	0	0	-	0	4	-	0	0	-	0	-	-

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Arrests</b>																		
Liquor Law Violations	2	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Referrals for Disciplinary Action</b>																		
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

Additional information may be obtained from:

Senior Director of Corporate Security  
 Johns Hopkins Medical Institutions  
 550 N. Broadway, Suite 503  
 Baltimore, Maryland 21205-2003  
 410-614-3473

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<sup>10</sup> Of the crimes identified as On-Campus, the number of crimes that took place in dormitories or other residential facilities for students on campus.

**Harbor East Campus  
Baltimore City, Maryland**

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>												
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>												
Domestic Violence	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

The Carey Business School at Harbor East Campus is a commuter campus with no residence halls, dormitories or non-campus buildings or property.

Additional information may be obtained from: Center Director  
 Johns Hopkins University  
 Carey Business School at Harbor East  
 100 International Drive  
 Baltimore, MD 21202  
 410-234-9303

**Columbia Center  
Howard County, Maryland**

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>												
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>												
Domestic Violence	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-



Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

The Columbia Center is a commuter campus with no residence halls, dormitories or noncampus buildings or property.

Additional information may be obtained from: Center Director, Columbia Center  
 Johns Hopkins University  
 6740 Alexander Bell Drive  
 Columbia, MD 21046  
 410-516-9700 (from Baltimore area)

**Montgomery County Campus  
Montgomery County, Maryland**

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	3	0	0	3	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>												
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>												
Domestic Violence	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

The Montgomery County Campus is a commuter campus with no residence halls, dormitories or noncampus buildings or property.

Additional information may be obtained from: Administrative Coordinator  
Montgomery County Campus  
9601 Medical Center Drive  
Rockville, MD 20850  
301-294-7027  
fax 301-294-7010

**Applied Physics Laboratory (APL)  
Howard County, Maryland**

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>												
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>												
Domestic Violence	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	1	0	0	1	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

The Applied Physics Laboratory is a commuter campus with no residence halls, dormitories or noncampus buildings or property.

Additional information may be obtained from: Group Supervisor – Facilities Security  
Security Services Department  
Applied Physics Laboratory  
11100 Johns Hopkins Road  
Laurel, MD 20723-6099  
443-778-4805

**Washington Centers  
Washington, D.C.**

Offense (Attempts Included)	On-Campus			Noncampus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	1	2	0	1	2	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	1	0	0	1	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>															
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>															
Domestic Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>															
Liquor Law Violations	0	0	0	0	0	0	1	0	0	1	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	1	0	0	1	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

Offense (Attempts Included)	On-Campus			Noncampus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>															
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

The Washington Centers are commuter facilities with no residence halls or dormitories.

Additional information from each center may be obtained from:

Dean of Finance  
The Carey Business School  
1625 Massachusetts Avenue, N.W.  
Washington, D.C. 20036  
202-588-0597

Ex. Director, Finance and Operations  
Zanvyl Krieger School of Arts and Sciences  
1717 Massachusetts Avenue, N.W.  
Washington, D.C. 20036  
202-452-0780

Associate Dean of Finance and Administration  
Nitze School of Advanced International Studies (SAIS)  
1619, 1717 and 1740 Massachusetts Avenue, N.W.  
Washington, D.C. 20036  
202-663-5689

**SAIS Bologna Center  
Bologna, Italy**

Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	1	0	-	1	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>												
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>												
Domestic Violence	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	-	-
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-



Offense (Attempts Included)	On-Campus			Public Property			Total Crimes Reported			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Referrals for Disciplinary Action</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	-	-

The SAIS Bologna Center is a commuter campus with no residence halls, dormitories or non-campus buildings or property.

Additional information may be obtained from: Director, Bologna Center  
 Nitze School of Advanced International Studies  
 1740 Massachusetts Avenue, N.W.  
 Washington, D.C. 20036-1983  
 202-663-5700

**Hopkins-Nanjing Center  
Nanjing, China**

Offense (Attempts Included)	On-Campus <small>(includes Residence Halls)</small>			Noncampus			Public Property			Total Crimes Reported			Residence Halls <sup>11</sup>			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	0	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Hate Crimes</b>																		
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Fondling	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Incest	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Statutory Rape	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-
Forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Non-forcible Sex Offense	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	-	-
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Domestic Violence/Dating Violence/Stalking</b>																		
Domestic Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Dating Violence	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-
Stalking	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-	0	-	-

Offense (Attempts Included)	On-Campus (includes Residence Halls)			Noncampus			Public Property			Total Crimes Reported			Residence Halls			Unfounded Crimes		
	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012	2014	2013	2012
<b>Arrests</b>																		
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
<b>Referrals for Disciplinary Action</b>																		
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-

Additional information may be obtained from:

Nitze School of Advanced International Studies  
1740 Massachusetts Avenue, N.W.  
Washington, D.C. 20036-1983  
202-663-5802

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<sup>11</sup> Of the crimes identified as On-Campus, the number of crimes that took place in dormitories or other residential facilities for students on campus.

## ANNUAL FIRE SAFETY REPORT

The University provides on-campus student housing facilities at four campus locations: Homewood Campus; Peabody Institute; the Medical Institutions; and the Hopkins-Nanjing Center in Nanjing, China. Except where specified below, all of these facilities follow the same University-wide policies and procedures for ensuring fire safety.

### I. On-Campus Fire Safety Systems

For campuses located in Baltimore City, fire drills are conducted in every residential building twice a year as required by Baltimore City fire codes by University staff and the Baltimore City Fire Department. Additional fire alarm tests and drills occur as necessary. At the Hopkins-Nanjing Center, the General Handbook issued at the beginning of the orientation week contains sections that describe the Hopkins-Nanjing Center's fire safety systems and tell students what to do in the event of a fire. In addition, fire safety orientation is provided to all residents by the Nanjing Fire Department during the first-week orientation sessions, and fire drills are conducted once each semester.

Smoke detectors have been installed in each student room for protection in case of fire. In addition to detectors, all Homewood Campus and Medical Institutions residence halls have sprinkler systems. At the Hopkins-Nanjing Center, in addition to smoke detectors and sprinkler systems, all dormitory rooms are equipped with two personal smoke hoods for emergency use. It is unlawful to tamper with this equipment or any other fire safety equipment.

If a fire occurs in a residential building, community members should immediately notify their local campus security office or the local agency emergency services (see contact information on page 3). If campus security is contacted, campus security will initiate a response, and contact the local fire department. If a member of the JHU community finds evidence of a fire that has been extinguished, and the person is not sure whether campus security has already responded, the community member should immediately notify campus security to investigate and document the incident.

#### On Campus Student Housing Facilities Fire Safety Systems

Campus	Building Name	Street Address	Alarm System	Fire Extinguishers	Evacuation Plans/ Placard	Number of Drills	Smoke Alarm	Security System	Fire Sprinkler
Homewood	AMR I	3400 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full*
Homewood	AMR II	3400 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Building A	3400 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Building B	3400 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Bradford	3301 St. Paul	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Homewood Apartments	3003 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	McCoy	3401 N. Charles St.	Offsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full

Campus	Building Name	Street Address	Alarm System	Fire Extinguishers	Evacuation Plans/ Placard	Number of Drills	Smoke Alarm	Security System	Fire Sprinkler
Homewood	Rogers	3506 Greenway	Offsite/ Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Wolman	3339 N. Charles St.	Offsite/ Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Charles Commons	3301 N. Charles St.	Offsite/ Simplex Grinnell	Yes	Yes	2	Yes	Yes	Full
Homewood	Hopkins Inn	3304 N. Charles St.	Offsite/ Simplex Grinnell	Yes	Yes	2	Yes	Yes	None
Homewood	The Charles Apartments	3333 N. Charles St.	GE Graphic Annunciator	Yes	Yes	1	Yes	Yes	Full
Homewood	The Blackstone Apartments	3215 N. Charles St.	GE Graphic Annunciator	Yes	Yes	1	Yes	Yes	Full
East Baltimore	929 Building	929 N. Wolfe St	VSC	Yes	Yes	0	Yes	Yes	Full
Peabody	Residence Hall	606 St. Paul St	Onsite / Simplex Grinnell	Yes	Yes	2	Yes	Yes	None
Peabody	Peabody Inn	605 N. Charles St	Onsite/ BFPE	No	Yes	2	Yes	Yes	Full
Hopkins-Nanjing Center	Hopkins-Nanjing Center	162 Shanghai Rd	Onsite / Gulf Safety Tech.	Yes	Yes	2	Yes	Yes	Full

\*Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms

## II. Evacuation Procedures for Fire and Number of Mandatory Fire Drills

### Procedures Students and Employees Should Follow In Case of a Fire

Your worst enemy during a fire is smoke. If you're surrounded by smoke, get down on the floor and crawl to safety. Hold your breath and close your eyes if you can. Close doors behind you as you escape. Always use stairs to escape. Never use an elevator. Here are a few simple fire safety tips in case of a fire:

- Learn the location of fire exits and alarm pull stations near you and know the campus security and local agency emergency call number for assistance.
- Sound the fire alarm if you see smoke or detect a burning odor.
- Have a prepared escape plan and know your escape route.
- Remember to remain calm.
- Use exit stairs. Never use elevators.
- Close doors behind you as you escape. In most cases, this will prevent smoke damage and fire from entering the room you are exiting.
- Do not re-enter a fire-damaged building until it has been declared safe.
- If you become trapped, seal off cracks around doors and vents with cloth or rugs. (Soak them in water if possible.)

- Shut off fans and air conditioners.
- Signal for help from a window. If a campus phone is still operational or you have access to a cell phone, call local Campus Security or local agency emergency services.

Additionally, individuals should follow these procedures:

If You See or Smell Fire:

1. Remember the acronym RACE:
  - R – Remove yourself from contact with smoke or fire.
  - A – Alarm – Pull the nearest fire alarm.
  - C – Call campus security from a safe location.
  - E – Evacuate the building to a safe location.
2. Do NOT use elevators.

### **Procedures Students and Employees Should Follow in Case of Evacuation**

Residents are required by law and University policy to evacuate their residences immediately when the fire alarm sounds. Procedures include:

1. If you hear the fire alarm sound, you must prepare to evacuate. Students found in the building during an evacuation will be subject to disciplinary action.
2. Feel your room door. If it is hot, stay in your room and signal for help from your window. Put a towel under your door.
3. If there are no flames or heavy smoke, close your room door behind you and walk quickly to the nearest exit.
4. Homewood Campus AMR residents should remember that there are multiple fire exit stairs in the rear of the Clark and Hollander and the front of Royce and Wood. Homewood Campus's Wolman, McCoy, Charles Commons, Bradford, Homewood apartments, and Peabody and 929 Building residents must use the stairs only. Do not use elevators. At The Peabody Institute, proceed to Goodwin Hall in Leakin Hall unless directed to another location by Campus Security officers. Resident Assistant's will conduct a student head count.
5. Remain a safe distance from the building until you are told by Housing or Residential Life staff members that you may go back inside.

It is essential for each student to know what to do if and when an evacuation of a complex is necessary; a minimum of one fire evacuation drill is conducted each semester and is mandatory for students.

### **University Organizations that should be Informed of Fire**

The University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are non-emergency numbers to call to report fires that have already been extinguished. When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

Homewood Campus: Campus Safety and Safety - 410-516-4600  
 Peabody Institute: Campus Security - 410-234-4605  
 Medical Institutions: Corporate Security - 410-955-5588

### **III. The University's Policies on Portable Electrical Appliances, Smoking, and Open Flames**

Students are informed in applicable handbooks and policies that guidelines have been established in the interest of individuals' safety and the preservation of University housing property. At the Homewood campus and The Peabody Institute, within their handbooks and policies, students are informed that the following portable electrical appliances, flammable liquids and other sources of open flames are not permitted within the facility:

- halogen lamps of any type
- flammable liquids
- space heaters
- hookahs
- lamps with plastic covers

Regarding decorating personal space, the following are prohibited:

- items that could create a fire hazard
- hanging of sheets, blankets or any object obstructing emergency evacuation
- hanging posters or other decorations that cover large portions of wall or other surfaces that could present a fire hazard
- candles, incense or any other open flame/heat producing items
- anything hung from the sprinkler heads.

At The Peabody Institute, microwaves are not allowed in residence hall rooms, with the exception of those specifically provided by the Conservatory.

At the Hopkins-Nanjing Center, the following portable electrical appliances and other sources of open flames are not permitted within the facility:

- halogen lamps of any type
- space heaters
- multiple-outlets without self-contained circuit breaker
- incandescent bulbs in lamps with plastic covers
- cooking appliances
- refrigerators
- fireworks
- candles or incense

Smoking is prohibited in University housing. Specifically, smoking is prohibited inside University housing buildings, including but not limited to, student rooms, suites, lounges, bathrooms, common areas, stairwells, lobbies and elevators.

Residents who smoke must do so outside of the building and must be far enough away from the building that smoke will not filter into the building via exterior doors, windows or the building ventilation systems.

Full cooperation with these policies is expected. Any violation of these policies will result in disciplinary action.

Limited types of cooking appliances are allowed in residence halls. All appliances must have an automatic shut off and may not contain an external heating element. For the Homewood Campus, The Peabody Institute, and the East Baltimore Campus, all appliances must be Underwriters Laboratory (“UL”) approved. Refrigerators and freezers leased or brought from home may not exceed 4 cubic feet or 15 amps. Microwaves must not exceed 1100 watts.

#### **IV. Fire Safety Education and Training**

Students, faculty, and staff are provided education on fire safety and information on how to report a fire, or evidence of a fire, to whom, and procedures to be followed for non-residential buildings on campus when a fire alarm signals.

Each building has fire evacuation plans posted in common areas. All students and employees are encouraged to become familiar with the escape routes for all buildings and floors and the locations of fire extinguishers, hoses and alarms. In the event of a fire or evacuation, every student and employee should follow the fire safety evacuation route and vacate the premises until the officials in charge declare the premises safe to enter. Exits and areas around fire extinguishers must be kept clear at all times. Periodic fire safety inspections and drills are held to test equipment and procedures.

Resident Advisors (“RAs”) are trained and given specific information on the following:

- who to contact in emergency
- how to assess an emergency situation
- how to respond using general response steps
- how to respond to fire emergencies

In addition at the Homewood Campus, RAs receive a Resident Advisor Training Manual from the Office of Residential Life that contains information for future reference. This training is put into practice by Resident Advisors when drills are conducted.

#### **V. Any Plans for Improving Fire Safety**

JHU continues to monitor its life safety systems.

Training and fire safety information is reviewed on an annual basis.

#### **VI. Resources**

Residential Community Standards & Judicial Policies and Residential Guidebook

<http://pages.jh.edu/~hds/oncampus/HopkinsGuidebook20142015REVISED/Guidebook2014-15REVISED/index.html>

Peabody Student Handbook

<http://www.peabody.jhu.edu/conservatory/studentaffairs/studenthandbook/>

Smoking Policy

[https://hpo.johnshopkins.edu/hse/policies/156/10899/policy\\_10899.pdf?\\_af=0.578468870152](https://hpo.johnshopkins.edu/hse/policies/156/10899/policy_10899.pdf?_af=0.578468870152)

Health, Safety & Environment Policies

<http://www.hopkinsmedicine.org/hse/policies/index.html>

Campus Safety and Security Annual Security and Fire Safety Report:

<http://www.jhu.edu/security/statistics.html>



## VII. Fire Statistics

### Fire Statistics Reporting Table

Campus/ Locations	Year	Fires / Building	Fire #	Cause	Injuries	Deaths	Damage Value
<b>Homewood Campus</b>							
AMR I, 3400 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
AMR II, 3400 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Building A, 3400 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Building B, 3400 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Bradford, 3301 St. Paul St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Homewood Apartments, 3003 N. Charles St	2014	1	1	Cooking	0	0	\$45,000
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
McCoy, 3301 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Rogers, 3506 Greenway	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Wolman Hall, 3339 N. Charles St	2014	2	1	Kettle fire on stove	0	0	\$0
			2	Flash fire (went out by itself)	0	0	\$0
	2013	0	0	0	0	0	0
Charles Commons, 3301 N. Charles St	2014	0	0	0	0	0	0
	2013	1	1	Smoking	0	0	\$60,000
	2012	0	0	0	0	0	0
Hopkins Inn, 3304 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
The Charles Apartments, 3333 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
The Blackstone Apartments, 3215 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
<b>East Baltimore Campus</b>							
929 Building, 929 N. Wolfe St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
<b>The Peabody Institute</b>							
Residence Hall, 606 St. Paul St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0
Peabody Inn, 605 N. Charles St	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0

<b>Campus/ Locations</b>	<b>Year</b>	<b>Fires / Building</b>	<b>Fire #</b>	<b>Cause</b>	<b>Injuries</b>	<b>Deaths</b>	<b>Damage Value</b>
<b>Hopkins-Nanjing Center</b>							
162 Shanghai Rd, Gulou District, Nanjing	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
	2012	0	0	0	0	0	0

## **APPENDIX: DEFINITIONS**

### **Criminal Offenses Definitions**

In accordance with the Clery Act regulations (34 CFR §668.46), the following definitions are used for reporting the statistics for the crimes in the campus or center charts above.

#### *Aggravated Assault*

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

#### *Arson*

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### *Burglary*

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

#### *Criminal Homicide-Manslaughter by Negligence*

The killing of another person through gross negligence.

#### *Criminal Homicide-Murder and Non negligent Manslaughter*

The willful (non-negligent) killing of one human being by another. Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

#### *Dating Violence*

Dating violence means violence committed by a person: who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be based on the reporting party's statement and with consideration of the following factors, namely, the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For purposes of this definition:

- Dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

#### *Destruction/Damage/Vandalism of Property*

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

#### *Domestic Violence*

Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or

intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

#### *Drug Abuse Violations*

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

#### *Hate Crimes*

A crime reported to local police agencies or to a CSA that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

#### *Intimidation*

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

#### *Larceny-Theft (Except Motor Vehicle Theft)*

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

#### *Liquor Law Violations*

The violation of State or local laws or ordinances prohibiting: the manufacture, sale, transportation, purchasing, furnishing, possession or use of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

#### *Motor Vehicle Theft*

The theft or attempted theft of a motor vehicle; includes all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.

#### *Robbery*

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

#### *Sex Offenses*

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent

*Rape:* The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

*Fondling*: The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

*Incest*: Sexual intercourse between persons who are related to each other within the degrees prohibited by law.

*Statutory Rape*: Sexual intercourse with a person who is under the statutory age of consent.

#### *Simple Assault*

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

#### *Stalking*

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

#### *Weapons Law Violations*

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, purchase, transportation, sale, use, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

### **2012 and 2013 Sex Offense Definitions**

For purposes of the 2012 and 2013 sex offense statistics, the following definitions were used to report these statistics in the campus or center charts above:

#### *Forcible Sex Offenses*

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent

*Rape*: The carnal knowledge of a person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

*Sodomy*: Oral or anal sexual intercourse with another person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

*Sex Assault with an Object:* The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person without consent of the victim, including instances where the victim is incapable of giving consent b/c of his/her age or temporary or permanent mental or physical incapacity.

*Fondling:* The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

#### *Non-forcible Sex Offenses*

*Incest:* Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

*Statutory Rape:* Non forcible sexual intercourse with a person who is under the statutory age of consent.

#### **Crime Reporting Areas**

For the purpose of reporting statistics, institutions of higher education need to distinguish, by means of three separate geographic categories, certain criminal offenses that occur on campus; in or on a noncampus building or property; and on public property.

These three geographic categories are defined as:

##### *Campus*

- (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

##### *Noncampus Building or Property*

- (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.

##### *Public Property*

All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

#### **Counselors**

Under the Clery Act regulations, University "Pastoral Counselors" and "Professional Counselors" (defined below), when acting as such, are not considered to be a CSA and are not required to report crimes for inclusion into the annual disclosure of crime statistics. However, for statistical purposes, Pastoral and Professional Counselors may provide general information on crimes reported to them. No personally identifiable information can be provided so as to protect confidentiality. The University does

not have procedures to encourage counselors to raise the subject of reporting statistics confidentially and instead leaves the issue to the professional judgment of the Pastoral or Professional Counselor.

*Pastoral Counselor*

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

*Professional Counselor*

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.